

**MUNICIPALITY OF CROWSNEST PASS**

**TUESDAY, FEBRUARY 15, 2011**

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, February 15, 2011.

**PRESENT:**    **MAYOR:**                    Bruce Decoux

**COUNCILORS:**    Siegbert Gail, Brain Gallant, Jerry Lonsbury, Larry Mitchell,  
Emile Saindon, Andrew Saje

**Also present:**

Chief Administrative Officer	Tully Clifford
Director of Finance & Systems	Marion Vanoni
Director of Operational Services	Myron Thompson
Director of Community Services	Cam Mertz

**Absent:**

Director of Legislative and Human Resource Services	Lynne Cox
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**Also present:**

Recording Secretary	Carolee Ison
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**CALL TO ORDER**

Mayor Decoux called the meeting to order at 7:03 pm.

**PUBLIC HEARINGS**

No Public Hearings were held.

**ADOPTION OF AGENDA**

**Additions:**

Other Business

8. Subdivision and Development Appeal Board Training
9. February 22, 2011 Governance and Priorities Committee Meeting
10. Policy Meeting Dates

**M#5907-11:** Mayor Decoux moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**ADOPTION OF THE PREVIOUS MINUTES**

Regular Council Meeting of February 1, 2011

Councillor Saindon requested that it be noted on page 5 – Motion #5895-11:

CARRIED - *five in favour / one opposed*

**M#5908-11:** Councilor Mitchell moved that the minutes of the Regular Council Meeting of February 1, 2011 be adopted as amended.

CARRIED UNANIMOUSLY

Special Council Meeting of January 25, 2011

**M#5909-11:** Councilor Mitchell moved that the minutes of the Special Council Meeting of January 25, 2011 be adopted as written.

CARRIED UNANIMOUSLY

**DELEGATIONS**

No delegations were in attendance.

**ADMINISTRATIVE AND AGENCY REPORTS**

No Administrative and Agency Reports were presented.

**BUSINESS ARISING FROM THE MINUTES**

Bylaw 818, 2011 – Utility Rate Bylaw

Ms. Marion Vanoni, Director of Finance and Systems, advised The Utility Rate Bylaw will incorporate the 10% utility rate increase for water and sewer as approved in the 2011 Municipal Operating Budget.

Mayor Decoux requested that Administration provide a half page summary for large Council package items in the future.

**M#5910-11:** Councilor Saje moved to approve Administration's recommendation that Council approve all three readings of Bylaw 818, 2011, The Utility Rate Bylaw.

WITHDRAWN

Mr. Tully Clifford, Chief Administrative Officer, advised that in the future all bylaw information will be provided in the *Bylaw* section of the agenda.

**CORRESPONDENCE**

Honourable Mel R. Knight, Minister of Sustainable Resource Development  
Regional Pine Beetle Management

Correspondence was received from Mel R. Knight, Minister of Sustainable Resource Development, advising that the Mountain Pine Beetle Minister's Advisory Committee has not been renewed, and will be replaced by regional working groups.

Councillor Saje noted the Provincial Government should address the issue of the Municipality of Crowsnest Pass' proximity to the British Columbia border and Mountain Pine Beetle issues this creates.

Mr. Clifford noted he is meeting with a staff member of Sustainable Resource Development on February 16, 2011 to discuss the Mountain Pine Beetle issue, and advised he will address the issue of the difficulties of the Municipality's proximity to the British Columbia border.

Accepted as information.

**COMMITTEE REPORTS**

Governance and Priorities Committee – February 8, 2011

The minutes of the February 8, 2011 Governance and Priorities Committee Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

**M#5911-11:** Councillor Mitchell moved to accept the February 8, 2011 Governance and Priorities Committee Meeting Minutes.

CARRIED UNANIMOUSLY

**BYLAWS**

Bylaw 817, 2011 – Distribution Tariff Bylaw (All Readings)

**M#-5912-11:** Councillor Mitchell moved First Reading of Bylaw No. 817, 2011.

CARRIED UNANIMOUSLY

**M#-5913-11:** Councillor Gail moved Second Reading of Bylaw No. 817, 2011.

CARRIED UNANIMOUSLY

**M#-5914-11:** Councillor Mitchell moved to consider Bylaw No. 817, 2011 for Third Reading.

CARRIED UNANIMOUSLY

**M#-5915-11:** Councillor Lonsbury moved Third and Final Reading of Bylaw No. 817, 2011.

CARRIED UNANIMOUSLY

Bylaw 818, 2011 – Utility Rate Bylaw (All Readings)

**M#-5916-11:** Councillor Gallant moved First Reading of Bylaw No. 818, 2011.

CARRIED UNANIMOUSLY

**M#-5917-11:** Councillor Saindon moved Second Reading of Bylaw No. 818, 2011.

CARRIED UNANIMOUSLY

**M#-5918-11:** Councillor Mitchell moved to consider Bylaw No. 818, 2011 for Third Reading.

CARRIED UNANIMOUSLY

**M#-5919-11:** Councillor Saje moved Third and Final Reading of Bylaw No. 818, 2011.

CARRIED UNANIMOUSLY

**NOTICES OF MOTION**

**Notice of Motion for Councillor Andrew Saje**  
**February 15, 2011**

**Design a Public Transportation System**

WHEREAS it is important to realize that the Crowsnest Pass is a unique linear mountain community spanning a corridor distance of over 30 kms.

AND WHEREAS it is important to realize that alternative modes of transportation for its citizens is vital to the community's sustainability.

AND WHEREAS it is realized that greener (Mother Nature friendly) public modes of transportation are welcome by the citizens of the Crowsnest Pass.

AND WHEREAS the Crowsnest Pass has a diverse community requiring a broader mode of public transportation.

AND WHEREAS the Crowsnest Pass has a gap for low income individuals and families, youth, and seniors, who do not fit the criteria for the Town Rounder and were not able to get around the municipality easily due to its long geographical constraints.

NOW THEREFORE BE IT RESOLVED

1. Direct Administration to create a plan to implement a public transportation system. The specific scope, timeframe and potential resources required for this study be identified and reported to Council no later than one Governance and Priorities Committee or Council meeting before the 2011 Spring Town Hall meeting and further
2. Request that Administration investigate all transportation revenue avenues besides fare box recovery including but not limited to advertising, grants, and corporate contributions.

**OTHER BUSINESS**

**Quarterly and Annual Electrical Compliance Report**

Ms. Marion Vanoni, Director of Finance, advised the Quarterly and Annual Electrical Compliance Reports are ENMAX Power Corporation's reporting process to the Municipality, and this information is regulated and legislated by the electrical utility industry. The basic components of the Electrical Compliance reports are the Load Settlement, Meter Data Management and DropChute™. The Compliance Reports received over the year show the Municipality has complied under the regulation as required.

**OTHER BUSINESS - Quarterly and Annual Electrical Compliance Report - Continued**

Enmax is the contracted settlement agent, handles transactions for the Municipality, ensures the Municipality complies with industry regulations, and assists the Municipality with monitoring to ensure it meets regulations. Enmax is contracted by the Municipality, the wire distributor, to take care of administrative work that the Municipality does not have the expertise or manpower to provide. If the Municipality is not in compliance, investigation must be done to determine the reason why, and adjustments are made or the dispute is settled by some means.

**M#5920-11:** Councillor Lonsbury moved that Council approve the quarterly Electrical Distribution Settlement System Code Compliance reports for 2010 as required by the Alberta Regulation 160/2003, Electric Utilities Act, Code of Conduct Regulation.

CARRIED UNANIMOUSLY

**Request to Amend Current Funding Agreement for Crowsnest Walking Trails Project**

Mr. Cam Mertz, Director of Community Services, provided Council with an update on the Walking Trails Project which included:

- Project history from 2006 to 2009
- Project timelines for 2011
- In January the Recreation Infrastructure Canada Program announced they are extending their deadline upon request from March 30, 2011 to the end of October 2011
- The Director of Community Services is requesting that Council amend the project schedule
- Tenders were awarded for trail development in fall 2010
- Trail construction begins in April 2011
- The current and forecast budget was reviewed
- No additional funding was identified for 2011 for the Municipality
- Amending the current funding agreement for the Crowsnest Community Walking Trails Project would allow the flexibility to finish existing work and introduce new opportunities
- Endorsing the request for additional funds towards the Crowsnest Community Trails Project would allow the project to maximize its potential

Further discussion included:

- Approval has been received for developing the waling trail in the CPR right-of-way
- Although the walking trail is deemed a non-motorized pathway, provisions are in the proposed bylaw for motorized conveyances including wheelchairs and scooters
- The entire trail will not be paved; urban connections will be paved
- Mayor Decoux advised access by motorized conveyances is an issue for further input
- The Walking Trail Coordinator is responsible to create a comprehensive maintenance document
- Working to ensure the trail will be included in the forthcoming Snow Removal Policy
- A lot of opportunity exists to expand the trial to the west
- There are plans to connect the trail to existing formalized trails going north and south

**OTHER BUSINESS - Continued**

Request to Amend Current Funding Agreement for Crowsnest Walking Trails Project

**M#5921-11:** Councillor Mitchell moved that Council extend the Walking Trail completion date to October 31, 2011.

CARRIED UNANIMOUSLY

Request for Additional Funds Towards Crowsnest Community Trails Project

**M#5922-11:** Councillor Saje moved that Council endorse the request to the Federal Recreation Infrastructure Canada Program for additional funds to support the Crowsnest Community Trails Project.

CARRIED UNANIMOUSLY

Greenmore Development Agreement Extension

Mr. Tully Clifford advised that Council approved a building deadline for the Greenmore Corporation to complete construction of the Food Bank Building on October 5, 2010. The Municipality then required additional easements and encroachment work to be done which caused a delay in the construction of the project. Administration is recommending Council extend the development agreement.

Councillor Saje advised he would abstain from voting due to possible conflict of interest.

**M#5923-11:** Mayor Decoux moved that Council extend the development agreement with Greenmore Corporation until March 1, 2012 for the completion of construction of the Food Bank Building.

CARRIED

Mayor's Task Force on the Economy of the Municipality of Crowsnest Pass

Mayor Decoux provided the following comments:

- Council has made a considerable effort to acclimatize themselves to their new roles
- Mayor Decoux came into office with initial focus on the way we do business and our economy
- Council has focused on the way we do business internally and important changes have occurred:
  - A new *Policy Procedure* has been put in place
  - A no tax increase budget was passed which included new equipment for Public Works and new positions created in the Municipal Office to ensure long term changes in the way we do business in the Municipality
- Council is currently reviewing and studying issues relative to the Crowsnest Centre, the River Run Project, duplication of services in the Crowsnest Pass, and Highway #3

**OTHER BUSINESS – Mayor’s Task Force on the Economy - Continued**

- When approaches to these issues have been decided upon, Council will report to the public in late spring or early summer
- Council held a one day retreat and identified priorities which will be presented at a Town Hall Meeting later in the spring

Mayor Decoux announced that the Task Force has been struck on the Economy of the Municipality of the Crowsnest Pass.

*The Mandate:*

1. *To review recent surveys, studies, and analyses prepared by government and various agencies.*
2. *To consult with government officials and other sources of expertise as required.*
3. *To formulate a set of recommendations which will form the basis of a feasible short and long term economic plan which may be endorsed by the Municipality and the business community at large of the Crowsnest Pass.*
4. *To provide such recommendations to Council approximately ninety days after the Task Force is struck.*

The Task Force Membership

Dr. Frank Oliva - Chairman

*Dr. Oliva is a former Dean at the University of Calgary. His extensive leadership and administrative abilities will be a major asset to the Task Force.*

Mr. Doug Thornton

*Mr. Thornton is an accomplished businessman and former councillor for the Town of Pincher Creek where he was chair of the Economic Development Committee.*

Ms. Lynnette Jessop

*Ms. Jessop has a comprehensive understanding of economic, social, and community issues. She has experience restructuring various organizations and monitoring their economic success. Currently she serves on numerous Boards and Committees in the Crowsnest Pass.*

Mr. John E. Squarek

*Mr. Squarek is an energy industry executive with experience in technical managerial and business experience. He has directed turn-around and start-up operations over a broad spectrum of businesses and served as President, CEO, and Director of several companies. He is currently a Director of the Alberta Clean Air Strategic Alliance.*

Mr. Ryan Gill

*Mr. Gill is the CEO/Partner of Suitcase Interactive a National Digital Marketing Agency. He has been a Strategic Marketing Advisor for Calgary Tourism, Niagara Falls Tourism and Spruce Meadows. His agency has achieved numerous awards for their accomplishments.*

**OTHER BUSINESS – Mayor’s Task Force on the Economy – Continued**

Mr. Bruce Graham

*Mr. Graham is the President and CEO of Calgary Economic Development. Under his leadership Calgary Economic Development has worked with more than 100 companies in the core economic development areas of business attraction and retention. He is currently spearheading the development and programming for the Global Business Centre for Southern Alberta.*

Mr. Robert Tarleck

*Mr. Tarleck, former Mayor of Lethbridge, initiated the City of Lethbridge Economic Development Committee and has been reappointed to the Alberta Economic Development Authority.*

Ms. Janet Hyde

*Ms. Hyde is currently a consultant with Abiocon Strategies Inc. Her work as a consultant has focused on economic development, tourism development, new opportunity and marketing strategy development. She has recently completed Economic Development projects for Peace River and Grand Prairie. She also worked with a community group in the Crowsnest Pass to develop an action plan for tourism in the area.*

Mr. Shane Stewart

*Mr. Stewart is currently a developer situated in the Crowsnest Pass. He has been President, Vice President and General Manager of several companies. Mr. Stewart has been involved in numerous volunteer Boards and Committees in the Crowsnest Pass for a number of years.*

- The Task Force will meet minimally once per month beginning in late February 2011
- Meetings will be called by the Chair in consultation with the membership
- Meetings shall be held in locations deemed appropriate by the chair and may be held by teleconference when necessary
- Any media releases may be facilitated through the Mayor by the Chairman
- Requests, if any, to meet with local business groups or individuals may also be facilitated through the Mayor by the Chairman
- The Task Force shall present its recommendations no later than the last week in May 2011 precluding unforeseen circumstances
- The Task Force is an autonomous body and Council will maintain an arm’s length position while they complete their task

In conclusion, Mayor Decoux advised that Council has taken significant steps in reference to improving the way we do business internally, and has now taken the first step to addressing our economy.

**OTHER BUSINESS - Continued**

Pass Powderkeg Dummy Downhill

Information was provided on The Pass Powderkeg Dummy Downhill which will be held on March 12, 2011, and Council was encouraged to create an entry.

Mayor Decoux left the decision up to each Council member to participate if they are so inclined.

Subdivision and Development Appeal Board Training

**M#5924-11:** Councillor Saje moved that Councillor Gallant attend the March 3, 2011 Subdivision and Development Appeal Board training session.

CARRIED UNANIMOUSLY

February 22, 2011 Governance and Priorities Committee Meeting

**M#5925-11:** Councillor Lonsbury moved to cancel the February 22, 2011 Governance and Priorities Committee Meeting.

CARRIED UNANIMOUSLY

Policy Meeting Dates

**M#5926-11:** Councillor Mitchell moved that the Policy Committee shall meet on the third Wednesday of each month at 1:00 pm.

CARRIED UNANIMOUSLY

**COUNCIL MEMBER REPORTS**

Councillor Gallant

- Economic Development Session in Pincher Creek

Councillor Saje

- Pass Powderkeg Ski Hill Authority Meeting
  - Sales are up significantly this year
  - Experience challenges due to the proximity of the Castle and Fernie Ski Hills
  - Hoping the Task Force recognizes the ski hill's importance in our economic future
  - Would like to see Council create a Dummy Downhill entry

**COUNCIL MEMBER REPORTS – Councillor Saje – Continued**

- Chamber of Commerce Meeting
  - Walking Trails presentation
  - Bylaw Officer presentation
- Community Valentine's Day 5 K Run
  - Need to address promotion of these events

The Chief Administrative Officer advised he is currently discussing items, such as angle parking, with the Bylaw Officer to address issues that exist with current bylaws.

**Councillor Gail**

- Chamber of Commerce Meeting
  - The Bylaw Officer is compiling a list of issues to present to Council

**Mayor Decoux**

- Alberta SouthWest Meeting
  - Advised the Pincher Creek Office has been closed and resituated in Lethbridge
  - A considerable amount of funding for the program has been withdrawn
  - Will provide further information on the status of the Alberta SouthWest organization at the next meeting

**Councillor Mitchell**

- 5<sup>th</sup> Annual Old Man Watershed Meeting

Council requested that Administration advise whether the Municipality of Crowsnest Pass has a representative on the Old Man Watershed Council and present this information at the March 1, 2011 Council Meeting.

**PUBLIC INPUT**

No public input was provided.

**ADJOURN**

**M#5927-11:** Councilor Saindon moved to adjourn the meeting at 8:34 pm.

CARRIED UNANIMOUSLY

*Bruce Vernon Decoux*  
MAYOR

*Tully Clifford*  
CHIEF ADMINISTRATIVE OFFICER