

**MUNICIPALITY OF CROWSNEST PASS**

**TUESDAY, OCTOBER 26, 2010**

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, October 26, 2010.

**PRESENT:**    **MAYOR:**                    Bruce Decoux

**COUNCILLORS:**    Siegbert Gail, Brian Gallant, Jerry Lonsbury, Larry Mitchell,  
Emile Saindon, Andrew Saje

**Also present:**

Chief Administrative Officer  
Director of Finance & Systems  
Director of Operational Services  
Community Services Director  
Director of Legislative and  
HR Services

Gordon O. Lundy  
Marion Vanoni  
Myron Thompson  
Cam Mertz  
Lynne Cox

**CALL TO ORDER**

Mayor Decoux called the meeting to order at 7:20 pm.

**PUBLIC HEARINGS**

No Public Hearings were held.

**ADOPTION OF AGENDA**

**M#5759-10:**    Councillor Mitchell moved that the agenda be adopted as presented.

WITHDRAWN

**Additions:**

Notices of Motion

#1 – Mayor Decoux

**M#5760-10:**    Councillor Mitchell moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**ADOPTION OF THE PREVIOUS MINUTES**

Regular Council Meeting of October 5, 2010

Councillor Mitchell noted on page 2 “new and approved’ should read “new and improved”.

**M#5761-10:** Councillor Siegbert Gail moved that the minutes of the Regular Council meeting of Tuesday, October 5, 2010 be adopted with the amendment.

CARRIED UNANIMOUSLY

**DELEGATIONS**

No delegations were in attendance.

**ADMINISTRATIVE AND AGENCY REPORTS**

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Congratulations to Mayor and Councillors on election
- ▶ Highway 3 Future Improvements
- ▶ Enhanced Policing for Special Events
- ▶ Repair Costs to South Off Road Vehicle Trails
- ▶ No 2011 Mountain Pine Beetle Control

Community Services Director

Mr. Cam Mertz, Community Services Director, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Community Walking Trail
- ▶ Crowsnest Community Complex
- ▶ MDM Community Centre
- ▶ Albert Stella Arena
- ▶ Parks and Playgrounds
- ▶ 2011 Budget
- ▶ Agriculture Service Board
- ▶ Family and Community Support Services Board
- ▶ Culture and Recreation Board

**ADMINISTRATIVE AND AGENCY REPORTS - Continued**

Director of Legislative and Human Resources

Ms. Lynne Cox, Director of Legislative and Human Resource Services, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Initiatives in the Legislative and Human Resource Services Department
- ▶ Responsibilities within the Municipality
- ▶ Job Evaluation Project
- ▶ Revising Job Descriptions
- ▶ Succession Planning
- ▶ Joint Union/Management Committee
- ▶ Council Photograph

Director of Finance and Systems

Ms. Marion Vanoni, Director of Finance and Systems, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Review of some of the Finance Department's work in progress
  - 2010-2013 Budget
  - Diamond Great Plains Software Upgrade
  - Health and Safety External Peer Audit
  - Interim Financial Audit
  - Municipal Council Lap Tops
  - Preparation for 2010 Financial Year
- ▶ Roles and Responsibilities Workshop

Director of Operational Services

Mr. Myron Thompson, Director of Operational Services, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ New to Position
- ▶ Previous Experience and Skills
- ▶ Review of Services Provided by the Operational Services Department
- ▶ Current Focus and Current Functions

**ACCEPT ADMINISTRATIVE AND AGENCY REPORTS**

**M#5762-10:** Councillor Mitchell moved to accept the Administrative and Agency Reports.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

**M#5763-10:** Councillor Saje moved to accept the minutes as information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

Honourable Hector Goudreau – Local Authorities Election Act

Correspondence was received from the Honourable Hector Goudreau, Minister of Municipal Affairs, providing a brief update on the new election rules now in effect and a summary of the key changes for the disclosure of campaign contributions over \$5,000 .

Accepted as information.

Administration will provide Council with information about any required forms for reporting purposes.

Sergeant Scott Howard – AUMA Meeting with Commanding Officer for K Division

Correspondence was received from Sergeant Scott Howard, RCMP Crowsnest Pass Detachment, advising that the RCMP Commanding Officer for Alberta (K Division) and his Management Team will be in attendance at the Alberta Urban Municipalities Association's 2010 Fall Convention. Sergeant Howard advised that if the Mayor or Councillors wish to meet with the Commanding Officer, that he be advised of the request for a meeting including the issue or topic to be discussed no later than October 14, 2010.

Accepted as information.

**COMMITTEE REPORTS**

No Committee Reports were presented.

**BYLAWS**

No Bylaws were presented.

**NOTICES OF MOTION**

Mayor Decoux advised he will be bringing forth a Notice of Motion at the November 2, 2010 Council Meeting regarding the striking of a task force to develop recommendations regarding the current state of the economy of the Crowsnest Pass.

**OTHER BUSINESS**

Roles and Responsibilities Workshop and Facility Tour – Tentative Dates

Council requested that administration provide a map of facilities for Council's review before the facility tour takes place.

**M#5764-10:** Councillor Lonsbury moved that the Roles and Responsibilities Workshop and Facility Tour occur during the week of November 29, 2010.

CARRIED UNANIMOUSLY

George Cuff New Council Term Orientation – November 2, 2010

**M#5765-10:** Councillor Mitchell moved that the Mayor and Council attend the New Council Term Orientation with George Cuff on November 2, 2010 at the Elks Hall in Blairmore.

CARRIED UNANIMOUSLY

Alberta SouthWest Information Session – November 3, 2010

Mayor Bruce Decoux and Councillors Siegbert Gail, Brian Gallant, Jerry Lonsbury, Larry Mitchell, Emile Saindon, and Andrew Saje will be attending the Alberta SouthWest Regional Dinner on November 3, 2010 at the Pincher Creek Golf Club.

Chamber of Commerce Annual General Meeting – November 4, 2010

Mayor Bruce Decoux and Councillors Siegbert Gail, Brian Gallant, Jerry Lonsbury, Larry Mitchell, Emile Saindon, and Andrew Saje will be attending the Chamber of Commerce Annual General Meeting on November 4, 2010.

Mayors and Reeves of Southwest Alberta Meeting – November 5, 2010

Mayor Decoux will be attending the Mayors and Reeves of South West Alberta Meeting on November 5, 2010.

Remembrance Day Services – Coleman Legion – November 11, 2010

Mayor Decoux will address the community at the Remembrance Day Services on November 11, 2010 at the Crowsnest Consolidated High School.

Councillor Mitchell will lay the wreath at the Coleman Legion Cenotaph.  
Councillor Saje will lay the wreath at the Blairmore Legion Cenotaph.  
Councillor Lonsbury will lay the wreath at the Bellevue Legion Cenotaph.

**OTHER BUSINESS – Continued**

AAMDC Convention – November 15 – 17, 2010 - Edmonton

Councillors Emile Saindon and Brian Gallant will attend the AAMDC Convention on November 15 to 17, 2010.

AUMA Convention – November 23 – 25, 2010 – Edmonton

Councillors Andrew Saje, Larry Mitchell, Brian Gallant, Siegbert Gail and Jerry Lonsbury will be attending the AUMA Convention on November 23 to 25, 2010.

**COUNCIL MEMBER REPORTS**

No reports provided.

**PUBLIC INPUT**

Ms. Lisa Sygutek, publisher of the Crowsnest Pass Herald, introduced Council to the new Crowsnest Pass Herald reporter, Kimberly from Vulcan, Alberta. Ms. Sygutek advised that if Council has any questions or events Council would like covered to contact Kimberley or anyone at the Crowsnest Pass Herald. Ms. Sygutek requested information on the 2010 – 2011 Council Committee appointments.

Administration will email the 2010 – 2011 Council Committee appointment information to Ms. Sygutek.

**IN CAMERA**

No In Camera items.

**BUSINESS OUT OF CAMERA**

No Business Out of Camera.

**ADJOURN**

**M#5766-10:** Councillor Mitchell moved to adjourn the meeting at 8:00 pm.

CARRIED UNANIMOUSLY

*Bruce Decoux*  
MAYOR

*GORDON O. LUNDY*  
CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by

*Lynne Cox*

Lynne Cox, Director of Legislative & HR  
Services