

**MUNICIPALITY OF CROWSNEST PASS**

**TUESDAY, OCTOBER 5, 2010**

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, October 5, 2010.

**PRESENT:**   **MAYOR:**     Dr. J. Irwin

**COUNCILLORS:**   D. Cole, I. MacLeod, L. Mitchell, J. Salus, G. Taje, D. Ward

**Also present:**

Chief Administrative Officer	Gordon O. Lundy
Director of Finance & Systems	Marion Vanoni
Director of Operational Services	Myron Thompson
Community Services Director	Cam Mertz
Director, Legislative and HR Services	Lynne Cox
Municipal Tax Assessor	Glen Snelgrove

**CALL TO ORDER**

Mayor J. Irwin called the meeting to order at 7:00 pm.

**PUBLIC HEARINGS**

**Bylaw 808, 2010 Land Use Bylaw Amendment – C-2 Discretionary Use**

No one spoke in favour of or in opposition to proposed Bylaw 808, 2010.

Mayor Irwin declared the Public Hearing concluded.

**ADOPTION OF AGENDA**

**Additions:**

In Camera

#6 Personnel

#7 Personnel

Other Business

#10 – Tiegen Subdivision Extension

**M#5723-10:** Councillor Mitchell moved that the agenda be adopted as amended.

CARRIED

**ADOPTION OF THE PREVIOUS MINUTES**

Regular Council Meeting of September 21, 2010

**M#5724-10:** Councillor Ward moved that the minutes of the Regular Council meeting of Tuesday, September 21, 2010 be adopted as written.

CARRIED

**DELEGATIONS**

No delegations were in attendance.

**ADMINISTRATIVE AND AGENCY REPORTS**

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Best Wishes to Council
- ▶ WA Environmental Services Gas Seepage Report
- ▶ Police Advisory Committee Policing Survey
- ▶ Southmore Gabion Wall
- ▶ Budget Submission Requests
- ▶ Director of Operational Services Report
- ▶ Community Services Director Report

Mr. Cam Mertz, Community Services Director, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ New and Approved Building Hours
  - MDM Community Centre
  - Albert Stella Memorial Arena
  - Crowsnest Complex
- ▶ New Horizons for Seniors Grant
- ▶ Family and Community Support Services
- ▶ Community Walking Trails
- ▶ Agriculture Service Board

Council requested that the Community Services Director inspect a broken patch of the walking trail in Blairmore across from the Blairmore Legion.

Mr. Myron Thompson, Director of Operational Services, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Orientation and familiarizing with the position, community, department, staff, facilities and projects

**ACCEPT ADMINISTRATIVE AND AGENCY REPORTS**

**M#5725-10:** Councillor Taje moved to approve the Administrative and Agency Reports.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

Crowsnest Centre Demolition Costs

A separate cost breakdown for demolition of the 1948 west wing and the 1979 east wing of the Crowsnest Centre was provided for Council's review.

The Director of Operational Services advised:

- Estimate received for hazardous waste abatement is \$82,000.00
- Estimated cost for Crowsnest Centre demolition is \$673,000.00
- Recommended a 15% contingency

**CORRESPONDENCE**

Honourable Hector Goudreau – Local Authorities Election Act

Correspondence was received from the Honourable Hector Goudreau, Minister of Municipal Affairs, providing a brief update on the new election rules now in effect and a summary of the key changes. Minister Goudreau provided contact information on half day sessions for election officials and evening information sessions for candidates running in the fall election which are being held throughout the province.

Council's consensus was to supply the information provided to the municipal election candidates.

**COMMITTEE REPORTS**

Protective Services – March 8, 2010

The minutes of the March 8, 2010 Protective Services Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

Police Committee Minutes – September 27, 2010

The minutes of the September 27, 2010 Crowsnest Pass and District Policing Advisory Committee Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

**COMMITTEE REPORTS – Continued**

Governance & Priorities Committee – September 28, 2010

**M#5726-10:** Councillor Ward moved to accept the September 28, 2010 Governance and Priorities Committee Minutes as presented.

CARRIED

**BYLAWS**

Bylaw No. 808, 2010 – Second and Third Readings – Land Use Bylaw Amendment

**M#-5727-10:** Councillor Mitchell moved Second Reading of Bylaw No. 808, 2010.

CARRIED UNANIMOUSLY

**M#-5728-10:** Councillor Cole moved Third and Final Reading of Bylaw No. 808, 2010.

CARRIED UNANIMOUSLY

Bylaw No. 809, 2010 – All Readings – Assessment Review Board Bylaw

**M#-5729-10:** Councillor Cole moved First Reading of Bylaw No. 809, 2010.

CARRIED

**M#-5730-10:** Councillor Mitchell moved Second Reading of Bylaw No. 809, 2010.

CARRIED

**M#-5731-10:** Councillor Taje moved to consider Bylaw No. 809, 2010 for Third Reading.

CARRIED UNANIMOUSLY

**M#-5732-10:** Councillor MacLeod moved Third and Final Reading of Bylaw No. 809, 2010.

CARRIED UNANIMOUSLY

**NOTICES OF MOTION**

No Notices of Motion were presented.

**OTHER BUSINESS**

Council Remuneration

**M#5733-10:** Councillor Mitchell moved to reduce stipends and honorariums paid directly by the Municipality of Crowsnest Pass to all Council members by 5% effective October 6, 2010.

DEFEATED

**M#5734-10:** Councillor Cole moved to hold Council wages as per the current policy.

CARRIED

Stakeout Policy Prior to Commencement of Construction

Councillor Cole noted no penalties were included in the policy as requested by Council.

**M#5735-10:** Councillor Cole moved to table the *Stake Out Prior to Commencement of Construction Policy* to the next Council.

CARRIED

Appointment of the Clerk of the Assessment Review Board

**M#5736-10:** Councillor Ward moved to establish the position of Clerk of the Assessment Review Board for the Municipality of Crowsnest Pass.

CARRIED UNANIMOUSLY

Fortis Franchise Agreement

**M#5737-10:** Councillor Salus moved to authorize an 8% franchise fee (3% increase) for the 2011 calendar year and as in prior years the fees will be used to upgrade and operate the Municipal electrical distribution system.

CARRIED UNANIMOUSLY

Terms of Reference – Warehouse/Purchasing Committee

**M#5738-10:** Councillor Ward moved to accept the Terms of Reference for the Warehouse/Purchasing Committee as presented by administration.

CARRIED UNANIMOUSLY

**OTHER BUSINESS - Continued**

Draft Endorsement Policy for Members of Council

**M#5739-10:** Councillor Ward moved to accept the *Endorsement Policy for Members of Municipal Council* as presented by administration.

CARRIED

**M#5740-10:** Councillor Taje moved to amend the *Endorsement Policy for Members of Municipal Council* by removing all the wording including and after *Non-Compliance*.

DEFEATED

Boys and Girls Club Multi-Year Lease

**M#5741-10:** Councillor Mitchell moved to endorse the three year lease agreement with the Crowsnest Pass Boys and Girls Club as presented.

CARRIED UNANIMOUSLY

Kids Kollege Multi-Year Lease

**M#5742-10:** Councillor Ward moved to endorse the three year lease agreement with the Kids Kollege as presented.

CARRIED

Crowsnest Lions Club Multi-Year Lease

**M#5743-10:** Councillor Cole moved to give the Lions Club a five year lease.

WITHDRAWN

**M#5744-10:** Councillor Mitchell moved to instruct administration to develop a five year lease to present to Council for endorsement.

CARRIED UNANIMOUSLY

**OTHER BUSINESS - Continued**

Tiegen Subdivision Extension

**M#5745-10:** Councillor Cole moved to give Ralph Tiegen a one year extension on his development.

CARRIED UNANIMOUSLY

**COUNCIL MEMBER REPORTS**

Council members provided the following reports:

Councillor Taje

- No Report
- Pleasure working administration, press, and Council

Councillor Mitchell

- Governance and Priorities Committee
- Chief Administrative Officer interviews
- Thanked Chief Administrative Officer, administration, press, and Council

Councillor Cole

- Governance and Priorities Committee
- Chief Administrative Officer interviews
- Thanked administration and Council

Councillor Salus

- Governance and Priorities Committee
- Chief Administrative Officer interviews
- Subdivision and Development Authority Meeting
- Open House at MDM Community Centre
- Thanked administration and staff

Councillor MacLeod

- Governance and Priorities Committee
- Thanked administration
- Wished Council luck in election

Councillor Ward

- Governance and Priorities Committee
- MDM Community Centre Open House
- Wished all good luck

**COUNCIL MEMBER REPORTS – Continued**

Mayor Irwin

- Governance and Priorities Committee
- Chief Administrative Officer interviews
- Citizens on Patrol Convention
- Harvest of Memories
- Mayor and Reeves Meeting

**PUBLIC INPUT**

Mr. Gaston Aubin thanked Mayor and Council commending them for the work done and the time and passion put into what they do. Mr. Aubin stated Council has worked to head the community in the right direction.

**IN CAMERA**

**M#5746-10:** Councillor Salus moved that Council go In Camera at 8:05 pm.

CARRIED UNANIMOUSLY

**RECESS / RECONVENE**

Council recessed at 8:05 pm and reconvened at 8:20 pm.

**BUSINESS OUT OF CAMERA**

**M#5747-10:** Councillor MacLeod moved that Council come Out of Camera at 9:00 pm.

CARRIED UNANIMOUSLY

**Development Agreement Extension for Greenmore Corporation**

**M#-5748-10:** Councillor Ward moved to extend the development agreement with Greenmore Corporation until June 30, 2011 for the construction of the Food Bank; and that a letter be sent to Greenmore Corporation advising of the extension.

CARRIED

**BUSINESS OUT OF CAMERA - Continued**

Removal of MR Designation From Lot 1MR Block 29 Plan 232 AI (Athletic Park)

**M#-5749-10:** Councillor Cole moved that Council hold a public hearing regarding the removal of the MR designation on Lot 1MR Block 29 Plan 232 AI and advertise the intention to combine the parcel with the adjacent closed road allowance to create a more useable parcel.

CARRIED UNANIMOUSLY

Reallocation of 2010 Budget Resources

**M#-5750-10:** Councillor MacLeod moved that Council approve the reallocation of the following 2010 budget resources:

Contingency Fund not previously reallocated

Economic Development

The remaining will be reallocated from sick leave, retirement benefit, public works wages/benefits and the global budget if required.

to provide financial resources for the restructuring of the public works department.

CARRIED UNANIMOUSLY

Management Salary Grid October 5, 2010

**M#-5751-10:** Councillor Salus moved to approve the Salary Wage Grid \$120,000 to \$140,000 annually plus benefits for the purpose of negotiating wages/benefits and appointing a Chief Administrative Officer to replace the retiring Chief Administrative Officer.

CARRIED UNANIMOUSLY

Appointment of the New Chief Administrative Officer

**M#-5752-10:** Councillor Salus moved to approve the hiring of Mr. Tully Clifford as Chief Administrative Officer for the Municipality of Crowsnest Pass, on a three year renewable contract, with a starting date for the position of Monday, November 15, 2010.

CARRIED

**BUSINESS OUT OF CAMERA - Continued**

Chief Administrative Officer

**M#-5753-10:** Councillor MacLeod moved that the last day of work for Gordon O. Lundy be November 12, 2010 and that he will continue on salary to his retirement date of December 31, 2010. And should Gordon wish to take any unused vacation time and leave at an earlier date, he can.

CARRIED

**ADJOURN**

**M#5754-10:** Councillor MacLeod moved to adjourn the meeting at 9:10 pm.

CARRIED UNANIMOUSLY

*Bruce Decoux*

MAYOR

*GORDON O. LUNDY*

CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by

*Lynne Cox*

\_\_\_\_\_  
Lynne Cox, Director of Legislative & HR  
Services