

**MUNICIPALITY OF CROWSNEST PASS
TUESDAY, AUGUST 24, 2010
GOVERNANCE & PRIORITIES COMMITTEE**

A meeting of the Governance and Priorities Committee was held in the Council Chambers on Tuesday, August 24, 2010.

PRESENT **Mayor:** Dr. John Irwin

Councillors: D. Cole, I. MacLeod, L. Mitchell, J. Salus, D. Ward

Via Teleconference:

Absent: G.Taje

Also Present:

Gordon O. Lundy	Chief Administrative Officer
Marion Vanoni	Director of Finance and Systems
Cam Mertz	Community Services Director
Glen Snelgrove	Municipal Tax Assessor
Lynne Cox	Director, Legislative and HR Services
Ray Mahieux	Field Superintendent of Public Works
Claudette Hironimus	Recording Secretary

CALL TO ORDER

Mayor Irwin called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Additions:

Changes:

Delegations: # 2 - Deleted

In Camera Personnel (1) to follow Delegations # 4 (Councillor MacLeod)

In Camera Personnel (3) Deleted (Councillor MacLeod)

G#56-10: Councillor Cole moved to adopt the agenda as amended.

CARRIED

DELEGATIONS

1. John Przczek & Carrie Morency of Pryzm Environmental – Mountain Bike Trails

John Przczek & Ms. Carrie Morency from Pryzm Environmental were in attendance on behalf of Community Futures and did a presentation on the Mountain Bikes Trails (MBT) which included:

- Proposal submitted to RDI in the spring of 2010
- The MBT activities will:
 - Expand the opportunities for existing businesses
 - Create new opportunities for new business
- An International Trail Specialist was hired for the project
- Approximately 1.2 km of trail has been completed at the ski-hill as of August 2010
- Some of the potential issues that they are encountering:
 - Landowner and government approvals
 - Liability concerns
 - Protocols are being evaluated
 - Potential for the Mountain bike club to take over the liabilities and maintenance at the project's conclusion
 - Good foundation to protect landowners
 - Trail stewardship and long term maintenance of facilities
- Master plan will be ready by the end of November which will be at least a 5 year plan
 - Followed by required reviews by land owners & government agencies
- Agencies involved:
 - Government agencies
 - SRD
 - Devon
 - Municipal & Land owners
- Next step
 - Conceptual plan for the ski-hill & Devon land on the ski-hill
 - Conceptual and construction design for the skill park
 - UROC will build trail until the snow flies
 - Continue to build trails and skills park phases as funds allow
 - Money in the budget to hire staff for 2011
 - Seeking additional funding for trails and skills park
- Project completion date: Feb 2012
- Once the project is completed the following will be provided:
 - International Mountain Bike Association (IMBA) master plan
 - IMBA is happy to be involved
 - Construction of phase(s) of a Skills Park
 - Approximately 20 km of trail will be completed
 - Map of completed trails
 - Events: workshops/trade shows will be held in the Crowsnest Pass
 - Sustainability Plan

DELEGATIONS (Cont'd)

Further discussion included:

- Municipality donation of \$10,000 was utilized for the detailed design for the Skill Park
- MBT has raised \$150 K
 - 60% grants
 - \$97 K in kind (including volunteer hours)
- Trail Stewardship will be responsible for long term maintenance
- MBT will replace BMX track
- Skill park will have many different skill levels
- Trails will go from Allison through Leitch Collieries

Mayor Irwin thanked Mr. Przewczek & Ms. Morency for their presentation.

2. Doug Kirkman – Development

Mr. Doug Kirkman was in attendance to discuss his proposal concerning his development in West Coleman (24th Avenue & 65 Street)

- 2 single lots 50 x 100' lot
- Two double lots, 100 x100'
- Need to be serviced with water/sewer and shallow utilities
 - Will use 6" pipes
- Three of four neighbors are okay with the development
 - Because they have poor water pressure at the present time
- Cost of construction would be the responsibility of Mr. Doug Kirkman
- 24 Avenue & 65 Street requires a cul-de-sac which would include a slope and guard rail to protect the adjoined acreage
- Requesting approval before signing a development agreement with special permission for the following
 - Top North end of 24 Avenue road access which could be the split for the access road
 - Cul de sac – 2 narrow road
 - Low water pressure (which is presently at 42 PSI) for the fire hydrant

Further discussion included:

- Water pressure would have to be registered on each title making future owners so that they are aware of this water pressure
- Cost of a booster station: approximately \$100,000
 - New booster station help Carbondale – would need to talk to engineer
- Residents are aware that they would have to do their own dust suppressant
- 65th Street would not be a safety issue as vehicle to the North would have to yield

There was consensus that Administration add this topic to the September 7, 2010 Council Agenda for further discussion and decision.

DELEGATIONS (Cont'd)

3. Ralph Tiegen – Mohawk Meadows Development

Mr. Ralph Tiegen was in attendance discussing his proposal concerning his development in Bellevue (Mohawk Meadows)

- Mr. Tiegen has 3 concerns:
 1. Proposed walkway to MDM
 - Proposed walkway through Mohawk Meadows Development to MDM
 - Where is Municipality of Crowsnest Pass installing the water & sewer for MDM
 - Doesn't want to tear his pathway out
 - Cost of walkway would be the responsibility of Mohawk Meadows
 - Proposal:
 - Lighting board (solar)
 - Would like to tie into Municipality street lights
 - Municipality would be responsible for electricity cost to run the pathway lights
 2. Municipal right of way
 - Wants Municipality of Crowsnest Pass to maintain right of way
 - Drainage through a swale
 - Maintenance: swale won't drain properly
 - How will the Municipality of Crowsnest Pass deal with drainage from MDM?
 3. Subdivision
 - Started in 1983
 - Road only 18 meters (now 20 meters)
 - Added sidewalk – made right of way narrower
 - Utility in front of property and put them all in a trench. (3.5 meters)
 - Common in many communities
 - Register easement on each lot
 - Ray will talk to electrical department to see if this is a problem

There was consensus that Administration add this topic to the September 7, 2010 Council Agenda for further discussion and decision.

IN CAMERA

G#57-10: Councillor Cole moved that Council go In Camera at 8:20 pm.

CARRIED UNANIMOUSLY

OUT OF CAMERA

G#58-10: Councillor MacLeod moved that Council come Out of Camera at 8:40 pm.

CARRIED UNANIMOUSLY

TOPICS FOR DISCUSSION

1. Walking Trail Update – Jenice Smith, Walking Trail Coordinator

Ms. Jenice Smith, Walking Trail Coordinator was in attendance and did a presentation to update Council on the Walking Trail

- Trail Open House was held February 2010
- Trail priorities identified:
 - Blairmore to Coleman
 - Blairmore to Frank
 - Frank to Bellevue
- Trail designs
 - Commuter Trails
 - Recreation Trails
- Land Managers/Stakeholders:
 - Provincial Government Departments:
 - Alberta Environment
 - Alberta Infrastructure
 - Alberta Transportation
 - Culture and Community Spirit
 - Sustainable Resource Development
 - Tourism, Parks & Recreation
 - Utility providers
 - Alta Link
 - Atco Gas
 - Fortis
 - Canadian Pacific Railway
 - Industry
 - Devon
 - Grazing leaseholders
 - Nature Conservancy of Canada
 - Alberta conservation Association
 - Alberta Fish and Game Association
 - Recreation users
 - Crowsnest Heritage Initiative
 - Community members
- Crosswalks locations
 - 107 Street & 20 avenue – near Home Hardware
 - 129 Street – Blairmore Centre Access
 - 20 Avenue & East Blairmore Access, near River Ridge Restaurant
 - 153 Street – Frank Slide Interpretive Centre Access Road
 - 150 Street & Highway 3
- Trail Amenities
 - Benches
 - Trees
 - Crossing structures
 - BearSmart garbage bins
 - Dog poo bags dispensers
 - Trail signage

TOPICS FOR DISCUSSION (Cont'd)

- Trail Signage
 - Directional
 - Trailhead
 - Kiosk
- Three tiers of signage
 - Directional
 - Trailhead
 - Kiosk

Further discussion included:

- Motorized handicap scooters will be allowed on trail
- Grants must be completed by March, 2011

Mayor Irwin thanked Ms. Jenice Smith for her presentation.

2. Establishing Environmental Reserves on lands adjacent to rivers (or lakes), Glen Snolgrove

Assessor, Glen Snelgrove presented information on establishing environmental reserves on land adjacent to rivers or lakes to the Committee

- Council had requested this information at the last Council meeting
- It was explained that there are two ways to establish environmental reserves:
 1. Plan of survey -where environmental reserves are actually surveyed into the descriptive plan
 - Survey pins are placed in the ground
 - Problem: river floods and changes of the location of the river bank, the environmental reserves could disappear
 2. Register the environmental easement against the title by caveat which describes a 5 or 10 meter environmental reserve
- # 2 would be Administration's recommendation

3. Indemnity & Security Provisions of a Development Agreement

Chief Administrative Officer Gordon O. Lundy presented a draft single stage or multi-phase development agreement for Council's review within the context of the draft resolution by Councillor Ward on security requirements for development agreements.

CAO Lundy also provided recommended new language for Councillor Ward's draft resolution by adding

"The policy of the Municipality of Crowsnest Pass for those parcels of land proposed to be developed under the requirements of a Development Agreement shall not commence any excavations, stockpiling of materials or site grading prior to providing the stipulated security for the development to the Municipality of Crowsnest Pass. Secondly, for those development proceeding under an approved development permit, the development shall only proceed after addressing the requirements of the Land Use Bylaw and its conditions".

TOPICS FOR DISCUSSION (Cont'd)

CAO Lundy indicated that the draft agreement as presented:

- Does not address condominiums or small lots; Council still has to address the issue of security for condominiums and small lot developments
- Requires 100% deposit at the present time

There was consensus on the recommended re-wording of Councillor Ward's resolution and that Administration add this topic to the September 7, 2010 Council Agenda for further discussion and decision.

IN CAMERA

G#59-10: Councillor Macleod moved that Council go In Camera at 9:20 pm.

CARRIED UNANIMOUSLY

OUT OF CAMERA

G#60-10: Councillor Mitchell moved that Council come Out of Camera at 9:50 pm.

CARRIED UNANIMOUSLY

ADJOURN

G#61-10: Councillor MacLeod moved to adjourn the meeting at 9:51 pm.

CARRIED UNANIMOUSLY

JOHN IRWIN
MAYOR

GORDON O. LUNDY
CHIEF ADMINISTRATIVE OFFICER