

**MUNICIPALITY OF CROWSNEST PASS
TUESDAY, JULY 13, 2010
GOVERNANCE & PRIORITIES COMMITTEE**

A meeting of the Governance and Priorities Committee was held in the Council Chambers on Tuesday, July 13, 2010.

PRESENT **Mayor:** Dr. John Irwin

Councillors: D. Cole, I. MacLeod, L. Mitchell, J. Salus, G. Taje, D. Ward

Also Present:

Marion Vanoni	Director of Finance and Systems
Glen Snelgrove	Municipal Tax Assessor
Lynne Cox	Director, Legislative and HR Services
Carolee Ison	Recording Secretary

CALL TO ORDER

Mayor Irwin called the meeting to order at 7:03 pm.

ADOPTION OF AGENDA

Deletions:

Topics for Discussion

1. Walking Trail Update – Jenice Smith, Walking Trail Coordinator
2. Crowsnest Community Trails Draft Bylaw
3. Albert Stella Arena Visioning

G#48-10: Councillor MacLeod moved to adopt the agenda as amended.

CARRIED UNANIMOUSLY

DELEGATIONS

**Darrell Camplin – Regional Director of Alberta Transportation
Portion of Highway 3, Four-Laning Proposal**

Mr. Darrell Camplin, Regional Director Alberta Transportation, and Mr. Phil Luchka, Engineer Alberta Transportation, were in attendance to update Council on Highway 3 improvements being pursued.

Mr. Luchka provided the following information:

- AMEC reviewed intersections of concern and two intersections came forward for potential improvements:
 - Frank Industrial Park Access
 - AMEC suggested it should be moved a bit to the west and lined up with the playground/residential access to eliminate the offset of the two accesses
 - Volker Stevin Yard, McGillivray Road, trailer park area access intersection

DELEGATIONS - Darrell Camplin – Regional Director of Alberta Transportation - Continued

- AMEC has drawn up plans for the two intersections
- The intersection improvements are supported by Alberta Transportation and the local MLA
- An engineering consultant will manage the design, tender preparation, and construction supervision
- AMEC reviewed the four lane concept from the golf course to Highway 40, and came forward with the concept of a four meter wide painted median dividing the four lanes, which is not standard in Alberta Transportation design
- The cost for four-laning the approximately three kilometers of road would be about \$11,000,000.00
- Due to the high cost, Alberta Transportation would like to pursue intersection improvements on the Highway 3 at Highway 40 and Tim Horton's intersections with traffic signals

Mr. Camplin provided the following information:

- Alberta Transportation was able to advance the Frank Industrial Park and Volker Stevin/McGillivray intersections for work in 2011
- Recommended taking on the Highway 3 at Highway 40 and Tim Horton's intersections improvements in conjunction as they both require signalization and timing could be maximized
- Four-laning is very expensive, and felt securing funds for the three kilometers may be difficult, but could continue to identify this as an area of concern
- The two intersections have been identified to be improved and Alberta Transportation would like to move forward on the detailed engineering design for the second two intersections and implement the four improvements

Further discussion included:

- Mayor Irwin noted moving the entrance to the High School had been previously discussed
- Mr. Camplin advised Alberta Transportation would like to introduce access management to the area, which would include moving and consolidating accesses
- Mr. Camplin advised funded for the 2011 projects will be recommended
- Mr. Camplin would be interested in further discussion on paving Highway 40 from the forest reserve boundary to Coleman with the Municipality taking over maintenance as previously discussed
- Councillor Cole suggested a crosswalk be built over the highway for the safety of the students from south Coleman to access the high school
- Mr. Camplin advised there is a finite amount of funds that can be pursued and Alberta Transportation is looking for Council's support on their proposals
- Councillor Salus noted when westbound the east access to Coleman in the vicinity of the high school is a hazardous area
- Councillor Cole noted the east bound traffic from the Frank Industrial Park turnoff to the Gold Creek bridge is a problem area with transport trucks parking on the shoulder of the road, suggested a parking lane be created for the large trucks on the west side of the highway
- Mr. Camplin advised that Alberta Transportation is conducting a study for passing lanes on Highway 22

Mayor Irwin thanked Mr. Camplin and Mr. Luchka for their presentation.

DELEGATIONS - Martin Wilson – Spray Lake Sawmills – Log Haul

Mr. Martin Wilson, Spray Lake Sawmills Woodlands Forester, was in attendance to address Council on the potential change in the log haul start date on the McGillivray Road. Reasons for the change of the start date included:

1. At the time the date was previously discussed production targets, volumes to be harvested, and volume sources were not known for the upcoming season. Noted the production sequence was determined approximately two months ago, and apologized for not approaching Council at that time regarding the impact on the log haul start date.
2. Harvest is dependant on the lumber market, and higher production targets have been set for the season based on the market, creating the need for an earlier harvest and log haul start date.
3. The original “saw out” date (when the mill yard runs out of wood from last year’s log haul) at the mill yard was to be late summer to early fall, and has been changed to late July.

Further discussion included:

- Mr. Martin confirmed the number of loads hauled will not change
- When questioned if the log haul was to start earlier whether Spray Lake Sawmills would be willing to apply extra dust suppressant, Mr. Martin advised that his understanding was that an additional \$3,200.00 had been designated in addition to the \$20,000.00 for road oiling in the Road Use Agreement for this purpose
- Council advised the issue of communication was a concern as at earlier meetings the log haul date was set, and felt Council should have been advised of the log haul date change earlier
- Mr. Martin noted Spray Lake Sawmills is trying to be open and transparent and provided information based on the information they had at the time
- Mr. Martin noted Spray Lake Sawmills’ impression was that the September 7th log haul start date was not a condition as it was not specified in the Road Use Agreement
- Eight trucks to a maximum of sixteen trucks will haul weekdays from 4:00 am to 2:00 pm with no hauling on weekends
- SLS wants to maintain Council’s trust and takes Council’s recommendations seriously
- SLS has formed a Public Advisory Committee and will be conducting a field tour on July 21, 2010
- SLS is a member of the Chamber of Commerce, donated \$10,000 to the Walking Trails Program, and has provided two scholarships to the High School
- Councillor Ward requested that Council receive a copy of the Spray Lake Sawmills Public Advisory Committee minutes

Mayor Irwin thanked Mr. Martin for his presentation.

Councillor Ward requested an update from the Public Works Department of any issues regarding dust and congestion on McGillivray Road during the log haul process.

Council’s consensus was to allow an earlier start date for the Spray Lake Sawmills log haul.

TOPICS FOR DISCUSSION

Quarterly Reports

Ms. Marion Vanoni, Director of Finance and Systems, provided a written Quarterly Report for the Finance Department and reviewed same with Council. The report will be maintained on file and contained information on the following:

- Minimum Tax – 2010 Year to Date Consolidations
 - 183 Consolidations transacted to date
- Property Tax Adjustments due to Section 305 Changes
 - Costs relating to Section 305 Changes - \$21,460 under budget
- 2009 Financial Statement Audit and Triannual Local Authorities Pension Audit
- Utilities Field Trip to Landfill
- Municipal Website Updates
 - Electricity Page
 - Community Information – 2010 Election
 - Bylaws
- Returning Officer – Contract Position
- Information Technology
 - Installation of the two new servers has been delayed to August 13, 14, and 15
- Electrical Lead Hand Position
- Crowsnest Centre Financial Information
- Reserves
- 2009 Capital Projects Not Completed
- 2010 Property Tax Notices
- 2010 Tax Recovery Process
- 2010 Operational and Capital Budget

The Financial Statement and Statement of Financial Position as at June 30, 2010 were provided for Council's review.

Council requested the Community Services Director provide the following information:

1. Is the MDM Community Centre ready for Lethbridge College to move in?
2. Has the June 30, 2010 date been changed for the Crowsnest Centre to be vacated?
3. Has a contract been settled with Lethbridge College?

IN CAMERA

G#49-10: Councillor Mitchell moved that Council go In Camera at 8:29 pm.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Mayor Irwin recessed the meeting at 8:29 pm and reconvened at 8:40 pm.

OUT OF CAMERA

G#50-10: Councillor Taje moved that Council come Out of Camera at 8:50 pm.

CARRIED

ADJOURN

G#51-10: Councillor Taje moved to adjourn the meeting at 8:51 pm.

CARRIED UNANIMOUSLY

JOHN IRWIN

MAYOR

GORDON O. LUNDY

CHIEF ADMINISTRATIVE OFFICER