

**MUNICIPALITY OF CROWSNEST PASS
TUESDAY, FEBRUARY 23, 2010
GOVERNANCE & PRIORITIES COMMITTEE**

A meeting of the Governance and Priorities Committee was held in the Council Chambers on Tuesday, February 23, 2010.

PRESENT **Mayor:** Dr. John Irwin

Councillors: D. Cole, J. Salus, L. Mitchell, D. Ward

Via Teleconference: Councillor G. Taje

Absent: Councillor Ian MacLeod

Also Present:

| | |
|-----------------|--------------------------------------|
| Gordon O. Lundy | Chief Administrative Officer |
| Marion Vanoni | Director of Finance & Systems |
| Joe Filipuzzi | Assistant Public Work Superintendent |
| Lynne Cox | Confidential Secretary |
| Glen Snelgrove | Municipal Tax Assessor |
| Sharon Hnatiuk | Recording Secretary |

CALL TO ORDER

Mayor Irwin called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

Councillor Mitchell moved to adopt the agenda as written.

DELEGATIONS

No delegations were in attendance.

TOPICS FOR DISCUSSION

1. Real Estate Services

Mr. Snelgrove received a letter from a local Real Estate Agent suggesting that the Municipality consider listing Municipal properties for sale through local listing agents. Mr. Snelgrove thought it would be more effective and provide better exposure if we could put Municipal properties for sale on multiple listings. The cost may be offset with the possibility of receiving a higher value. Discussion went as follows:

- Mayor Irwin is in favor of Real Estate Agents to sell Municipal properties with a faster timeline.
- Councillor Mitchell brought up the commission fees requesting more information about the current rate.
- The Chief Administrative Officer advised that they could negotiate the commission or listing fees.
- Councillor Cole agreed but is concerned about fairness in Real Estate Market and recommends that a tender process could be implemented. Councillor Cole requested that we have the Tax Assessor come back with more options.
- Mayor Irwin expressed concern with potential inequities amongst Agents.
- Councillor Ward agrees tenders are fair. Put out to market, lowest commission percentage wins.
- Councillor Taje has no problem with this but feels the Municipality should be careful to keep some properties that may have future benefit to us.

2. Community Standards Bylaw Review

Councillor Cole presented his recommendations for changes to the Community Standards Bylaw as follows:

- Last paragraph regarding “no current license or registration” also needs to include “no insurance”.
- The term “junk vehicles” #2(J) is replaced with “abandoned vehicles/equipment”.
- Recommend that parking of vehicles #7 on boulevards only during October 1st to March 31st so as to facilitate snow plowing shall not be deemed in violation of this Bylaw. This conforms to the Traffic Bylaw Act.
- Recommends adding a new section called: Repairing of Motor Vehicles into current bylaw. Stopping people from tearing vehicles apart and leaving them all over their property.
- Adding a new section called Unsightly or Dangerous property.
- Would like to amend #8 to read “no recreational trailers or vehicles parked on any boulevards any time of the year”. This came after a discussion with the Bylaw Officer.

Councillor Ward presented his questions:

- Item #10: In reference to vehicles, do we go after the land owner or last registered owner. Chief Administrative Officer said that we would go after last registered owner unless unable to identify then it becomes an abandoned vehicle following the traffic act.
- Would like the word “may” changed to “will” e.g. Item 13(E)
- More specific “time frames” are placed throughout Bylaw e.g. 14(G) not less than 30 days.

- Item #17(B) Councillor Ward questions why the Municipality is responsible for replacing fences to clean up a property after the person is in violation. The Chief Administrative Officer said that this needs to remain in place to ensure no one will come back on them with a legal challenge.
- Commercial and industrial areas. A lot of communities have bylaws in place that fences or lines of trees are required in front of industrial areas to hide work sites.
- In regards to the cost of sending our Bylaw Officer out to a property in question where the person(s) are found in violation they should then be charged for the expense. If they are not found to be in violation then they would not have to pay.
- There should be a fee for Unsightly Premises Appeal. If the appeal is successful then the applicant is reimbursed.
- Land use bylaw, Schedule 6 Parking. The Municipality needs to set time limits for parking. e.g. vehicles and heavy equipment.
- The Municipality should have bylaws setting load limits for trucks/equipment coming through town. Most communities have a load limit of 12-15,000 lbs.
- Weed Bylaw in regards to unsightly premises. Councillor Ward requested that the worst areas in the Crowsnest Pass be dealt with this year.
- The Municipality needs to address the clean up of graffiti.
- Old derelict signs throughout the Crowsnest Pass are to be either replaced or removed.
- Councillor Ward said there will be recommendations coming from the Crowsnest Pass Advisory Committee in the near future concerning the Community Standards Bylaw.
- Councillor Ward requests that the preceding issues be dealt with on the March 23rd, 2010 Governance and Priorities Committee meeting.
- Councillor Mitchell recommends allowing 72 hours for trailers to park on streets during special events e.g. Rum Runner Days.

3. Risk Control Policy Review

The Chief Administrative Officer requested that this item be added to the March 9th, 2010 Governance and Priorities Committee Agenda.

4. Repeal of the Criminal Record Check Policy

- Councillor Ward recommended that volunteers requiring criminal record checks should be paying for it themselves now, in view of the fact the R.C.M.P. is no longer under Municipal contract.

5. Grants to Student Exchanges Policy Review

- Mayor Irwin requested direction from Council on whether to carry on with this program.
- Councillor Cole requested removing line items #3 and #4 out of the policy.
- Councillor Ward discussed that cost for the program was an issue and that it was a luxury the Municipality can no longer afford.
- Administration asked for direction on the student exchange program and will be bringing the policy back to Council for debate.

6. Municipal Safety Policy Review

Council reviewed the policy that is written requiring Managers and Employees to be responsible and accountable for working in a safe atmosphere according to the 2005 Safety Policy.

- Councillor Ward asked that this be reaffirmed by a new policy at the next Governance and Priorities Committee meeting.

IN CAMERA

G#08-10: Councillor Mitchell moved that Council go In Camera at 7:35 pm.

CARRIED UNANIMOUSLY

OUT OF CAMERA

G#09-10: Councillor Cole moved that Council come Out of Camera at 9:17 pm.

CARRIED

ADJOURN

G#010-10: Councillor Mitchell moved to adjourn the meeting at 9:18 pm.

CARRIED UNANIMOUSLY

Original Signed

MAYOR

Original Signed

CHIEF ADMINISTRATIVE OFFICER