

MUNICIPALITY OF CROWSNEST PASS

TUESDAY, APRIL 20, 2010

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, April 20, 2010.

PRESENT: **MAYOR:** Dr. J. Irwin

COUNCILLORS: D. Cole, I. MacLeod, L. Mitchell, J. Salus, D. Ward

Via Teleconference: Councillor G. Taje

Also present:

Chief Administrative Officer
Director of Finance and Systems
Community Services Director
Public Works Superintendent
Confidential Secretary

Gordon O. Lundy
Marion Vanoni
Cam Mertz
Ray Mahieux
Lynne Cox

CALL TO ORDER

Mayor J. Irwin called the meeting to order at 7:00 pm.

PUBLIC HEARINGS

Bylaw 793, 2010 – Road Closure – Passburg Road Allowance

Mr. Alan Wakaluk was in attendance to speak on the proposed road closure. Mr. Wakaluk's son owns land adjacent to the road allowance. Mr. Wakaluk noted he was not exactly opposed to the road closure, but would like to know the reason for the proposed closure and the plans for what will take place after the road closure.

No one was in attendance to speak in favor of the proposed road closure.

Mayor Irwin declared the Public Hearing concluded.

ADOPTION OF AGENDA

M#5436-10: Councillor Mitchell moved that the agenda be adopted as written.

CARRIED UNANIMOUSLY

ADOPTION OF THE PREVIOUS MINUTES

Regular Council Meeting of April 6, 2010

M#5437-10: Councillor Ward moved that the minutes of the Regular Council meeting of Tuesday, April 6, 2010 be adopted as written.

CARRIED UNANIMOUSLY

Special Council Meeting of April 13, 2010

M#5438-10: Councillor Cole moved that the minutes of the Special Council meeting of Tuesday, April 13, 2010 be adopted as written.

CARRIED UNANIMOUSLY

Special Council Meeting of March 29, 2010

M#5439-10: Councillor Mitchell moved that the minutes of the Special Council meeting of Monday, March 29, 2010 be adopted as written.

CARRIED UNANIMOUSLY

DELEGATIONS

Mr. Matthew Heisie and Mr. Brandon Kilthau were in attendance to request permission for a group of graduating students from the Class of 2010 to land a chartered helicopter on municipal land near the Crowsnest Sports Complex on Friday, May 7, 2010 for the High School graduation ceremony. A proposal was presented to Council with Bighorn Helicopters of Blairmore to conduct a safety assessment of the location for the landing. Several locations were presented for the proposed landing site.

Council's consensus was to add the request for the *Proposal for Helicopter Landing Permission* to the Agenda under *Other Business*.

ADMINISTRATIVE AND AGENCY REPORTS

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ 20th Avenue Stimulus Project

ADMINISTRATIVE AND AGENCY REPORTS – Chief Administrative Officer - Continued

- ▶ Request for Proposals
 - Recruitment of Chief Administrative Officer
 - Removal of hazardous materials from Mapleview Hall
 - Real estate services
- ▶ 2009 Corporate Review and recommendations update
- ▶ Mountain Pine Beetle Survey Program

Director of Finance & Systems

Ms. Marion Vanoni, Director of Finance and Systems, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ 2009 Financial Statement Audit
 - Tangible Capital Assets
 - Consolidation of Crowsnest Centre Financial Information
 - Due Date to submit Municipal Financial Statements to Municipal Affairs
- ▶ Insurance – 2010 Budget Adjustments
- ▶ 2010 Property Tax Notices
- ▶ 2010 Tax Recovery Process
- ▶ October 18, 2010 – Election
- ▶ Municipal Electrical Distribution System Bylaws
- ▶ Policy Development
- ▶ Personnel

Community Services Director

Mr. Cam Mertz, Community Services Director, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ MDM Community Centre
 - Integration of Lethbridge College
 - Brighter Futures Relocation
 - Satellite Municipal Office
 - Administration Office shared space – Compassionate Friends, Cancer Survivors, Alcoholics Anonymous
 - Permanent Community Services Office
 - Boys and Girls Club
 - Indoor Playground and Toyland Library
 - Underground Mine
 - Kids Kollege
- ▶ Crowsnest Pass Community Trails Update

Discussion took place on how issues raised by Brighter Futures regarding relocation at MDM Community Centre would be dealt with.

ADMINISTRATIVE AND AGENCY REPORTS - Continued

Public Works Superintendent

Mr. Ray Mahieux, Public Works Superintendent, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ 2010 Equipment Replacement
- ▶ West End Blairmore Street Improvements Update

BUSINESS ARISING FROM THE MINUTES

Honorarium and Stipend Reduction for all of Council (Councillor Mitchell)

M#5440-10: Councillor Mitchell moved to reduce stipends and honorariums paid directly by the Municipality of Crowsnest Pass to all Council members by 5%, and that this will become effective May 1, 2010.

M#5441-10: Councillor MacLeod moved to table the motion reducing stipends and honorariums paid directly by the Municipality of Crowsnest Pass to all Council members by 5%, and that this will become effective May 1, 2010, to September, 2010.

CARRIED

Equipment Replacement Policy

Council raised concern with specifying the amount of \$250,000.00 per year in the Equipment Replacement Policy.

Council suggested Administration change the policy to give Council more discretion.

CAO Recruitment and Succession Planning

M#5442-10: Councillor Ward moved to bring *CAO Recruitment and Succession Planning* back to the Governance and Priorities Committee as pages 61, 62, 73 and 74 were incomplete.

CARRIED UNANIMOUSLY

CORRESPONDENCE

Honorable Hector Goudreau – Walking Trails Funding

Correspondence was received from Hector Goudreau, Minister of Municipal Affairs, advising a grant of \$121,964.00 has been approved under the 2009 Municipal Sponsorship Program, which includes the intermunicipal bonus and priority bonus, to support the Crowsnest Community Walking Trials partnership project.

Council requested a letter of thanks be forwarded.

COMMITTEE REPORTS

Governance and Priorities Committee – April 13, 2010

The minutes of the April 13, 2010 Governance and Priorities Committee Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

M#5443-10: Councillor Ward moved to accept the April 13, 2010 Governance and Priorities Committee Minutes as presented.

CARRIED

Family and Community Support Services – March 3, 2010

The minutes of the March 3, 2010 Family and Community Support Services Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

NOTICE OF MOTION

No Notices of Motion were presented.

OTHER BUSINESS

Writedown of Municipal Receivables from Crowsnest Centre

M#5444-10: Councillor Cole moved to table *Writedown of Municipal Receivables from Crowsnest Centre* until after *In Camera*.

WITHDRAWN

OTHER BUSINESS - Writedown of Municipal Receivables from Crowsnest Centre - Continued

Administration recommended that Council approve writedown of the Municipal receivables provided the remaining creditors accept the payout, and if the creditors do not accept the payout, the Municipality register their payables with the trustee.

Council requested a copy of the slides presented by the Crowsnest Centre Society at the April 13, 2010 Governance and Priorities Committee Meeting.

M#5445-10: Councillor Mitchell moved to approve the writedown of the total Municipal outstanding receivables remaining provided that the remaining creditors accept unanimously the payout that would remain as recommended by Administration.

M#5446-10: Councillor Ward moved to table the Crowsnest Centre Society's request for writedown of Municipal receivables to the next meeting, subject to receiving the requested information presented by Crowsnest Centre Society at the April 13, 2010 Governance and Priorities Committee Meeting.

CARRIED

Real Estate Request for Proposals

Administration advised it is necessary to go through a brokerage firm to be listed on MLS.

Council noted more information should be sought from the Municipal Tax Assessor and the two agencies that have submitted proposals, and that the two agencies should have the same contract.

M#5447-10: Councillor Cole moved to table *Real Estate Request for Proposals*.

CARRIED UNANIMOUSLY

FCSS Board Appointments

M#5448-10: Councillor Ward moved to approve the recommendation of the FCSS Board to appoint Jackie Sudworth and Francine Kilgannon to the FCSS Board for another three year term to conclude at the end of 2012.

CARRIED UNANIMOUSLY

Indoor Playground – Multi Year Lease

M#5449-10: Councillor Mitchell moved to accept the proposed three year lease agreement for the Indoor Playground as presented.

CARRIED UNANIMOUSLY

OTHER BUSINESS – Continued

Bellevue Library – Multi Year Lease

M#5450-10: Councillor Cole moved to accept the three year lease agreement for the Bellevue Library.

CARRIED UNANIMOUSLY

Crowsnest Pass/Elk Valley Elected Officials Meeting 2010

Council's consensus was to look at Wednesday, June 23, 2010, for hosting the Crowsnest Pass/Elk Valley Elected Officials Meeting 2010.

Library Board Trustee Appointment

M#5451-10: Councillor MacLeod moved to approve the appointment of Mrs. Thayer Head to the Crowsnest Pass Library Board for a three year term.

CARRIED UNANIMOUSLY

Crow Snow Riders Groomer

M#5452-10: Councillor Cole moved to return the ownership of the old snow groomer to the Crow Snow Riders.

CARRIED UNANIMOUSLY

Proposal for Helicopter Landing Permission

M#5453-10: Councillor Taje moved to allow the request by Mr. Matthew Heisie and Mr. Brandon Kiltbau to land a chartered helicopter on municipal land near the Crowsnest Sports Complex on Friday, May 7, 2010 for the High School graduation ceremony subject to all safety approvals and law requirements.

CARRIED UNANIMOUSLY

ADMINISTRATION AND AGENCY REPORTS

M#5454-10: Councillor Ward moved to approve the Administration and Agency Reports as presented.

CARRIED UNANIMOUSLY

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councillor Mitchell

- York Creek Lodge Meeting
- Council Retreat

Councillor Cole

- York Creek Lodge Meeting
- Trade Fair
- Governance and Priorities Committee Meeting
- Sustainability Study

Councillor Taje

- No Report

Councillor Salus

- Council Retreat
- Governance and Priorities Committee Meeting

Councillor MacLeod

- Council Retreat
- Governance and Priorities Committee
- Special Council Meeting
- Trade Show

Councillor Ward

- Same as reviewed by other Councillors

Mayor Irwin

- Same as reviewed by Councillors
- Crowsnest Pass Economic Development Strategy Workshop
- Chamber of Commerce Luncheon

BYLAWS

Bylaw 793, 2010 – Passburg Road Closure (1st Reading)

M#-5455-10: Councillor Cole moved First Reading of Bylaw No. 793, 2010.

CARRIED UNANIMOUSLY

BYLAWS - Continued

Bylaw 795, 2010 – Electrical Distribution Tariff Rate Schedule (All Readings)

M#-5456-10: Councillor Mitchell moved First Reading of Bylaw No. 795, 2010.

CARRIED UNANIMOUSLY

M#-5457-10: Councillor Cole moved Second Reading of Bylaw No. 795, 2010.

CARRIED UNANIMOUSLY

M#-5458-10: Councillor MacLeod moved Bylaw No. 795, 2010 to Third Reading.

CARRIED UNANIMOUSLY

M#-5459-10: Councillor Salus moved Third and Final Reading of Bylaw No. 795, 2010.

CARRIED UNANIMOUSLY

Bylaw 798, 2010 – Community Standards Bylaw (All Readings)

M#-5460-10: Councillor Mitchell moved First Reading of Bylaw No. 798, 2010.

CARRIED

M#-5461-10: Councillor Ward moved to present Bylaw No. 798, 2010 at the May 4, 2010 Council Meeting to allow for a Public Hearing and present the bylaw for second and subsequent readings.

CARRIED UNANIMOUSLY

PUBLIC INPUT

Ms. Marilyn Rees, Coordinator for Brighter Futures, addressed Council and presented the following comments:

- Still not satisfied, and feel they have not been treated fairly
- Not notified of changes until March 4, 2010
- Unaware of other space that was available in the building
- Fly issues are worse in certain areas
- Has been a total inconvenience
- Questioned why pay to renovate a space, when a space is already renovated
- No options given

PUBLIC INPUT – Ms. Marilyn Rees - Continued

- Want to see closure and move on
- Trying to secure a good space for the Brighter Futures Program
- Would like to know when they can expect a decision

Council requested Administration to add all the issues raised by Brighter Futures and exactly how the issues will be dealt with to the May 4, 2010 Council Meeting Agenda.

IN CAMERA

M#5462-10: Councillor Mitchell moved that Council go In Camera at 8:25 pm.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

The meeting recessed at 8:25 pm and reconvened at 8:35 pm

OUT OF CAMERA

M#5463-10: Councillor Mitchell moved that Council come Out of Camera at 8:35 pm.

CARRIED UNANIMOUSLY

ADJOURN

M#5464-10: Councillor Mitchell moved to adjourn the meeting at 8:36 pm.

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by _____

Lynne Cox, Confidential Secretary