

MUNICIPALITY OF CROWSNEST PASS

TUESDAY, MARCH 16, 2010

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, March 16, 2010.

PRESENT: **MAYOR:** Dr. J. Irwin

COUNCILLORS: D. Cole, L. Mitchell, J. Salus, D. Ward

Absent: Councillor I. MacLeod
 Councillor G. Taje

Also present:

Chief Administrative Officer
Director of Finance and Systems
Community Services Director
Public Works Superintendent
Municipal Tax Assessor
Confidential Secretary

Gordon O. Lundy
Marion Vanoni
Cam Mertz
Ray Mahieux
Glen Snelgrove
Lynne Cox

CALL TO ORDER

Mayor J. Irwin called the meeting to order at 7:00 pm.

PUBLIC HEARINGS

No Public Hearings were held.

ADOPTION OF AGENDA

ADDITIONS:

Notice of Motion

1. Councillor Ward

In Camera

3. Personnel

M#5370-10: Councillor Ward moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF THE PREVIOUS MINUTES

M#5371-10: Councillor Mitchell moved that the minutes of the Regular Council meeting of Tuesday, March 2, 2010 be adopted as written.

CARRIED UNANIMOUSLY

DELEGATIONS

No delegations were present.

ADMINISTRATIVE AND AGENCY REPORTS

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ SouthGrow Sustainability Workshop
- ▶ Snow Groomers
- ▶ Blairmore and Bellevue Stimulus Project Easements
- ▶ Evacuation Centers for Handicapped Residents
- ▶ George Cuff's Fall Council Orientation
- ▶ Acquisition of Used Equipment for Public Works

The Chief Administrative Officer confirmed the Crowsnest Centre Society has returned their keys for the Crowsnest Centre and the locks on the outside doors have been changed.

The Director of Finance confirmed the auditors will be in the office next week, and the Financial Statement is expected the third week in April.

Mr. Ray Mahieux, Public Works Superintendant reported on the following:

- ▶ Staff has been instructed to begin filling potholes
- ▶ Attended auctions for acquisition of used equipment for Public Works
- ▶ Tentative deal on a truck from Rocky Mountain House - \$4,000 over budget
- ▶ Grader will be purchased from Finning in Lethbridge - \$8,000 under budget

BUSINESS ARISING FROM THE MINUTES

Removal of Municipal Reserve Designation (Bellevue)

M#5372-10: Councillor Mitchell moved to approve the removal of the designation of Municipal Reserve on a portion of Lot 15 MR., Block 5, Plan 8311587 (Bellevue) in exchange with Teigen Enterprises Ltd. for a utility easement and walkway of approximately 320 square meters to service the MDM facility with water and sewer.

CARRIED UNANIMOUSLY

Revised Spray Lake Road Use Agreement

A revised Spray Lake Sawmills Road Use Agreement was presented to Council.

M#5373-10: Councillor Mitchell moved to proceed with option 2 for the application of the road oil product to McGillivray Road subject to Spray Lake Sawmills providing an additional \$3,200.00 or reasonable portion thereof.

CARRIED UNANIMOUSLY

CORRESPONDENCE

Honorable Hector Goudreau, Minister of Municipal Affairs

Correspondence was received from the Honorable Hector Goudreau, Minister of Municipal Affairs, announcing the appointment of Ken Lesniak as the new chair of the Municipal Government Board effective March 1, 2010.

Received as information.

COMMITTEE REPORTS

Governance and Priorities Committee – March 9, 2010

The minutes of the March 9, 2010 Governance and Priorities Committee Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

M#5374-10: Councillor Ward moved to accept the March 9, 2010 Governance and Priorities Committee Minutes as presented.

CARRIED UNANIMOUSLY

NOTICE OF MOTION

Councillor Ward provided a Notice of Motion that on April 6, 2010 a motion will be brought forward to tender the demolition and removal of the Mapleview Hall and the process to achieve this.

OTHER BUSINESS

2010 Chamber of Commerce Trade Fair Dates

The 2010 Trade Show will be held on April 16 and 17, 2010. Administration requested Council's participation in the booth along with Administration to respond to public questions and promote initiatives of the Municipality.

Friday, April 16

3:00 pm – 6:00 pm – Councillor John Salus

6:00 pm – 9:00 pm – Councillor Larry Mitchell

Saturday, April 17

10:00 am – noon – Councillor Dave Cole

2:30 pm – 5:00 pm – Councillor Larry Mitchell

Risk Management Policy

M#5375-10: Councillor Ward moved to accept the Risk Management Policy Risk Mgt-RSK-001 as presented by Administration.

CARRIED UNANIMOUSLY

FCM Conference Attendance

M#5376-10: Councillor Cole moved that the Mayor attend the FCM 2010 Annual Conference at Municipal expense.

CARRIED UNANIMOUSLY

Federal Gas Tax Agreements

M#5377-10: Councillor Cole moved to approve the signing of the Federal Gas Tax Amending Agreements.

CARRIED

OTHER BUSINESS - Continued

Councillor Continuing Education Policy

M#5378-10: Councillor Ward moved to accept Policy CNL-011, Councillor Continuing Education, under the condition if any councillor wishes to participate in training the request should come back to Council for approval.

CARRIED

Boards and Commissions Policy

M#5379-10: Councillor Mitchell moved to adopt Policy CNL-012, Annual Boards and Committees Meeting Policy, and continue it into 2011.

CARRIED UNANIMOUSLY

CAO Recruitment and Succession Planning Policies

Council Ward requested Administration provide the names of recruitment companies and an estimate of the costs for the April 6, 2010 Council Meeting.

#5380-10: Councillor Ward moved to table the CAO Recruitment and Succession Planning Policies until information requested is received from Administration.

TABLED

Request for Appointment of Katherine Mertz to the Culture and Recreation Board

M#5381-10: Councillor Mitchell moved to appoint Katherine Mertz to the Culture and Recreation Board for a three year term.

CARRIED UNANIMOUSLY

Request for Fee Waiver from the Boys and Girls Club

M#5382-10: Councillor Ward moved to accept the recommendation from the Culture and Recreation Board to waive 50% of the outstanding rental fees owed by the Boys and Girls Club, with a loss of revenue of \$4,628.26 and the remaining outstanding fees being recovered over a three year payment schedule subject to the successful completion of filling all the board positions.

CARRIED

OTHER BUSINESS - Continued

Appointment of Scott Howard to the CNP Library Board

M#5383-10: Councillor Mitchell moved to approve the renewal of a three year appointment of Scott Howard to the Crowsnest Pass Library Board.

CARRIED UNANIMOUSLY

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councillor Mitchell

- York Creek Lodge Meeting

Councillor Cole

- Protective Services Meeting
- Governance and Priorities Committee Meeting
- York Creek Lodge Meeting
- Senior Housing Meeting
- Landfill Meeting

Councillor Salus

- Oldman River Regional Service Commission
- Governance and Priorities Committee Meeting
- Landfill Meeting
- Casino for the Bellevue Underground Mine

Councillor Ward

- Family and Community Support Services Meeting
- Governance and Priorities Committee Meeting
- Landfill Meeting

Mayor Irwin

- Alberta Southwest Regional Alliance General Meeting
- Mayors and Reeves Meeting
- 859 Cadet Squadron Annual Mess Dinner

BYLAWS

Offsite Levy Bylaw – 786, 2010

M#-5384-10: Councillor Mitchell moved First Reading of Bylaw No. 786, 2010.

CARRIED

M#-5385-10: Councillor Salus moved Second Reading of Bylaw No. 786, 2010.

CARRIED UNANIMOUSLY

M#-5386-10: Councillor Cole moved Bylaw No. 786, 2010 to Third Reading.

CARRIED UNANIMOUSLY

M#-5387-10: Councillor Mitchell moved Third and Final Reading of Bylaw No. 786, 2009.

CARRIED UNANIMOUSLY

BYLAWS

Procedural Bylaw - 791, 2010

M#-5388-10: Councillor Ward moved First Reading of Bylaw No. 791, 2010.

M#-5389-10: Councillor Mitchell moved to amend Bylaw No. 791, 2010 in PART III PROCEEDINGS AT MEETINGS 1. b) 16. Business Out Of Camera and 17. Adjourn.

CARRIED UNANIMOUSLY

M#-5390-10: Councillor Ward moved First Reading of Bylaw No. 791, 2010 as amended.

CARRIED

M#-5391-10: Councillor Cole moved Second Reading of Bylaw No. 791, 2010.

CARRIED UNANIMOUSLY

M#-5392-10: Councillor Mitchell moved Bylaw No. 791, 2010 to Third Reading.

CARRIED UNANIMOUSLY

M#-5393-10: Councillor Cole moved Third and Final Reading of Bylaw No. 791, 2009.

CARRIED UNANIMOUSLY

BYLAWS - Continued

Community Organizations Property Tax Exemption Bylaw – 792, 2010

M#-5394-10: Councillor Mitchell moved First Reading of Bylaw No. 792, 2010.

CARRIED UNANIMOUSLY

M#-5395-10: Councillor Salus moved Second Reading of Bylaw No. 792, 2010.

CARRIED UNANIMOUSLY

M#-5396-10: Councillor Cole moved Second Reading of Bylaw No. 792, 2010.

CARRIED UNANIMOUSLY

M#-5397-10: Councillor Mitchell moved Bylaw No. 792, 2010 to Third Reading.

CARRIED UNANIMOUSLY

M#-5398-10: Councillor Cole moved Third and Final Reading of Bylaw No. 792, 2009.

CARRIED UNANIMOUSLY

PUBLIC INPUT

No public input was provided.

IN CAMERA

M#5399-10: Councillor Mitchell moved that Council go In Camera at 7:45 pm.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Mayor Irwin recessed the meeting at 7:45 pm and reconvened at 7:55 pm.

OUT OF CAMERA

M#5400-10: Councillor Mitchell moved that Council come Out of Camera at 8:35 pm.

CARRIED UNANIMOUSLY

M#5401-10: Councillor Ward moved to grant the development extension to Southmore Corporation to commence July 31, 2010 with the building to be sided and closed in by September 30, 2010 with completion by December 31, 2010 subject to the repurchase options by the Municipality being limited to 70% of the original sales agreement.

CARRIED UNANIMOUSLY

ADJOURN

M#5402-10: Councillor Mitchell moved to adjourn the meeting at 8:37 pm.

CARRIED UNANIMOUSLY

Original Signed

MAYOR

Original Signed

CHIEF ADMINISTRATIVE OFFICER

Original Signed

Minutes edited and approved by _____

Lynne Cox, Confidential Secretary