

MUNICIPALITY OF CROWSNEST PASS

TUESDAY, DECEMBER 15, 2009

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, December 15, 2009.

PRESENT: **MAYOR:** Dr. J. Irwin

COUNCILLORS: D. Cole, I. MacLeod, L. Mitchell, J. Salus, D. Ward

Absent: Councillor Gary Taje

Also present:

Chief Administrative Officer

Gordon O. Lundy

Director of Finance and Systems

Marion Vanoni

Community Services Director

Cam Mertz

Public Works Assistant Superintendent

Joe Filipuzzi

Confidential Secretary

Lynne Cox

CALL TO ORDER

Mayor J. Irwin called the meeting to order at 7:03 pm.

ADOPTION OF AGENDA

ADDITIONS:

Other Business

16. Crowsnest Centre

In Camera

2. Legal

3. Personnel

M#5235-09: Councillor Ward moved that the agenda be adopted as amended.

CARRIED

ADOPTION OF MINUTES

M#5236-09: Councillor Ward moved that the minutes of the Regular Council meeting of Tuesday, December 1, 2009 be adopted as written.

CARRIED

DELEGATIONS

Russell Farmer – Strategic Plan Proposal

Russell Farmer and Chris Hutchinson of Russell Farmer and Associates Consulting Ltd. were in attendance to present a brief overview of the Long Range Strategic Planning Process for the Municipality of Crowsnest Pass.

Mr. Farmer's presentation included:

- The Strategic Planning Process will deliver:
 - Development of a long term strategic plan
 - Long term and short term goals and objectives for the Municipality
 - A Municipal Sustainability Plan – (Integrated Community Sustainability Plan) will be completed which includes:
 - Economic Sustainability
 - Environmental Sustainability
 - Social Sustainability
 - Cultural Sustainability
 - Current State Assessment
 - Document Review
 - Meetings with Administration
 - A Current State Assessment document will be prepared
 - Future Planning will involve:
 - Community consultation sessions to get a sense of a vision for the community
 - Core issues to be addresses as identified by Administration
 - A document will be prepared for Council with the results
 - A Strategic Planning Retreat will be facilitated
 - A session will be facilitated to identify major goals and objectives for the Municipality
 - Will work with Administration to document timelines, resource requirements, etc., which will be presented at a Regular Council Meeting for review and adoption
 - Municipal Sustainability Plan – (Integrated Community Sustainability Plan) Document
 - Required to apply for many grant programs
 - Important for future municipality sustainability planning
 - Sustainability includes financial sustainability, partnerships, planning, and policies to ensure long term achievements

Five main areas that will be reviewed include:

1. Economic Sustainability
 - Tax Base
 - Employment Opportunities
 - Industry Development
 - Tourism Development
 - Anything that contributes revenue or employment to the municipality

DELEGATIONS - Russell Farmer – Strategic Plan Proposal - Continued

2. Environmental Sustainability
 - Land Use
 - Municipal Services
 - Land Development Polices
3. Social Sustainability
 - Programs and Facilities
 - Programs for youth and seniors
 - Educational Programs
 - Family and Community Support Services
 - Recreation and Leisure
 - Health Services
4. Cultural Sustainability
 - Anything that contribute to a sense of community
 - Festivals
 - Cultural Events
 - Arts
 - Music
5. Governance
 - Ensuring governance systems and programs are in place

Further discussion included:

- Public consultation will be organized in January
- The final report will be received at the end of March
- A Council Retreat will be held in early March
- Identified needs will go through a prioritization process

Mayor Irwin thanked Mr. Farmer for his presentation.

Constable Di-Loreto – Vandalism

Constable Di-Loreto was in attendance to present a Vandalism Report to Council. As a new RCMP member, Constable Di-Loreto is required to complete a Capital Project, which involves researching one problem in the community and providing possible solutions. Constable Di-Loreto's presentation included:

- Realized vandalism was a major issue and is increasing
- Attended a public meeting on vandalism that was held in the community and the main ideas that were presented included:
 - Education
 - Programs such as the Boys and Girls Club to provide activities for youth
 - Vandalism is not always caused by boredom
 - These programs are not geared towards anti-vandalism
 - Individuals causing acts of vandalism are not attending these programs
 - Vandalism occurs outside of the hours the programs run
 - Programs can be costly, and require volunteers

DELEGATIONS - Constable Di-Loreto – Vandalism - Continued

- Surveillance cameras in problem areas
 - In England, where there are four million cameras (one million in London), only one out of every one thousand cameras solves a crime each year
 - Difficult to identify individuals due to concealing identity, darkness, and camera angles
 - Cameras are costly
 - Weather affects maintenance and can cause damage
 - Minimal results
- Curfew
 - Concern expressed as people do not want to punish good individuals
 - Used in several communities in Alberta and they are finding it successful
 - Curfew times ranges from 11:00 pm to 6:00 am
 - Generally applies to under sixteen year olds
 - Vandalism is a crime of opportunity, and the purpose of a curfew is to limit these opportunities
 - A curfew will not solve the problem, it will help it in the long term
 - Need to have community support
 - Fined based system, which is issued to the parent or guardian
 - First offence - \$50.00
 - Repeated offences - \$100.00
 - A curfew is the most effective and cost effective idea

Further discussion included:

- Constable Di-Loreto felt a curfew age of sixteen and under would be the most acceptable to the community
- Councillor Ward requested the list of the Alberta community curfew information be forwarded to Administration

Mayor Irwin thanked Constable Di-Loreto for his presentation.

ADMINISTRATIVE AND AGENCY REPORTS

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

Administration & Finance

- ▶ Recycling Contract
- ▶ Telephone System Upgrade
- ▶ Respectful Workplace Training
- ▶ Internal Health and Safety Audit
- ▶ Park Enterprises Building Inspector Contract

ADMINISTRATIVE AND AGENCY REPORTS - Chief Administrative Officer-Continued

- ▶ AAMDC Little Bow Association Meeting – January 15, 2010
- ▶ Crowsnest Learning Centre Society

Public Works & Operations

- ▶ Bellevue Hillcrest Sewage Lagoon Upgrade
- ▶ 2009 Infrastructure Improvement Projects
- ▶ Coleman Watermain Break
- ▶ New Sand Truck
- ▶ 2009 Bridge Inspections
- ▶ Bridge over Crowsnest River in Sentinel

Community Services

- ▶ Arena Usage
- ▶ Community Services Department Initiatives

Cam Mertz, Community Services Director, reviewed the following with Council:

- Albert Stella Memorial Arena
- Crowsnest Sports Complex
- Utilization of the Arenas
- Ice Utilization
- Albert Stella Operational Cost
- Arena Operation Performance
- Considerations for Council
 - Need to be strategic with limited resources
 - Transition the facility to alternate usage to meet community needs
- Summer Ice

Chief Administrative Officer

- ▶ Vacation

Community Services Director

Mr. Cam Mertz, Community Services Director, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Trail Coordinator
- ▶ Crowsnest Centre
- ▶ Health and Safety
- ▶ Katimavik
- ▶ Municipal Facilities Spotlight/Showcase
- ▶ Snow Angel/Garden Gnome Program
- ▶ Albert Stella Operational Plan

BUSINESS ARISING FROM THE MINUTES

No Business Arising from the Minutes.

CORRESPONDENCE

Carole Stark, Executive Director – Castle Special Places – Conceptual Proposal

Correspondence was received from Carole Stark, Executive Director of Chinook Institute for Community Stewardship and the Castle Special Place Working Group forwarding the recently completed *Castle Special Place Conceptual Proposal for Legislated Protected Areas*.

Accepted as information.

Honorable Ray Danyluk, Minister of Municipal Affairs – Regional Consultation Session

Correspondence was received from the Honorable Ray Danyluk, Minister of Municipal Affairs, advising of the key themes received as feedback at the Regional Consultation Sessions held throughout the province October 13 to 19, 2009.

Accepted as information.

Don Olson, Associate Superintendent, Livingstone Range – Bussing Issues

Correspondence was received from Don Olsen, Associate Superintendent Business Services, Livingstone Range School Division No. 68, advising the letter sent by Administration regarding bussing issues in the Crowsnest Pass was discussed by the Board of Trustees. Mr. Olsen advised the Board is not prepared to utilize classroom instruction funding to subsidize transportation funding, as the service is not the expectation of the Province and not funded. The Board would be available to discuss any specific suggestions to assist Council in addressing their concerns.

Accepted as information.

Bill Meade – Assistant Deputy Minister – Withdrawal from Enhanced Policing

Correspondence was received from Bill Meade, Assistant Deputy Minister, Director of Law Enforcement, of the Alberta Solicitor General and Public Security Office, acknowledging The Municipality of Crowsnest Pass' withdrawal from the Enhanced Policing Agreement. Mr. Meade advised Clause 14 of the agreement which calls for one year termination notice will be waived, and the Municipality will not be billed for the six weeks the member was in the enhanced position.

Council requested a letter of thanks be sent.

COMMITTEE REPORTS

Police Advisory Committee – November 16, 2009

The minutes of the November 16, 2009 Police Advisory Committee were provided for Council's review. The minutes were received as information and will be maintained on file.

Operational Services – December 7, 2009

The minutes of the December 7, 2009 Operational Services Committee were provided for Council's review. The minutes were received as information and will be maintained on file.

Committee of the Whole – December 8, 2009

The minutes of the December 8, 2009 Council Committee of the Whole were provided for Council's review. The minutes were received as information and will be maintained on file.

Councillor Cole thanked Administration for all their work on the budget process.

M#5237-09: Councillor Ward moved to accept the December 8, 2009 Council Committee of the Whole Minutes.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

No Notices of Motion were presented.

OTHER BUSINESS

Police Advisory Committee – Member at Large

M#5238-09: Councillor Ward moved to review the policy for the Police Advisory Committee and change it so that the vacancy on the committee can be filled by a member at large representing the outlying communities, and the position be filled by Mr. Dowson as recommended by the Police Advisory Committee.

CARRIED UNANIMOUSLY

OTHER BUSINESS - Continued

Spray Lake Sawmills Road Use Committee Meeting Dates

Council's consensus was to proceed with a meeting with Spray Lake Sawmills on January 7, 2010 at 7:30 p.m. in Council Chambers.

Alberta Police and Peace Officer Training Centre – Fort MacLeod

M#5239-09: Councillor Cole moved to send a letter of support for the Alberta Police and Peace Officer Training Centre in Fort MacLeod.

CARRIED UNANIMOUSLY

2010 Advertising Request for Proposal

M#5240-09: Councillor Ward moved to accept the lowest cost bid as presented by the Crowsnest Pas Promoter based on its \$160.00 pricing for the Municipal Page.

A recorded vote was requested.

Opposed: Councillor Mitchell

In Favor: Councillor's Ward, Cole, MacLeod, Salus and Mayor Irwin

CARRIED

Banking Services Request for Proposal

The Director of Finance confirmed a five year agreement.

M#5241-09: Councillor Cole moved to award Banking Services to the Servus Credit Union that will provide the Municipality with the required scope of banking services, conform to all special considerations and will provide the lowest compensation component and highest interest income earnings.

CARRIED UNANIMOUSLY

Auditing Services Request for Proposal

M#5242-09: Councillor MacLeod moved to award the three year auditing term for Auditing Services for the Municipality of Crowsnest Pass to BDO Dunwoody, LLP.

CARRIED

OTHER BUSINESS - Continued

Financial Report to November 30, 2009

Regarding revenue for arenas, playgrounds and parks, Administration advised further information will be provided regarding revenue sources that not have been received at this time.

Council requested Administration provide additional information regarding the Library, Subdivision, Police, and Arena cost centers.

M#5243-09: Councillor Mitchell moved to approve the Statement of Surplus and Loss and Financial Statements for each cost center as at November 30, 2009 as reported.

CARRIED UNANIMOUSLY

Rainfall Damage on Mr. Pulkinen's Property

M#5244-09: Councillor Mitchell moved that no payments should be issued to Mr. Pulkinen regarding his water damage.

DEFEATED

M#5245-09: Councillor Ward moved to reimburse Mr. Pulkinen for water damage costs.

CARRIED

Directional Signs for the Holy Trinity Catholic Church

M#5246-09: Councillor Mitchell moved that the Municipality of Crowsnest Pass install two signs on the light poles on 131st Street and 20 Avenue and 132nd Street and 20 Avenue and request Holy Trinity Catholic Church pay for the signage.

CARRIED UNANIMOUSLY

Request for "Dead End" Signage in Coleman – 22nd Avenue and 66th Street

M#5247-09: Councillor Mitchell moved the Municipality of Crowsnest Pass install a "Dead End" sign at the intersection of 22nd Avenue and 66th Street, Coleman.

CARRIED UNANIMOUSLY

OTHER BUSINESS - Continued

Request for Signage at the Bellecrest Campground

M#5248-09: Councillor Mitchell moved that the Municipality of Crowsnest Pass install two signs with a posted speed limit of 15 kilometers per hour at the Bellecrest Campground.

CARRIED UNANIMOUSLY

2009 Stimulus Projects – 20th Avenue, Blairmore and 208th Street, Bellevue

M#5249-09: Councillor MacLeod moved that the Municipality of Crowsnest Pass accept Stantec's recommendation to award the contract for the 2009 Stimulus Projects (20th Avenue, Blairmore and 208th Street, Bellevue) to A.I.C. Construction Ltd. for the tender price of \$2,471,518.67 (GST included), the project be completed on or before March 31, 2011, and apply to the Municipal Sustainability Initiative (Capital Program) for the other 34% of the funding required to complete these projects.

CARRIED UNANIMOUSLY

2009 Infrastructure Improvement Projects #16 and #19 Extension Request

M#5250-09: Councillor Ward moved that the Municipality of Crowsnest Pass extend the contract for the 2009 Infrastructure Improvement Projects #16 and #19 from November 28, 2009 to May 31, 2010, subject to any additional costs to be borne by the contractor.

CARRIED

Crowsnest Mountain Resorts

M#5251-09: Councillor Ward moved to extend the Crowsnest Mountain Resort Development Agreement to the end of February 2010, and have Mr. Weindrich and the individual landowners appear before Council.

CARRIED UNANIMOUSLY

Crowsnest Learning Society Board

Council's consensus was to tentatively set either January 13th or January 14th for a meeting with the Crowsnest Learning Society Board at 7:30 p.m. in Council Chambers.

OTHER BUSINESS - Continued

Crowsnest Centre

- The Director of Finance advised that to the end of October 31, 2009, the Municipality has paid approximately \$21,000.00 towards outstanding bills due by the Crowsnest Learning Society Board
- The Director of Finance confirmed that approximately \$34,000.00 is owing to the Municipality
- The Chief Administrative Officer explained the \$140,000.00 allotted in the 2010 Budget for the operation of the Crowsnest Centre will go towards maintaining the operation, including the community hall section and the old hospital section of the building. The amount is an estimation of the costs, as a Request for Proposals is outstanding for interested parties for operation of the facility.

Councillor Mitchell provided the following comments:

- Mountain Pine Beetle crews have been denied access to lodging at the Crowsnest Centre and moved out of town creating a loss of funds coming into the community
- Clarified rent for the rooms in about \$25.00 per person with two people to a room
- Felt bids may not be made to operate the facility with municipal council intervention
- Felt the Crowsnest Centre, as a center and small convention center, ends tonight
- Questioned what will happen with the Chinook Educational Consortium
- Questioned what else may be shut down in the community
- Noted industry and commerce are decreasing
- Stated there is not enough tax base to enlarge the seniors' lodges

Councillor Ward provided the following comments:

- Felt the Spray Lake Road Use Agreement issue was resolved and things are going in a good direction
- Noted \$16,500.00 had been offered for twenty-five rooms for fifty-two days stay for Mountain Pine Beetle Crews at the Crowsnest Centre
- Questioned if the crews moved to a community run facility or hotels

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councillor Mitchell

- South Saskatchewan Region Meeting
- Budget Meeting
- Ironstone Christmas Party
- Christmas Train
- Chinook Education Consortium turn over to Lethbridge College
- York Creek Meeting
- Senior Housing Meeting in Fort Macleod

COUNCIL MEMBER REPORTS - Continued

Councillor Cole

- Committee of the Whole Meeting
- Budget Meeting
- York Creek Lodge / Senior Housing
- H1N1 Teleconference on the Wrap Up

Councillor Salus

- Budget Meetings
- South Saskatchewan Regional Plan Input Sessions
- Ironstone Christmas Open House

Councillor MacLeod

- ORRSC
- Jablonski / Berger Meeting
- Council Committee of the Whole Meeting
- Budget Meeting

Councillor Ward

- Budget Meetings
- South Saskatchewan Regional Land Use Plan
- CUPE Negotiations

Mayor Irwin

- All of the above
- Mayors and Reeves Meeting
- Community Support Society Supper

BYLAWS

No bylaws were presented.

PUBLIC INPUT

No public input was provided.

IN CAMERA

M#5252-09: Councillor Ward moved that Council go In Camera at 9:20 pm. to discuss legal and personnel matters.

CARRIED UNANIMOUSLY

OUT OF CAMERA

M#5253-09: Councillor Ward moved that Council come Out of Camera at 9:34 pm.

CARRIED UNANIMOUSLY

M#5254-09: Councillor Ward moved that Council authorize the solicitor and the Chief Administrative Officer to investigate the potential option with Mr. Torry and Lethbridge College.

CARRIED

ADJOURN

M#5255-09: Councillor MacLeod moved to adjourn the meeting at 9:35 pm.

CARRIED UNANIMOUSLY

JOHN IRWIN
MAYOR

GORDON O. LUNDY
CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by *LYNNE COX*

Lynne Cox, Confidential Secretary