

ADOPTION OF MINUTES

M#5187-09: Councillor Ward moved that the minutes of the Organizational Meeting of Council of Tuesday, October 20, 2009 be adopted as written.

CARRIED UNANIMOUSLY

M#5188-09: Councillor Cole moved that the minutes of the Regular Council meeting of Tuesday, November 3, 2009 be adopted as written.

CARRIED UNANIMOUSLY

DELEGATIONS

Inspector McGeough and Sergeant Howard – Regional Policing Model

Inspector McGeough was in attendance to speak on the Regional Policing Model. His presentation included:

- ▶ Last January Inspector McGeough was tasked with the review of all back up service delivery for the Southern Alberta District
- ▶ Found members do a very good job maintaining service delivery in detachments
- ▶ One gap found in supervision
- ▶ Noted members are more junior; the workforce is changing
- ▶ Risk factor of not having someone to call upon during high risk periods
- ▶ Require access to experienced supervision; Supervision model needed
- ▶ Requested input from the four regions on how to ensure there is a Corporal Supervisor present in each area
 - Crowsnest Pass, Pincher Creek, Piikani
 - Cardston, Milk River, Raymond
 - Taber, Red Cliff, Bow Island
 - Picture Butt, Lethbridge, Fort MacLeod, Claresholm
- ▶ Four models are being developed, and it will be determined which will work best
- ▶ The integrity of the detachment with the community must be maintained
- ▶ Questioned how planning and supervision can be done better to increase safety of members and increase the service delivery
- ▶ One supervisor may supervise three detachments
- ▶ One radio repeater could be used to increase safety and oversee what others are doing
- ▶ Want to utilize resources to get a better service
- ▶ A meeting will be held on November 25, 2009 in Lethbridge, with each area providing a report, and a monthly review will be done
- ▶ Council was encouraged to share feedback with Sergeant Howard
- ▶ Direction will be operationally driven
- ▶ Will look at the entire area
- ▶ Have increased the number of hours they are on the road

DELEGATIONS - Inspector McGeough and Sergeant Howard – Regional Policing Model

Further discussion included:

- ▶ Council expressed concern that the number of officers may eventually be reduced by shifting members between the detachments
- ▶ Inspector McGeough explained they are developing a service delivery model in order to allocate sufficient coverage by members
- ▶ CARM Project – Computer Assisted Resource Methodology – scheduling program that may soon be implemented
- ▶ Noted Piikani is concerned about losing the amount of Police presence, and it was explained that this will need to be monitored
- ▶ Council questioned if 80% coverage can be maintained at all times
- ▶ Mr. McGeough noted they do not always maintain 80% coverage, as they may be drawn away due to other circumstances
- ▶ It is expected there will be one supervisor on the road for each period
- ▶ Will be discussing having an Operations NCO for the whole area

Mayor Irwin thanked Mr. McGeough for his presentation and presented him with a Municipality of Crowsnest Pass pin.

ADMINISTRATIVE AND AGENCY REPORTS

Sergeant Scott Howard

Sergeant Scott Howard provided a written report on statistics for the RCMP Crowsnest Pass Detachment for the second quarter reporting period between July 1, 2009 and September 30, 2009, and reviewed same with the Committee. Said report will be maintained on file and contained information on the following:

- ▶ Total number of complaints for this period – 1067 (During the same period in 2008 there were 1028 complaints)
- ▶ Types and numbers of offences reported
- ▶ Personnel Update
- ▶ Summary of the Annual Performance Plan results to date included:
 - Speeding enforcement on Hwy. 3 and Hwy. 22
 - Intersection related offences
 - Impaired drivers
 - Organized crime – drug related activity
 - Youth
- ▶ Rum Runners / Thunder in the Valley 2009
- ▶ Regional Policing Model – Pilot Project

ARRIVAL

Gordon O. Lundy, Chief Administrative Officer, arrived at 7:40 pm.

ADMINISTRATIVE AND AGENCY REPORTS - Continued

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Sentinel Water License Appeal
- ▶ H1N1 Communication
- ▶ Crowsnest Centre
- ▶ Request for Proposals
- ▶ Mountain Pine Beetle Control
- ▶ Mandatory Assessment Review Board Training
- ▶ South Saskatchewan Regional Plan Consultations
- ▶ Atlas Road Snow Plowing
- ▶ Part-time Administrative Clerk Position
- ▶ Internal Association of Hydrogeologist Conference

Director of Finance & Systems

Ms. Marion Vanoni, Director of Finance and Systems, provided a written report and reviewed same with Council. The *Summary of 2010 Recommended Revenue Adjustments* report will be maintained on file and contained the following information to be discussed during the November 28 and 29, 2009 Budget Deliberations:

- ▶ Agenda for the November 28 and 29, 2010 Budget Retreat
- ▶ Documentation regarding Municipal Revenue Adjustments for the Budget Retreat:
 - Seniors Tax Rebate
 - Electrical Rate Adjustments
 - Utility Rate Adjustments
 - Minimum Tax
 - MSI Operational Funding
- ▶ Increases that bear consideration for the 2010 budget year:
 - Increased contract price for Garbage
 - Seniors Rebate as in 2009
 - Assessment changes
 - Transfer of tax income to Garbage Functional Centre for spring cleanup
 - Wage/benefit increases not previously considered
 - Crowsnest Centre
 - Increases for Safety Code permit fees
 - Corporate Review
 - General Municipal Plan
 - Estimated overage as per previous presentation
- ▶ Fee schedule for various services which are not material adjustments to the overall budget

The Director of Finance and Systems confirmed the Budget Retreat will be held at Municipal Office Council Chambers.

ADMINISTRATIVE AND AGENCY REPORTS - Continued

Assistant Public Works Superintendent

Mr. Joe Filipuzzi, Assistant Public Works Superintendent, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Sewer Lagoon Upgrade
- ▶ Infrastructure Replacement Projects
- ▶ Correspondence

ACCEPT ADMINISTRATIVE AND AGENCY REPORTS

M#5189-09: Councillor Cole moved to accept the Administrative and Agency Reports as presented.

CARRIED UNANIMOUSLY

The Chief Administrative Officer requested Council's consideration to place an additional Crowsnest Center Report under *Other Business*.

Council's consensus was to add the Crowsnest Center Report to *Other Business* Item #6 regarding the Crowsnest Center.

BUSINESS ARISING FROM THE MINUTES

770538/793128 Alberta Ltd. – Road Use Agreement

M#5190-09: Councillor Taje moved that the current 770538/793128 Alberta Ltd. Road Use Agreement be extended from December 31, 2009 to December 31, 2010.

CARRIED UNANIMOUSLY

Spray Lakes Adhoc Committee Appointments

- ▶ Councillor Cole, Mayor Irwin, Councillor Ward, and Councillor Mitchell were appointed to the Spray Lake Adhoc Committee
- ▶ Councillor Ward requested that Council meet to review who will sit on the committee and Terms of Reference
- ▶ The Chief Administrative Officer advised the purpose of the Adhoc Committee was to specifically talk about road use issues, and the second part was to discuss a Public Advisory Committee

BUSINESS ARISING FROM THE MINUTES - Continued

Food Bank – Municipal Land Donation

M#5191-09: Councillor Taje moved to proceed with donating a lot on 19th Avenue as previously resolved by Council and to authorize administration to proceed with the plan of subdivision at the cost of the Crowsnest Pass Food bank Society. The agreement will have a limit of two years with an option for extension by mutual agreement.

CARRIED UNANIMOUSLY

CORRESPONDENCE

District Commander, Southern Alberta RCMP – 2010 RCMP Deployment

Correspondence was received from John A. Cantafio, Insp., District Commander Southern Alberta District RCMP, regarding deployment of RCMP resources to the 2010 Olympics. Inspector Cantafio advised that during the deployment period for the 2010 Olympics, steps have been implemented as part of a strategic plan to ensure the community receives uninterrupted service.

Received as information.

Scott Thon, President, ALTALINK – Bill 50

Correspondence was received from Scott Thon, P. Eng., President and Chief Executive Officer of AltaLink, stating that AltaLink welcomes discussion about the need, value, and cost of transmission lines, as well as other facilities and their value to Alberta's economic growth and prosperity. Mr. Thon stated misinformation often begins to dominate the discussion and presented information to provide understanding of the facts and encouraged Council to understand the facts regarding the state of Alberta's electricity transmission system, the need for improvements to the provincial power grid, the reliability benefits, and the actual cost to construct.

Received as information.

Darrell Camplin – Alberta Transportation & Civil Engineering Funding

Correspondence was received from Darrell Camplin, P.Eng., Regional Director, Alberta Transportation & Civil Engineering, advising that a \$1,000,000 grant is being transferred to the Municipality of Crowsnest Pass under the Alberta Municipal Water/Wastewater Partnership for the Bellevue-Hillcrest Sewage Lagoon Upgrade project.

Council requested a Thank You letter be forwarded.

CORRESPONDENCE - Continued

Mike Howard, Special Olympics Lethbridge – 2012 Winter Games

Correspondence was received from Mike Howard, Chairman, Special Olympics Lethbridge, thanking Council for the Letter of Support for the Intent to Bid on the 2012 Special Olympics National Winter Games for the Crowsnest Pass and City of Lethbridge area. The Special Olympics Lethbridge Management Committee decided not to submit a formal bid.

Received as information.

Lloyd Benz – Alberta Sport, Recreation, Parks & Wildlife Foundation
Bow Crow Forest Trail Funding

Correspondence was received from Lloyd Benz, General Manager, Alberta Sport, Recreation, Parks, & Wildlife Foundation advising the Bow Crow Forest Trails has been awarded an \$8,000 (Eight Thousand Dollar) *2009 Municipal Recreation/Tourism Area annual operating grant*. The Municipality of Crowsnest Pass is required to account for this funding in the audited financial statement within the next 12 months, and requested to acknowledge the Government of Alberta and the Alberta Sport, Recreation, Parks and Wildlife Foundation in any promotion associated with projects.

Pass Powderkeg Ski Hill Funding

Correspondence was received from Lloyd Benz, General Manager, Alberta Sport, Recreation, Parks, & Wildlife Foundation advising the Pass Powderkeg Ski Hill has been awarded a \$12,000 (Twelve Thousand Dollar) *2009 Municipal Recreation/Tourism Area annual operating grant*. The Municipality of Crowsnest Pass is required to account for this funding in the audited financial statement within the next 12 months, and requested to acknowledge the Government of Alberta and the Alberta Sport, Recreation, Parks and Wildlife Foundation in any promotion associated with projects.

Council requested that Thank You letters be forwarded for each letter.

COMMITTEE REPORTS

Municipal Heritage Board – October 7, 2009

The minutes of the October 7, 2009 Municipal Heritage Board Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

COMMITTEE REPORTS - Continued

Operational Services – October 19, 2009

The minutes of the October 19, 2009 Operational Services Committee Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

Mayors & Reeves – October 2, 2009

The minutes of the October 2, 2009 Mayors & Reeves of Southwest Alberta Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

Family & Community Support Services – October 7, 2009

The minutes of the October 7, 2009 Family & Community Support Services Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

Protective Services – September 14, 2009

The minutes of the September 14, 2009 Protective Services Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

Committee of the Whole – November 10, 2009

The minutes of the November 10, 2009 Council Committee of the Whole Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

M#5192-09: Councillor Ward moved to accept the November 10, 2009 Council Committee of the Whole Minutes.

CARRIED UNANIMOUSLY

NOTICE OF MOTIONS

Councillor Gary Taje provided a Notice of Motion regarding the lands north of Pineview for a future meeting.

OTHER BUSINESS

National Trails Coalition – Quad Squad Funding

M#5193-09: Councillor Mitchell moved to approve funding the National Trails Coalition project in 2009 and allocate \$125,000.00 from the Municipal Sponsorship reserve and make application to the 2009/2010 Municipal Sponsorship program when the grant program is released to replace the funding for completing the RINC project by March 2011 and the Quad Squad be authorized to install the proposed bridges across the Crowsnest River and Allison Creek once regulatory approvals have been received.

CARRIED UNANIMOUSLY

Crowsnest Outdoor Wading Pool Project

M#5194-09: Councillor Cole moved to and direct administration to award the contract to WESTCO Construction, Lethbridge for the Crowsnest Outdoor Wading Pool Project.

CARRIED UNANIMOUSLY

Angel's Crest, Movie Production in Coleman

M#5195-09: Councillor Mitchell moved that Council endorse the presented information and allow for temporary road closures (if needed) and also for the storage of trailers on 19 Avenue in order to accommodate the filming of the Angel's Crest movie production.

CARRIED UNANIMOUSLY

Land Use Bylaw Amendment

It was noted the Plan Number should be reviewed to ensure it is correct.

M#5196-09: Councillor Taje moved to direct administration present Council with a bylaw for first reading to initiate a Land Use Bylaw amendment, which would include a public hearing, to rezone the property from R-1 to R-3 to comply with Land Use Bylaw 632, 2004.

CARRIED UNANIMOUSLY

OTHER BUSINESS – Continued

Bylaw Enforcement Officer

- ▶ When questioned as to why the Bylaw Officer is not currently located in the Municipal Office Building, the Chief Administrative Officer explained administration is trying to allocate a suitable space in the Municipal Office. The process is proceeding.
 - One option is moving the Tax Assessor into a different space
 - Another temporary option may be to use the Building Inspector Office

- ▶ When questioned as to why the public does not have access to the Bylaw Officer's cell phone, the Chief Administrative Officer explained the cell phone access was previously abused. All phone calls will come through the Municipal Office, and messages be forwarded to the Bylaw Officer to return. The intention is to have the cell phone turned on when the Bylaw Officer is on duty. During evenings and weekends the complaints will be taken by the answering service and relayed to the office. Serious matters should be referred to the RCMP.

Crowsnest Centre - Outstanding Invoices for the Crowsnest Centre – Request for Decision

RECESS

M#5197-09: Councillor Ward moved a ten minute recess at 8:45 pm.

CARRIED

RECONVENE

The meeting reconvened at 8:55 pm.

Crowsnest Centre - Outstanding Invoices for the Crowsnest Centre – Request for Decision - Continued

The Municipality is in receipt of outstanding accounts from NEXEN, Telus, and Epcor for the Crowsnest Centre. Council's approval is required to pay the bills and to provide direction on where the monies would be transferred from.

M#5198-09: Councillor MacLeod moved that Council authorize the transfer from reserve to pay the outstanding heat bill, and the Finance Department immediately open contracts with Easy Max and Shaw to take over the utilities to ensure no disruption in service, and the Finance Department return the outstanding Telus and Epcor bills to the Crowsnest Centre Society for payment.

M#5199-09: Councillor Taje moved to split Councillor MacLeod's motion into one motion regarding the NEXEN bill and one motion regarding the Telus and Epcor bills.

DEFEATED

OTHER BUSINESS – Crowsnest Centre - Outstanding Invoices for the Crowsnest Centre - Continued

M#5200-09: Councillor MacLeod moved that Council authorize the transfer from reserve to pay the outstanding heat bill, and the Finance Department immediately open contracts with Easy Max and Shaw to take over the utilities to ensure no disruption in service, and the Finance Department return the outstanding utility bills to the Crowsnest Centre Society for payment.

Councillor MacLeod requested a recorded vote.

In Favor: Councillors MacLeod, Ward, Taje, and Cole

Opposed: Councillor Mitchell and Mayor Irwin

CARRIED

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councillor Cole

- Special Meeting for Crowsnest Centre
- Protective Services Meeting
- York Creek Lodge Meetings

Councillor Mitchell

- York Creek Lodge Meetings
- Culture and Recreation Board Meeting
- Chamber of Commerce Anniversary

Councillor Taje

- No Report

Councillor Dean Ward

- Family and Community Support Services Meeting
- Crowsnest Centre Vision Session
- Landfill Meeting
- Subdivision and Development Board Meeting
- Council Committee of the Whole
- Meeting on Economic Development

COUNCIL MEMBER REPORTS - Continued

Councillor Ian MacLeod

- Heritage Board Meeting
- Crowsnest Centre Meeting
- Landfill Meeting
- Planning Commission
- Council Committee of the Whole
- Blairmore Wreath
- AAMD&C

Mayor Irwin

- AUMA Convention – Received Award of Distinction
- Legion Remembrance Day Ceremonies at High School and Legions
- Negotiating with CUPE Team Meeting
- Southern Alberta Matis Celebrations

BYLAWS

Bylaw 784 – Road Closure – Portion of Road Plan 8310309 (Bellevue)

M#5201-09: Councillor Cole moved First Reading of Bylaw No. 784, 2009.

CARRIED

Bylaw 785 – Amended Land Use Bylaw 632, 2004

M#5202-09: Councillor Cole moved First Reading of Bylaw No. 785, 2009.

M#5203-09: Councillor MacLeod moved to table First Reading of Bylaw No. 785, 2009 until the correct Plan Number is determined.

CARRIED

PUBLIC INPUT

No Public Input.

IN CAMERA

M#5204-09: Councillor Mitchell moved that Council go In Camera at 9:30 pm. to discuss legal and personnel matters.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Mayor Irwin declared a short recess.

DEPARTURES

Joe Filipuzzi, Assistant Public Works Superintendent, departed the meeting at 9:35 pm.

Marion Vanoni, Director of Finance and Systems, Lynne Cox, Confidential Secretary, and Cam Mertz, Community Services Director, departed the meeting at 9:44 pm.

OUT OF CAMERA

M#5205-09: Councillor MacLeod moved that Council come Out of Camera at 9:50 pm.
CARRIED UNANIMOUSLY

ADJOURN

M#5206-09: Councillor Mitchell moved to adjourn the meeting at 9:50 pm.
CARRIED UNANIMOUSLY

JOHN IRWIN
MAYOR

GORDON O. LUNDY
CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by *LYNNE COX*

Lynne Cox, Confidential Secretary