

MUNICIPALITY OF CROWSNEST PASS

TUESDAY, NOVEMBER 3, 2009

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, November 3, 2009.

PRESENT: **MAYOR:** Dr. J. Irwin

COUNCILLORS: D. Cole, I. MacLeod, L. Mitchell, J. Salus, G. Taje, D. Ward

Also present:

Chief Administrative Officer
Director of Finance and Systems
Public Works Superintendent
Community Services Director
Confidential Secretary

Gordon O. Lundy
Marion Vanoni
Ray Mahieux
Cam Mertz
Lynne Cox

CALL TO ORDER

Mayor J. Irwin called the meeting to order at 7:05 pm.

ADOPTION OF AGENDA

ADDITIONS:

In Camera

2. Personnel

Other Business

7. Bylaw Officer

8. Councillor John Salus - Permission to be Absent

M#5163-09: Councillor Mitchell moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

It was noted on Page 2 – Delegations – Tammy Friel and Latisha Grove – School Bussing

- Only Tammy Friel was present

It was noted on Page 3 – Administrative and Agency Reports – Director of Finance & Systems

- Financial Reports were requested by Council to be carried over to the next meeting

It was noted on Page 6 – The heading should be changed from
CORRESPONDENCE – John Carstairs – Waste to Energy Symposium
to *CORRESPONDENCE – Honorable Ray Danyluk – Safety Codes Act*

M#5164-09: Councillor MacLeod moved that the minutes of the Regular Council meeting of Tuesday, October 20th, 2009 be adopted as amended.

CARRIED

DELEGATIONS

Dale Pulkinen – Residential Issue

Mr. Pulkinen's presentation included:

- ▶ Resident of Pineview in Coleman
- ▶ On July 25, 2009 a heavy rainfall occurred, and water flowed along side of his property causing erosion and substantial damage
- ▶ Requested reimbursement for damages from the Municipality of Crowsnest Pass, but after delays the Public Works Superintendent advised Mr. Pulkinen the occurrence was an Act of God and the Municipality was not liable
- ▶ The Municipality offered some materials for repairs, and indicated Mr. Pulkinen was responsible for the remainder of the damage costs
- ▶ Felt this was not acceptable and was in attendance to request Council's consideration for the full cost of damages
- ▶ Felt the cause the water entering his property was the result of some deficiencies in the Municipality's infrastructure
- ▶ Presented sketches of the cul-de-sec and explained details of the landscape
- ▶ Advised Municipal staff of the deficiencies and asked them to inspect the damage, but felt they did not inspect the curbing situation
- ▶ Showed photos and described details of the occurrence and damage
- ▶ Explained the deficiencies including water flow capacity in the curbing
- ▶ Identified problems of crowning of the asphalt, and tipping and sinking of the curbing
- ▶ Mr. Pulkinen did not see evidence of water flowing over the curb anywhere else on the cul-de-sec
- ▶ Feels the capacity of the portion of curbing was compromised and the problem was exacerbated by the sharp bend in the curb

DELEGATIONS - Dale Pulkinen – Residential Issue

- ▶ Disappointed in how some aspects of the matter were handled
- ▶ Feels the overflow was a result of problems with the curbing and Municipal property issues, and is requesting the Municipality of Crowsnest Pass to cover the full cost of damages that have occurred

Mayor Irwin thanked Mr. Pulkinen for his presentation.

Crowsnest Pass Food Bank Society – Majella Dortman, Terry Grinevitch, Ted Lebel

Majella Dortman and Terry Grinevitch, Crowsnest pass Food Bank Society, were in attendance to present a funding proposal for their new building. Their presentation included:

- ▶ Have a signed lease for a building on Main Street Blairmore
- ▶ Three contractors have been contacted and building estimates range from \$120,000.00 to \$180,000.00
- ▶ Hope to start building this fall
- ▶ Presented a \$300,000.00 budget
 - \$120,000 to \$180,000 for building
 - 20,000 to \$30,000 for landscaping and paving
- ▶ They are in a similar situation as the Canmore Food Bank which also had to raise funds to construct a building on a piece of land donated by the Town of Canmore
- ▶ Feeling time constraints as they would like to apply for Provincial funding and submit an application as soon as possible
- ▶ Require the Land Title to proceed with funding applications
- ▶ Possible sources of funding include:
 - Teck Coal
 - Devon
 - Conoco Phillips
 - Shell
 - Royal Bank
- ▶ Require land, drawings, and a proposed budget to proceed with the application
- ▶ A large portion of the grant application would be from the Alberta Lottery Foundation
- ▶ Other organizations will also be applied to for funding
- ▶ As Lot 2 Block 1 is narrow and not suitable for their purposes, they are requesting permission to do a survey to subdivide Lot 1 Block 3 which would better suit their purposes
- ▶ Require an answer and Title for the Land before they can apply for grants
- ▶ Still have to go through Development Board and felt it will take approximately two months to go through the process
- ▶ Questioned if Council will be giving them a Title
- ▶ The Food Bank will pay for the survey

Mayor Irwin thanked Ms. Dortman and Mr. Grinevitch for their presentation.

ADMINISTRATIVE AND AGENCY REPORTS

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Turtle Mountain Tabletop Exercise
- ▶ Joint Regional Council Meetings with:
 - MD of Ranchland
 - MD of Pincher Creek, Town of Pincher Creek, Village of Cowley, and MD of Ranchland
- ▶ 911 Ambulance Dispatch to Alberta Health Services South Communication Centre
- ▶ Bylaw Enforcement Officer
- ▶ Stimulus Projects in Bellevue and Blairmore

An H1N1 Vaccination Clinic will be held for children aged six months to five years, and for pregnant women. The Municipality has been requested for supplies, administrative support, and security for the vaccination clinic.

The Crowsnest Center Society has been notified verbally and in writing that their services will no longer be required as of December 31, 2009.

Director of Finance & Systems

Ms. Marion Vanoni, Director of Finance and Systems, provided written reports and reviewed same with Council. Said reports will be maintained on file and contained information on the following:

- ▶ Crowsnest Centre Legal Costs – Updated from October 20, 2009 Council Meeting

Marion advised the cost of the boiler repairs was approximately \$12,074 which was paid for by insurance, with a total insurance claim of \$35,825.00. \$23,750 was placed in Operational Contingency Reserves.

- ▶ Request for Proposals – Auditing, Banking and Legal Services
- ▶ Changes to the Community Initiative Program Funding
- ▶ 2010 Infrastructure Projects – Funding and Agreements
 - SCADA – Supervisory Control and Data Acquisition – gathers and analyses information in real time; preventative in maintenance

The Director of Finance and Systems advised the Enmax contract ends at the end of 2009 and the unit amount is increasing which will diminish profits from the Electrical Distribution Center.

Mayor Irwin questioned if it would be possible to review EPCOR and their arrangements with Fortis, and explore the possibility of switching power service providers to get a better deal.

ADMINISTRATIVE AND AGENCY REPORTS - Continued

Public Works Superintendent

Mr. Ray Mahieux, Public Works Superintendent, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Sewer Lagoon Upgrade
- ▶ Infrastructure Replacement Projects
- ▶ 2008 Adanac Road Damage
- ▶ Coleman Tennis Court Project

Regarding Council's questions to the Public Works Superintendent on the Dale Pulkinen residential issue, the Chief Administrative Officer advised it would be appropriate to provide Council with a written report, rather than verbal responses. Additional information can also be provided to Council.

Council's consensus was to refer the Pulkinen residential issue to the Operational Services Committee, which could provide recommendations to Council.

Director of Community Services

Mr. Cam Mertz, Community Services Director, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Katimavik Presentation
 - Katimavik members, Laura, Alana, and Shane, updated Council on their progress to date on updating the Community Resource Booklet
 - The group requested Council's feedback on mock copies provided
- ▶ Turtle Mountain Tabletop Exercise
- ▶ Disaster Social Services Workshop in Lethbridge

ACCEPT ADMINISTRATIVE AND AGENCY REPORTS

M#5165-09: Councillor MacLeod moved to accept the Administrative and Agency Reports as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Procedural Bylaw Review

M#5166-09: Councillor Cole moved to table the Procedural Bylaw Review until the Corporate Review has been reviewed by Council.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES - Continued

Notification of Development Applications

M#5167-09: Councillor Ward moved to table Notification of Development Applications until after Mike Burla's presentation at the next Subdivision and Development Board Meeting.

CARRIED UNANIMOUSLY

Spray Lake – Road Use Agreement Adhoc Committee Appointments

Councillors Cole, Mitchell, and Ward expressed interest in sitting on an Adhoc Committee with Spray Lake Sawmills to review future road use agreements with the Municipality of Crowsnest Pass.

Council requested Administration provide further information on the Cochrane Adhoc Committee.

CORRESPONDENCE

Honorable Ray Danyluk – MSI Capital Funding

Correspondence was received from Honorable Ray Danyluk advising the following projects have been accepted as qualifying projects under the capital funding guidelines and the amounts of MSI capital funding allocation that may be applied to the qualifying costs of these projects:

CAP-1252	Replacement of Infrastructure 223 rd Street Bellevue	\$699,106
CAP-1253	Replacement of Infrastructure Fr. Int. 225 th Street on 29 th Avenue to 223 rd Street	\$936,267

Council requested a thank you letter be forwarded.

Inspector McGeough – AUMA Meeting

Correspondence was received from Inspector Joseph McGeough advising no further appointment opportunities are available with the Commanding Officer at the upcoming AUMA Convention November 4-6, 2009. Inspector McGeough advised that he is willing to meet to discuss the Regional Policing Model that is being undertaken in the area, and that Sergeant Howard may also be able to answer questions regarding the matter.

Council suggested inviting Sergeant Howard to a Council Meeting before Christmas to answer questions regarding the Regional Policing Model Project.

Council questioned whether a meeting could be held with the RCMP at the AAMDC Convention.

COMMITTEE REPORTS

Crowsnest/Pincher Creek Landfill Association – August 19, 2009

The minutes of the August 19, 2009 Crowsnest/Pincher Creek Landfill Association Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

Community Development – October 8, 2009

The minutes of the October 8, 2009 Community Development Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

NOTICE OF MOTIONS

No Notices of Motion.

OTHER BUSINESS

ACCESSS TV Request for Letter of Support

Correspondence was received from the Canadian Radio-Television and Telecommunications Commission requesting a letter be sent to the CRTC indicating support of their industry's efforts to seek the right to negotiate with cable and satellite companies to determine a fair market value for their local TV signals – fair compensation for their product.

Council noted the November 2nd, 2009 deadline had passed for submitting the letter; therefore no further action will be taken.

Coleman Seniors' Horizon Grant

M#5168-09: Councillor Taje moved to extend the Lease Agreement with the Colman Seniors Drop In Center Association at the current rate of \$100.00 per month through to 2020 expeditiously.

CARRIED UNANIMOUSLY

Wading Pool Tender

M#5169-09: Councillor Cole moved to table the presented budget for the Wading Pool Project until budget numbers are presented by the Director of Finance and Systems on November 28th and 29th, 2009.

CARRIED

OTHER BUSINESS - Continued

Crowsnest Pass Community Christmas Festival

M#5170-09: Councillor Mitchell moved to honor the request of the Crowsnest Pass Community Christmas Festival to proceed with a parade and grant permission for quads to marshal the parade on Saturday, November 14, 2009.

CARRIED UNANIMOUSLY

Recommendations of Operational Services

Ironstone Snow Removal

Council's consensus was that the Municipality would not be supplying snowplowing to the Ironstone Lookout Condo property.

The Chief Administrative Officer will consult with the municipal insurance provider and provide further information to Council on areas where municipal vehicles are covered by municipal insurance.

The Chief Administrative Officer requested a reply be sent to the Ironstone Lookout property owner advising the Municipality of Crowsnest Pass will not be providing snow removal on the Ironstone Lookout property.

Old Bridges Not Utilized

M#5171-09: Councillor Mitchell moved to remove two old pedestrian bridges in Coleman.

CARRIED UNANIMOUSLY

770538/793128 AB Ltd. – Road Use Agreement

M#5172-09: Councillor Mitchell moved to extend the 770538/793128 Alberta Limited Road Use Agreement from December 31, 2009 to December 31, 2010.

M#5173-09: Councillor Ward moved to table the motion to extend the 770538/793128 Alberta Limited Road Use Agreement until Council is presented with a copy of the Road Use Agreement.

CARRIED

Crowsnest River Dredging

M#5174-09: Councillor Mitchell moved to forward a letter to Honorable Minister Ray Danyluk regarding Special Funding for the Crowsnest River Dredging Project.

CARRIED UNANIMOUSLY

OTHER BUSINESS - Continued

Corporate Review – George Cuff & Associates

M#5175-09: Councillor Ward moved to accept the Corporate Review Report in principle and direct Senior Administration to prepare a recommended plan of action for each recommendation to be presented back to Council at first Council Meeting in January.

CARRIED

Bylaw Officer

M#5176-09: Councillor Cole moved to have the Bylaw Officer located within the Municipal Office building.

M#5177-09: Councillor Taje moved an amendment to Councillor Cole's motion that the Municipality accommodate an office for the Bylaw Officer within the Municipal Office Building.

CARRIED

M#5178-09: Councillor Cole moved to have the Bylaw Officer located within the Municipal Office building and that the Municipality accommodate an office for the Bylaw Officer within the Municipal Office building.

CARRIED

Councillor John Salus - Permission to be Absent

M#5179-09: Councillor Taje moved to accept Councillor John Salus' request to be absent from the November 24, 2009 Council Meeting.

CARRIED UNANIMOUSLY

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councillor Dean Ward

- Ski Hill Meeting
- Landfill Meeting
- Corporate Services Meeting
- Regional Meeting
- Subdivision and Development Board Meeting
- Corporate Review

COUNCIL MEMBER REPORTS – Continued

Councillor Ian MacLeod

- Landfill Meeting
- Corporate Services Meeting
- Corporate Review

Councillor Salus

- Regional Meetings
- Subdivision and Development Board Meeting
- Corporate Review

Councillor Cole

- Landfill Meeting
- Turtle Mountain Tabletop Exercise
- Ranchland Meeting
- Regional Meeting
- Corporate Review
- H1N1 Teleconference

Councillor Mitchell

- Community Volunteer Supper
- Ranchland Meeting
- South West Regional Meeting
- Crowsnest Conservation Society's Kick-off of new pamphlet
- Chamber of Commerce New Banners for Main Street
- Corporate Review
- Retirement Lunch for Diane Friesen

Councillor Taje

- Thanked Council for granting him a Leave of Absence for the last two months
- Intends to hold his office
- Expects to attend the majority of Council Meetings
- Expects to keep up his schedule as a Councillor
- Corporate Review

Mayor Irwin

- All of the above events as attended by Councillors
- Felt staff did a superb job on the Volunteer Appreciation Dinner

BYLAWS

No Bylaws were presented.

PUBLIC INPUT

No Public Input.

IN CAMERA

M#5180-09: Councillor Cole moved that Council go In Camera at 9:20 pm. to discuss personnel matters.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Mayor Irwin declared a ten minute recess at 9:20 pm and reconvened at 9:30 pm.

EXCUSED

Councillor Cole was excused from the meeting at 9:30 pm

RETURN

Councillor Cole returned to the meeting at 9:45

OUT OF CAMERA

M#5181-09: Councillor Ward moved that Council come Out of Camera at 9:46 pm.

CARRIED UNANIMOUSLY

M#5182-09: Councillor Ward moved to accept Administration's recommendation to hire Ms. Janet Byrne as our negotiator for the upcoming negotiations with CUPE and expand the negotiating committee to include the heads of the Public Works and Finance Departments.

CARRIED

IN CAMERA

M#5183-09: Councillor Ward moved that Council go In Camera at 9:48 pm and requested that Administration leave the meeting.

CARRIED

OUT OF CAMERA

M#5184-09: Councillor MacLeod moved that Council come Out of Camera at 10:30 pm

CARRIED UNANIMOUSLY

ADJOURN

M#5185-09: Councillor Mitchell moved to adjourn the meeting at 10:32 pm.

CARRIED UNANIMOUSLY

JOHN IRWIN

MAYOR

GORDON O. LUNDY

CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by *LYNNE COX*

Lynne Cox, Confidential Secretary