

MUNICIPALITY OF CROWSNEST PASS
TUESDAY, AUG 18, 2009 - 7:00 P.M.
AGENDA

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, August 18, 2009.

PRESENT: **MAYOR:** Dr. J. Irwin

COUNCILLORS: D. Cole, L. Mitchell, G. Taje, D. Ward, I. MacLeod, J. Salus

Also present:

Chief Administrative Officer:	Gordon O. Lundy
Director of Finance and Systems:	Marion Vanoni
Assistant Public Works Superintendent	Joe Filipuzzi
Confidential Secretary:	Lynne Cox

CALL TO ORDER

Mayor J. Irwin called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

ADDITIONS:

OTHER BUSINESS:

2. ORRSC Correspondence (Councillor L. Mitchell)

IN CAMERA:

2. Legal (2) (CAO Gordon O. Lundy)

ADOPTION OF AGENDA

M#5057-09: Councillor L. Mitchell moved that the agenda be adopted as amended

CARRIED UNANIMOUSLY

ADOPTION OF THE PREVIOUS MINUTES

- Regular Council Minutes of August 4, 2009

M#5058-09: Councillor I. MacLeod moved that the minutes of the Regular Council meeting of Tuesday, August 4, 2009 be adopted as written

CARRIED UNANIMOUSLY

DELEGATIONS

1. Mrs. Pat Lundy & PAKAL Consulting– Crowsnest Community Trails Committee
- Presenting the Walking Trail Master Plan

Mrs. Lundy presented a slide show demonstration of the key elements of the Crowsnest Community Trails Committee, Walking Trail Master Plan.

The presentation highlighted the following:

- ▶ Development Goals of the Walking Trails to provide a safe, user friendly, multi-use trail network with the Municipality of Crowsnest Pass
 - Backbone development is one main trail from Crowsnest Lake to Leitch Collieries, a distance of 27 km
- ▶ Funding Sources
 - Funding received through Alberta Community Enhancement Funds and local funding from the Municipality, community clubs and organizations and donations from individuals, businesses and corporations
- ▶ Trail Development
 - Ongoing since 2006 with trail completed through Blairmore and paving between Bellevue and Hillcrest
 - Future includes Coleman to Blairmore, Sentinel Travel Information Centre to Coleman, Blairmore to Frank, Frank to Bellevue and Hillcrest; Bellevue to Leitch Collieries
- ▶ Community Resources
 - Rich community history; winding Crowsnest river; highway 3 transportation route
 - Community is emerging as a major recreation destination; 1500 km back country multi-use trail network surrounding the Crowsnest Pass from Kananaskis to Waterton
- ▶ Trail Management
 - Trail Committee provides oversight for planning and development with the Municipality
 - Formalized structure required for long term maintenance – either standalone Society management, or in conjunction between the Committee and the Municipality

DELEGATIONS (Cont'd)

- ▶ Trail Design and Trail Identity Guidelines
 - Standardized trail width of 1.5 meters with trail surface options
 - Installation of trail signage, kiosks and amenities along the trail, including maps and brochures
 - Trail logo and symbol development

Mayor Irwin thanked Mrs. Lundy for her informative session.

2. Mr. Shane Stewart, the Crowsnest Advisory Committee and Mr. Lowry Toombs representing the Crowsnest Pass Chamber of Commerce
 - Request for funding for tourism development
 - Comments about the Bylaw Enforcement Officer position within the Community

Request for Funding

Mr. Stewart and Mr. Toombs presented two funding requests for two initiatives related to tourism development within the Municipality of Crowsnest Pass:

1. Travel Alberta's program to create a "Visitor Friendly Community"
 - ▶ Travel Alberta has committed \$15,000 to establish a Tourism Facilitator for the community that will develop an integrated tourism destination program for the Crowsnest Pass
 - ▶ Matching funding of \$5000 are required from the Municipality of Crowsnest Pass to garner the grant
 - Seed capital of \$20,000 would then be available to apply for a Community Initiatives Program grant in the amount of \$75,000
 - ▶ This money would be put towards the hiring of a full time facilitator responsible for
 - Event Coordination
 - Destination Marketing to establish a 1-800-Crowsnest hotline
 - Crowsnest Branding Initiative
2. Branding Committee to update logos for the Crowsnest Pass
 - ▶ Meeting with Travel Alberta to update community logos
 - Cost is \$7500 with Community Futures and the Marketing Consortium contributing \$2500 each
 - Requirement for matching funds of \$2500 from the Municipality of Crowsnest Pass

DELEGATIONS (Cont'd)

Bylaw Enforcement Officer

Mr. Toombs presented photos to Council of unkempt properties in the Municipality of Crowsnest Pass and expressed concern that if the community continues without a Bylaw Enforcement Officer, the beautification challenges within the municipality will continue. He and Mr. Stewart presented concerns that the proposed RCMP enhanced policing position would not address Community Standards bylaws and that Council needs to review methods to address the long-grass and unsightly premises within the community.

Mayor Irwin thanked Mr. Stewart and Mr. Toombs for their presentations.

ADMINISTRATIVE AND AGENCY REPORTS

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided verbal and written information on the following:

- ▶ The final report has been submitted to Resource Development (SRD) on the 2008/09 Mountain Pine beetle program
 - 974 green trees identified and 941 red tires on titled property for a total cost of \$255,523.11; estimated increase in green infested trees in 2009/2010 program
 - Funding may not be available in 2009/2010 to carry the program forward
 - SRD would like to arrange a helicopter tour with Council to review the area
- ▶ Livingstone Ventures has contacted Administration on the decision of the Subdivision and Development Authority to refuse the Gold Creek subdivision proposal
 - Appeal hearing set for August 20th
- ▶ Administration has met with Majella Dortman and Food Bank Society members to review the request for municipal property
 - Any donation from the Municipality has been placed on hold as the Society is reviewing an alternate property
- ▶ Administration is in the process of setting a meeting in the fall with the affected parties and the government in reference to Island Lake
 - Lake levels have not dropped in 2009 as in previous years
- ▶ Administration continues to review a number of non law and order complaints

ADMINISTRATIVE AND AGENCY REPORTS)Cont'd)

Director of Finance and Systems

Mrs. Marion Vanoni, Director of Finance, provided a verbal report on the cash flow projections for the Municipality and the funding of infrastructure projects

- ▶ Infrastructure Projects
 - The potential of timing delays of interim grant payments for projects that have been implemented is creating a projected negative cash flow for December 31, 2009 of \$1,220,828 with grant funding to be received in March 2010 to create a positive cash flow position
 - Commitment to 17th Ave water main project has complicated cash flows for 2010-2011 with timing of grant funding
 - Requires Council to implement a Short term or Long Term Borrowing solution for 2009/2010

Assistant Superintendent of Public Works

Mr. Joe Filipuzzi reported on the following:

- ▶ Municipal Equipment
 - Unit #110, ½ ton truck is now out of service due to engine failure
 - Request that money from future equipment auctions be placed in a reserve for vehicle and heavy equipment replacement
- ▶ Disaster Recovery Claim for Adanac Road and ATV Trails
 - Reassessment of the damage to Adanac Road in 2008 completed with Disaster Recovery
 - Increased damage costs from \$24,257.75 to \$69,750.00 excluding engineering fees
 - Disaster Recovery has given the verbal go-ahead to proceed with repairs
- ▶ Infrastructure Projects
 - Met with Gabriel Construction on the Bellevue/Hillcrest Lagoon Project
 - Meeting set for August 20th to review final plans before proceeding with construction
- ▶ Upgrading of Municipal Gravel Roads
 - The cost of re-grading and placing 3 inches of hot mix asphalt is estimate at \$28/ sq meter
 - The cost of re-grading and re-graveling the roads is \$6/sq meter
 - Saal Paving is scheduled to being the Asphalt Repair Program the week of September 6, 2009
- ▶ Public works Crews
 - Coleman crew is repairing roads from heavy rain fall
 - Blairmore is working on a sewer line repair on 19th Ave.
 - Hillcrest crew is working on regular maintenance work

ADMINISTRATIVE AND AGENCY REPORTS (Cont'd)

Director of Community Services

Mr. Cam Mertz, Director of Community Services provided the following written report to Council

- ▶ Recreation Infrastructure Grant:
 - The Municipality of Crowsnest Pass, Community Services has been awarded funding under the Western Economic Diversification Canada, RinC Program for the development of the Crowsnest Community Walking Trail
 - \$241,000 from the Province
 - \$184,4000 from the Federal Government
 - \$73,156,00 to be raised as sponsorship contributions

- ▶ Amendments to the Agreement for the funding were presented to Council to endorse
 - Changing “asphalt trail” to “asphalt and gravel based trail”
 - Project Costs – change Trails Coordinator allocation to “Assistance at 100%”

Mayor Irwin thanked Mr. Mertz for the success of the TransRockies Mountain Bike Race (held August 14-15) and for the hard work of the Community Services team to bring this event to the Municipality of Crowsnest Pass

Sgt. Scott Howard - RCMP

Sgt. Scott Howard of the Crowsnest Pass RCMP detachment verbally presented a written Quarterly report given to Council:

- ▶ First Quarter Report for to July 2009
 - Data for the period between April 1st 2009 and June 30th 2009
 - Increase in Break and Enters over 2008
 - Decrease in Mischief
 - Similar numbers of Thefts
 - Moderate increase in assaults
 - Increase in traffic related offenses
 - Decrease in false alarms

- ▶ Personnel
 - One Constable on maternity leave; another transferring pending the sale of his home
 - Another member to transfer in the next 6-8 months

- ▶ Community Policing
 - DARE training at Isabelle Sellon and Livingston Range Schools

ADMINISTRATIVE AND AGENCY REPORTS (Cont'd)

- ▶ Annual Performance Plan
 - RCMP implementing an Annual web-based Performance Plan to meet needs of the communities. Focus on:
 - Speeding enforcement on Hwy 3 and 22
 - Intersection related offences
 - Impaired driving
 - Organized crime – drug related activity
 - Youth

- ▶ May Long weekend
 - Additional 12 shifts added
 - 104 traffic and liquor violations
 - 2 off highway collisions
 - 10 Check Stops

ACCEPT ADMINISTRATIVE AND AGENCY REPORTS

M#5059-09: Councillor D. Cole moved to accept the Administrative and Agency Reports as presented.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Mayor Irwin called for a ten minute recess at 8:55 pm and reconvened at 9:05 pm.

BUSINESS ARISING FROM THE MINUTES

1. Memorandum of Understanding with the RCMP Enhanced Policing Position

CAO, Gordon O. Lundy presented a report asking Council to review the MOU with the RCMP recommending that Council continue with the Enhanced Policing Officer position for the following reasons:

- to ensure a timely response to resident complaints
- to provide increased revenue generation on Highway 3
- to experience the benefit of a fully trained officer with all provided logistical equipment and monitoring support with activity reporting by Sgt. Howard directly to Council

Enhanced Policing Agreement

M#5060-09: Councillor G. Taje moved to enter into the Enhanced Policing Agreement with the RCMP

DEFEATED

Recorded Vote:

Opposed: D. Ward, J. Salus, D. Cole, I. MacLeod
For: Mayor Irwin, G. Taje, Larry Mitchell

2. AUMA Water Allocation Transfer System Resolution

Council reviewed the Resolution Guidelines of the Alberta Urban Municipalities Association and agreed to table the matter to see how the AUMA will be moving forward on the matter of the Water Allocation Transfer System in preparation for a resolution at the November AUMA conference in Calgary.

CORRESPONDENCE

1. Nestor Chorney - Crowsnest Pass Senior Housing

Council reviewed as information

2. John McGowan – AUMA CEO - Water Allocation Transfer System Draft Recommendations

Council reviewed as information

3. AUMA Convention and AMSC Tradeshow – November 4-6, Telus Convention Centre

Council tabled to bring back to the next regular meeting of Council, September 1, 2009

4. Municipal District of Ranchland No.66 – Appeal by Livingstone Ventures Ltd.

Councillor MacLeod excused himself from the discussion as he is a member of the Subdivision and Development Authority Appeal Board reviewing the Gold Creek application. Councillors reviewed the letter from Ranchland and discussed the Gold Creek subdivision issue as being the responsibility of the Municipality of Crowsnest Pass to resolve, and not the M.D. of Ranchland

COMMITTEE REPORTS

Council reviewed the minutes of the following Committee as information:

1. Highway 3 Mayor's and Chair's Coalition Meeting

OTHER BUSINESS

1. Inaugural Castle Special Place Invitational Trip

Council reviewed a letter inviting Councillors to participate on the Invitational Trip. Council agreed that Councillor John Salus, who offered to attend, should go on behalf of Council.

2. Oldman River Regional Services Commission- South Saskatchewan Regional Plan

Council agreed to include the Plan on the September 1st meeting agenda.

OTHER BUSINESS (Cont'd)

Tourism Based Funding Requests from the Crowsnest Advisory Committee

M#5061-09: Councillor D. Ward moved to grant the Crowsnest Advisory Committee \$5000 to support the “Visitor Friendly Community Program” subject to the Committee acquiring the other necessary funding from Travel Alberta, and with the Municipal funding coming from the Economic Development Marketing Consortium fund.

CARRIED UNANIMOUSLY

M#5062-09: Councillor D. Ward moved to grant the Crowsnest Advisory Committee \$2500 towards the Branding campaign and the design of a new logo subject to the Committee acquiring the other necessary funding from Community Futures and the Marketing Consortium, and with the Municipal funding coming from the Economic Development Marketing Consortium fund.

CARRIED

Future Equipment Replacement Reserve

M#5063-09: Councillor I. MacLeod moved that the money from future equipment auctions be placed in a reserve for vehicle and heavy equipment replacement

CARRIED

Community Walking Trail Master Plan

M#5064-09: Councillor D. Cole moved to adopt the Crowsnest Community Trails Committee’s Walking Trail Master Plan

CARRIED UNANIMOUSLY

OTHER BUSINESS (Cont'd)

RinC Funding Agreement

M#5065-09: Councillor L. Mitchell moved to endorse the RinC funding agreement, including amendments as presented

CARRIED UNANIMOUSLY

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councillor D. Ward:	Reminded Council of the Harvest Of Memories Museum fundraiser – September 26, 2009
Councillor D. Cole:	York Creek
Councillor L. Mitchell:	York Creek Pincher Creek Parade TransRockies
Councillor I. MacLeod:	Sportsplex Review with Mr. Mertz
Councillor J. Salus	Vacation Interview with George Cuff
Mayor J. Irwin	As above

IN CAMERA

M#5066-09: Councillor J. Salus moved that Council go In Camera at 9:50 pm.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Mayor Irwin called for a ten minute recess at 9:50 pm and reconvened at 10:00 pm.

OUT OF CAMERA

M#5067-09: Councillor I. MacLeod moved that Council come Out of Camera at 10:35 pm.

CARRIED UNANIMOUSLY

Crowsnest Educational Consortium Eviction

M#5068-09: Councillor D. Ward moved to authorize Nick Parker to proceed to court to have the Crowsnest Educational Consortium evicted from the old hospital building.

CARRIED

Recorded Vote:

For: D. Ward, J. Salus, D. Cole, I. MacLeod
Opposed: Mayor Irwin, G. Taje, L Mitchell

ADJOURN

M#5068-09: Councillor L. Mitchell moved to adjourn at 10:40 pm.

CARRIED UNANIMOUSLY

JOHN IRWIN

MAYOR

GORDON O. LUNDY

CHIEF ADMINISTRATIVE OFFICER