

MUNICIPALITY OF CROWSNEST PASS
TUESDAY, May 19, 2009 - 7:00 P.M.

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, May 19, 2009.

PRESENT: **MAYOR:** Dr. J. Irwin

COUNCILLORS: D. Cole, J. Salus, G. Taje, D. Ward, I. Macleod, L. Mitchell

Also present:

Chief Administrative Officer:	Gordon O. Lundy
Acting Chief Administrative Officer:	Glen Snelgrove
Director of Finance and Systems:	Marion Vanoni
Director of Community Services:	Cam Mertz
Confidential Secretary:	Lynne Cox

CALL TO ORDER

Mayor J. Irwin called the meeting to order at 7:00 pm.

PUBLIC HEARINGS

778, 2009 Offsite Levy Bylaw

Mayor Irwin noted there were no members of the public present to speak in opposition to nor in favour of the Offsite Levy Bylaw as proposed and the public hearing was declared concluded

779, 2009 Sewer Rate Tariff Bylaw

Mayor Irwin noted there were no members of the public present to speak in opposition to nor in favour of the Offsite Levy Bylaw as proposed and the public hearing was declared concluded

ADOPTION OF AGENDA

ADDITIONS:

BUSINESS ARISING:

6. Vehicle Leases

OTHER BUSINESS:

4. Council Committee (withdrawn)

ADOPTION OF AGENDA (Cont'd)

IN CAMERA:

3. Personnel (G. Lundy)

M#4006-09: Councillor L. Mitchell moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

IN CAMERA

M#4007-09: At 7:10pm Councillor G. Taje moved that Council move In Camera to deal with a legal issue

CARRIED

OUT OF CAMERA

M#4008-09: Councillor L. Mitchell moved that Council come Out of Camera at 7:30 pm.

CARRIED UNANIMOUSLY

ADOPTION OF THE PREVIOUS MINUTES

- Regular Council Minutes of May 5, 2009

M#4009-09: Councillor I. MacLeod moved that the minutes of the Regular Council meeting of Tuesday, May 5, 2009 be adopted as amended

Amendments include:

1. Changing M#3986-09 to read “Councillor D. Ward moved to direct administration to coordinate a meeting with the Capital Development Team to discuss the fundamental direction for our service area and our Municipal Rights and to establish guiding policies/principles for the future development and operations of the Municipal Electrical System”
2. Changing M#4000-09 to read “Council agreed to contact the Crowsnest Pass Senior Housing Board to make the suggestion to increase its Board to seven members; adding two more public members”.

CARRIED UNANIMOUSLY

DELEGATIONS

Clint Riviere made a presentation to Council on the 2009 Canadian Enduro Motor Cross Championships to be held in the Crowsnest Pass, July 4-5.

Topics discussed included:

- ▶ Details of the provincial off road motorcycle race with the first round taking place July 4-5 in the Crowsnest Pass
- ▶ Request to relax the Noise Bylaw and the OHV Bylaw for the event
 - Relaxation of bylaws required to permit motor cross bikes to travel in the ditches from the Crowsnest Center to the Devon property for the races
 - A formal written request to Council is required before bylaws can be reviewed for the event
- ▶ Potential to attract over 150 riders and their families to the community
- ▶ Race will be a timed race taking place on Devon property; with written permission from Devon still pending

Mayor Irwin thanked Mr. Riviere for his attendance and presentation

ADMINISTRATIVE AND AGENCY REPORTS

Acting Chief Administrative Officer

Mr. Glenn Snelgrove, Acting Chief Administrative Officer, provided a report to Council

- ▶ H1N1 Influenza
- ▶ Tax Assessments
- ▶ Property Complaints
- ▶ Public Auction
- ▶ Intervener Status
 - Request to meet with AUC designers at the next Corporate Services Meeting
- ▶ RCMP Enhanced Policing
 - Opportunity for an officer in place by July 1, 2009
- ▶ Greyhound Bus Scheduling
- ▶ Building Inspector

Director of Finance and Systems

Mrs. Marion Vanoni, Director of Finance, provided three written reports and reviewed same with Council. Said reports contained information on the following:

- ▶ Borrowing Bylaw for Rescue Vehicle
- ▶ CMHC Municipal Infrastructure Lending Program-Housing Related Infrastructure
- ▶ Crowsnest Centre- 2008 Audit
- ▶ Corporate Review

ADMINISTRATIVE AND AGENCY REPORT (Cont'd)

- ▶ GIS Training
- ▶ Electrical Distribution Upgrade Planning Meeting
- ▶ Correction to M#3975 – terms of sale corrected to read “the terms of sale include a 10% non-refundable deposit to be paid by certified cheque by 1:30 pm on July 8, 2009 and the balance is to be paid within 14 days (July 22, 2009) also by certified cheque

Change in Motion for Public Auction

M#4010-09: Councillor D. Ward moved to accept the change in motion M#3975-09 for the public auction to state: “the terms of sale include a 10% non-refundable deposit to be paid by certified cheque by 1:30 pm on July 8, 2009 and the balance is to be paid within 14 days (July 22, 2009), also by certified cheque”.

CARRIED UNANIMOUSLY

Waive Purchasing Policy for Corporate Review

M#4011-09: Councillor D. Cole moved that Council direct Administration to waive the purchasing policy, Admin Policy 003 item 20, Professional Services, in order to retain the professional services of George B. Cuff & Associates to complete an organizational review of the Municipality of Crowsnest Pass.

CARRIED

Director of Community Services

Mr. Cam Mertz, Director of Community Services presented one written report. Said report contained information on the following:

- ▶ Status of the Crowsnest Pass Pool opening
- ▶ Weed Control Partnership, Crowsnest Pass/Ranchland
- ▶ FCSS Board, Board Member application
- ▶ Recreation Infrastructure Canada

Appoint Weed Control Officer

M#4012-09: Councillor D. Cole moved to table the appointment of a Weed Control Inspector until related matters were dealt with In Camera.

CARRIED

ADMINISTRATIVE AND AGENCY REPORT (Cont'd)

Appoint Deborah Whitten to the FCSS Board

M#4013-09: Councillor L. Mitchell moved that Council appoint Ms. Deborah Whitten to the FCSS Board for a three year term.

CARRIED UNANIMOUSLY

EXCUSED

Mr. Cam Mertz, Director of Community Services was excused from the meeting at 9:10 pm.

BUSINESS ARISING FROM THE MINUTES

Bellevue Firemen Hose Coupling Competition

Councillor D. Cole advised that the hose coupling competition was now scheduled for June 27 from 7:00 am to 7:00 pm.

M#4015-09: Councillor D. Cole moved to support the closing of Main Street Bellevue (213 St) from 24th Ave to 25th Ave on June 27, 2009, from 7:00 am to 7:00 pm for the Bellevue Fire Department Hose Coupling Competition.

CARRIED UNANIMOUSLY

Southern Rockies Watershed Project Meeting In Calgary

M#4016-09: Councillor D. Cole moved that Mayor J. Irwin and Gordon O. Lundy be appointed to attend the Watershed meeting in Calgary on June 22, 2009.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES (Cont'd)

Date for the Closing of the Old Hospital

M#4017-09: Councillor D. Ward moved that in conjunction with Motion #3690-08 of October 21, 2008 the part of the Crowsnest Centre known as the old Hospital building, will be closed effective August 15, 2009 at midnight. Council further directs administration to notify all tenants of the old Hospital building by double registered mail prior to June 15, 2009 that they must vacate the building by midnight of August 15, 2009.

CARRIED

Recorded Vote:

For: Councillor D. Ward
Councillor J. Salus
Councillor I. MacLeod
Councillor D. Cole

Against: Mayor J. Irwin
Councillor G. Taje
Councillor L. Mitchell

Corporate review

Council reviewed the terms of reference for a Corporate Review as provided by Mr. George Cuff & Associates. Mayor Irwin advised administration of a requirement for a correction in the terms of reference which refer to a municipality as a city.

M#4018-09: Councillor D. Ward moved that that complete terms of reference for a Corporate Review include Pages 9-11 of the submitted document, and the addition of the following items:

Terms of Reference

3) Organizational Structure

- e) Replace “selected” departments with “all”
- f) Review the communications process between departments, and between the various levels within a department

5) Services Levels

- d) Duplication of services and/or facilities:
 - o Could the municipality be more cost effective operationally by changing the way we provide services, or better utilization of existing facilities?
- e) Equipment Fleet Review:

BUSINESS ARISING FROM THE MINUTES (Cont'd)

- Do we have the right amounts and types of equipment for a municipality of our size?
- How reasonable is the amount of equipment downtime and maintenance costs that we incur, and how does it compare to other municipalities?
- How does our equipment replacement program compare to other municipalities?
- How do other municipalities with similar financial constraints to our municipality deal with this issue?
- Examine the options of purchasing versus leasing or other possible methods of financing equipment replacement

6) Financial/Taxation

a) Comparative Municipality Review:

- How does the Municipality of Crowsnest Pass compare to comparative municipalities in the areas of:
 - Taxation rates
 - Level of Reserves
 - Budgetary Process

If costs for these additions exceeds the \$65,000 budget, this matter will be brought before Council (before the review is undertaken).

CARRIED

Councillor Committee Review

Council reviewed the Committee of the Whole recommendations for changes to committee participation:

BUSINESS ARISING FROM THE MINUTES (Cont'd)

Committee	Councillors Appointed	Changes	Comments
AAMDC	Gary Taje	No Change	Mayor attends as Ex Officio
Assessment Appeal	David Cole, John Salus	No Change	May change due to Bill 23
Community Development	John Irwin, John Salus, Gary Taje	No Change	
Corporate Services	John Irwin, Ian MacLeod, Dean Ward	No Change	
Crowsnest Centre	Larry Mitchell	Changed to 0	Bylaw has been revoked
CNP Senior Housing	David Cole, Larry Mitchell	No Change	Recommended adding more public members to a total of seven
CN/PC Waste Management	Ian MacLeod, Gary Taje, Dean Ward	No Change	Incurs no cost to Municipality
Culture and Recreation	Larry Mitchell	Changed to 1	
Economic Development Alberta Southwest Regional Alliance	John Irwin	1	1 remains on Alberta Southwest Regional Alliance Economic Development no longer exists
FCSS	Dean Ward	No Change	
Finance and Budget	All Council	No Change	
Heritage/Centennial/Ecomuseum	John Salus	Changed to 0	
Historical Resources	John Salus	Changed to 0	
Library & C.A.R.L.S.	John Salus	No Change	
Negotiations	Dean Ward	No Change	Mayor attends as Ex Officio
Oldman River Regional Services Commission (ORRSC)	Ian MacLeod, Gary Taje	No Change	Incurs no cost to Municipality
Operational Services	David Cole, John Irwin, Larry Mitchell	No Change	
Protective Services	David Cole	No Change	
Police Advisory Committee	David Cole	Changed to 0	Chief Administrative Officer attends as representative
Ski Hill Authority	Gary Taje	Changed to 1	

BUSINESS ARISING FROM THE MINUTES (Cont'd)

Committee	Councillors Appointed	Changes	Comments
Snowmobile/Trails	Larry Mitchell	Changed to 1	
Subdivision & Development Appeal	Ian MacLeod	No Change	
Subdivision & Development Authority	John Salus, Gary Taje	No Change	
Affordable Housing	Dean Ward	No Change	No change until the Assessment Review/Final Report is presented to Council
Ball/Soccer Committee	David Cole		Add to Culture & Recreation Committee
Council/Senior Housing Building Committee	David Cole, Larry Mitchell		Included in the CNP Senior Housing
Developable Lands Committee	Ian MacLeod, Gary Taje	No Change	Suggested incorporating with Provincial Land Use Framework proceedings
Marketing Consortium	John Salus	Dean Ward, John Irwin, & John Salus on Crowsnest Action Committee	Suggested working with and incorporating into the Crowsnest Action Committee
Staging Areas	Larry Mitchell		To complete bylaw work for the Snow Crow Riders

M#4019-09: Councillor D. Ward moved to accept the changes to the committee structure as defined by Council

CARRIED UNANIMOUSLY

Recreation Vehicle Leasing

Council reviewed the request from the Recreation department to lease a vehicle.

M#4020-09: Councillor G. Taje moved that Council allow administration to work within the confines of the operational budget set for them regarding the issue of leasing a recreation vehicle.

DEFEATED

CORRESPONDENCE

Letter from Hon. Rob Renner – Island Lake

Council reviewed a letter to the Municipality of Crowsnest Pass regarding Island Lake restoration.

M#4021-09: Councillor G. Taje moved that Council Convene a meeting With Hillcrest Fish And Game, Alberta Environment, Department Of Fisheries and Oceans, CPR, Crowsnest Conservation Society and Summitt Limeworks to lead the process of Island Lake restoration.

CARRIED UNANIMOUSLY

Letter from Hon. Luke Ouellette – Island Lake

Provided as information

Letter from Hon. Ray Danyluk – MSI funding – Bellevue Mine

Provided as information and Council agreed to send a thank-you letter to the Minister

Hon. Ron Liepert - DAL

Provided as information

Ron Stevens, Deputy Premier – TILMA Provisions

Provided as information

Carolyn Moore-Robin – Micrex Development Corp

Provided as information

Rolf Brinkmann – letter to Micrex Development Corp

Provided as information

South Saskatchewan Regional Advisory Council

Provided as information

2009 Municipal Sustainability Initiative Program Changes

Provided as information

COMMITTEE REPORTS

Council reviewed the minutes of the following Committees as information:

1. Committee of the Whole (May 12, 2009)
2. Operational Services Committee (May 4, 2009)
3. Corporate Services Committee (corrected) - (April 22, 2009)
4. Ad Hoc Committee (April 15, 2009)
5. Culture & Recreational Board (March 23, 2009)
6. Family & Community Support Services (April 1, 2009)
7. Alberta Southwest Regional Alliance (April 30, 2009)

M#4022-09: Councillor D. Ward moved to approve the minutes of the Council Committee of the Whole Minutes as written

CARRIED UNANIMOUSLY

BYLAWS

778, 2009 Offsite Levy Bylaw (2nd & 3rd Reading)

M#4023-09: Councillor I. MacLeod moved Second Reading of Bylaw No. 778, 2009.

CARRIED UNANIMOUSLY

M#4024-09: Councillor D. Ward moved Third Reading of Bylaw No. 778, 2009.

CARRIED UNANIMOUSLY

779, 2009 Amend Schedule A of Bylaw 569, 2002 (Sewage Service Charges) (2nd & 3rd Reading)

M#4025-09: Councillor D. Cole moved Second Reading of Bylaw No. 779, 2009.

CARRIED UNANIMOUSLY

M#4026-09: Councillor L. Mitchell moved Third Reading of Bylaw No. 779, 2009.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Councillor J. Salus gave the following Notice of Motion:

“ that Administration proceed on August 17, 2009 to have all utilities to the old Hospital building shut of and all work to be completed by August 28, 2009 and to secure the old Hospital building by August 28, 2009”

OTHER BUSINESS

Municipal Heritage Board

Council reviewed the letters of three “public at large” area residents interested in sitting on the Municipal Heritage Board

M#4027-09: Councillor D. Ward moved to appoint Thomas Head to the Municipal Heritage Board for a one year term; Gale Comin for a two year term; and Belle Kovach for a three year term

CARRIED

Library Board Operational Bylaw

Council received the operational bylaw of the Crowsnest Library Board

M#4028-09: Councillor D. Ward moved to accept the bylaws as presented.

CARRIED UNANIMOUSLY

Parent Council – Isabelle Sellon School

Council reviewed a request from the Parent Council for support for their grant application to Alberta Lotteries Foundation, under the Community Initiatives Program, for funding to purchase two signs for their schools.

M#4029-09: Councillor D. Cole moved that Council provide a letter of support to the Parent Council.

CARRIED UNANIMOUSLY

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councillor D. Ward:	FCSS Crownsnest Advisory Committee Committee of the Whole
Councillor J. Salus:	Sub-Division Authority Committee of the Whole Museum Board
Councillor I. MacLeod	Committee of the Whole
Councillor D. Cole	Committee of the Whole
Councillor G. Taje	Committee of the Whole
Councillor L. Mitchell	Committee of the Whole
Mayor J. Irwin:	Committee of the Whole CCHS Graduation

IN CAMERA

M#4030-09: At 9:35 pm Councillor D. Cole moved that Council move In Camera to deal with Personnel and Land issues

CARRIED

RECESS/RECONVENE

Mayor Irwin recessed the meeting at 9:35 pm and reconvened at 9:50 pm

OUT OF CAMERA

M#4031-09: At 10:20 pm Councillor D. Cole moved that Council move Out of Camera

CARRIED

OUT OF CAMERA (Cont'd)

Flummerfelt Park Land Sale

M#4032-09: Councillor D. Ward moved that Council accept the land sale proposal from Mr. Taggart for the section of Flummerfelt Park as outlined by the Corporate Services Committee.

CARRIED UNANIMOUSLY

Assessment Error

M#4033-09: Councillor I. MacLeod moved that Council refund the monies owed to Therese Shannon for the error of taxing her on a building not on her property in her 2008 tax assessment.

CARRIED UNANIMOUSLY

Appoint Weed Control Officer

M#4034-09: Councillor D. Cole moves that Council appoint Ms. Kim Lutz as the Weed Control Inspector for 2009.

CARRIED UNANIMOUSLY

Appoint Councillor to Weed Control Board

M#4035-09: Councillor D. Cole moves that Council appoint a Councillor to the Weed Control Partnership Advisory Committee.

CARRIED UNANIMOUSLY

IN CAMERA

M#4036-09: At 10:22 pm Councillor G. Taje moved that Council move In Camera to deal with a Personnel issue.

CARRIED UNANIMOUSLY

OUT OF CAMERA

M#4039-09: At 10:44 pm Councillor I. MacLeod moved that Council move Out of Camera .

CARRIED UNANIMOUSLY

ADJOURN

M#4040-09: Councillor G. Taje moved to adjourn at 10:45 pm.

CARRIED UNANIMOUSLY

JOHN IRWIN
MAYOR

GORDON O. LUNDY
CHIEF ADMINISTRATIVE OFFICER