

**MUNICIPALITY OF CROWNEST PASS**

**TUESDAY, OCTOBER 7, 2008**

A regular meeting of the Council of the Municipality of Crownsnest Pass was held in the Council Chambers on Tuesday, October 7, 2008.

**PRESENT:** **MAYOR:** Dr. J. Irwin

**COUNCILLORS:** D. Cole, I. MacLeod, L. Mitchell, J. Salus, G. Taje, D. Ward

**Also present:**

Chief Administrative Officer:	Gordon O. Lundy
Director of Finance & Systems:	Marion Vanoni
Public Works Superintendent:	Ray Mahieux
Community Services Director:	Cam Mertz
Confidential Secretary:	Leslie Orlen

**CALL TO ORDER**

Mayor J. Irwin called the meeting to order at 7:00 pm.

**PUBLIC HEARING**

No Public Hearings were scheduled.

**ADOPTION OF AGENDA**

**ADDITIONS:**

**COMMITTEE REPORTS:**

4. Operational Services - Signage

**OTHER BUSINESS**

6. River Run

**IN CAMERA:**

6. Legal

**M#3649-08:** Councillor G. Taje moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**M#3650-08:** Councillor D. Ward moved that the minutes of the Regular Council meeting of Tuesday, September 16<sup>th</sup>, 2008 be adopted as written.

CARRIED UNANIMOUSLY

**DELEGATIONS**

**Troy Linderman – Ambulance Transition Update**

Mr. Troy Linderman, Director of Crowsnest Pass EMS, provided Council with updated information on the transition of ambulance control to the new Alberta Health Services Board. The documentation included information on the following:

▶ **Background**

- Recognized EMS as integral component of front-line health care
- Advances in technology and training have moved EMS far beyond emergency transportation and into the realm of health care delivery and treatment Provincial EMS Transition Tea
- Lack of a single service model has created a patchwork of service providers and models, service levels, funding and patient charges
- Assured access to health care, whether delivered in a facility or by EMS, is a basic and reasonable expectation, and a commitment of the Alberta Government
- On May 29, 2008 the Minister of Health and Wellness announced the transition of EMS from a municipal to a health system responsibility.
- This decision included the establishment of the provincial EMS framework based on the following Provincial EMS Transition Team principles.
- Guiding Public Policy Principles

▶ **Governance**

- System Governance ('what')
  - ◆ Includes legislative and regulatory approaches.
- Operational Governance ('how')
  - ◆ Includes how business, clinical and technical policies, processes and tools are Provincial EMS Transition Team directed.
- Operational Delivery
  - ◆ New structure allows for options for delivery arrangements
  - ◆ Direct Delivery
  - ◆ Contract for Services

**DELEGATIONS – cont'd**

**Troy Linderman – Ambulance Transition Update – cont'd**

▶ **Deliverables**

- Seamless transition of governance and funding
- Province-wide Medical Oversight Framework
- Consolidation of EMS Dispatch

▶ **Actions Underway**

- EMS operator intent identified
- Planning is underway to determine how best to provide services in areas where municipalities intend to transition out
- Developing schedule for engaging providers in contract discussions
- A standard contract will be utilized to ensure:
  - ◆ All EMS providers are treated fairly
  - ◆ Consistent approach across the province
  - ◆ Flexibility for local needs/issues
- Provincial EMS Medical Director in place
- Regional EMS Medical Directors positions will be established
- A dispatch consolidation process is underway that allows for open, fair competition
- Goal of 9 or less regional EMS dispatch centres

▶ **Next Steps**

- Continue to move forward to achieve the key deliverables by April 2009.
- Maintain existing levels of service and ensure no gap in delivery
- Look forward to building constructive relationships through collaborative dialogue

Also provided for Council's information were:

- ▶ monthly reports for July, August and September 2008
- ▶ AUMA – Report on EMS Transfer Integrated Services
- ▶ AUMA – Report on EMS Transfer General Services
- ▶ Alberta Health and Wellness – Alberta Health Services Newsletters

**DELEGATIONS – cont'd**

**Troy Linderman – Ambulance Transition Update – cont'd**

In response to inquiries from Council, Mr. Linderman provided the following additional information:

- ▶ Alberta Health Services would like to see 9 regional dispatch centres or less
- ▶ Proposals are still being prepared
- ▶ Crowsnest Pass dispatch options are:
  - ◆ Calgary Region
  - ◆ Palliser Health Region
  - ◆ Lethbridge Fire Dispatch System
- ▶ Felt the transition to the new program should be relatively seamless
- ▶ It is anticipated that the boundaries of the new program will follow the Chinook Health Region
- ▶ Felt it is very challenging to have the process completed by April 2009

Regarding the ambulance service Mr. Linderman indicated the call volume was steady. He also noted that the borrowed unit had been returned and he would be receiving a new unit by the end of October.

Mayor J. Irwin thanked Mr. Linderman for his presentation.

**ADMINISTRATIVE AND AGENCY REPORTS**

**Chief Administrative Officer**

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report contained information on the following

- ▶ Emergency operations planning meetings
- ▶ Emergency Management Alberta – Pandemic tabletop exercise
- ▶ Personnel
- ▶ Crowsnest Centre
- ▶ Meeting with Alberta Transportation – Highway 3
- ▶ Natural Gas Aggregation Program
- ▶ Ironstone Repeater
- ▶ AAMDC Regional Meetings

**ADMINISTRATIVE AND AGENCY REPORTS – cont'd**

**Chief Administrative Officer**

Pandemic Exercise

**M#3651-08:** Councillor D. Ward moved to authorize the Chief Administrative Officer to determine who would participate in the Pandemic exercise in November 2008 or January 2009.

CARRIED UNANIMOUSLY

Crowsnest Centre – Information

**M#3652-08:** Councillor D. Cole moved that the following current information be provided for the October 14<sup>th</sup>, 2008 Council Committee of the Whole meeting:

1. list of all Crowsnest Centre Tenants
2. copy of all contracts and/or leases between the Crowsnest Centre Board and the tenants
3. a copy of all notice requirements between the Crowsnest Centre Board and the tenants
4. a list of all current Centre bookings
5. all financial documents including but not limited to bank statements, deposit slips, cancelled cheques, invoices and bills of the Centre and its operation
6. the Centre be examined by Public Works to determine the cost of separation of utilities between buildings
7. that Community Services present the Committee meeting with a list of available spaces of other Municipal facilities

CARRIED

AAMDC Regional Meetings

**M#3653-08:** Councillor G. Taje moved that 1 Council member be appointed to attend the AAMDC regional meetings.

CARRIED UNANIMOUSLY

**ADMINISTRATIVE AND AGENCY REPORTS – cont'd**

**Director of Finance and Systems**

Mrs. Marion Vanoni, Director of Finance and Systems provided two (2) written reports and reviewed same with Council. Said reports contained information on the following:

- ▶ Statement of Surplus and Loss
- ▶ Tangible Capital Asset Policy

Statement of Surplus and Loss

**M#3654-08:** Councillor I. MacLeod moved to approve the statement of Surplus and Loss and the recap of operating revenue, expenses, capital revenue and capital expenditures as at September 30<sup>th</sup>, 2008 as printed.

CARRIED UNANIMOUSLY

Tangible Capital Asset Policy

**M#3655-08:** Councillor G. Taje moved to approve the Tangible Capital Asset Policy as presented.

CARRIED UNANIMOUSLY

**Public Works Superintendent**

Mr. Ray Mahieux Public Works Superintendent, provided a written report and reviewed same with Council. Said report contained information on the following:

- ▶ Blairmore/Coleman Interconnect
- ▶ Water and Sewer Replacements
- ▶ 2005 Flood Repair Program
- ▶ Easy Living Development
- ▶ Public Works Crews
- ▶ Road Use Agreement

**EXCUSED** Ray Mahieux. Public Works Superintendent was excused from the meeting at 8:00 pm.

**ADMINISTRATIVE AND AGENCY REPORTS – cont'd**

**Community Services Director**

Mr. Cam Mertz, Community Services Director, provided a written report and reviewed same with Council. Said report contained information on the following:

- ▶ Climbing Wall

Using a PowerPoint presentation, Mr. Mertz also provided information on:

- ▶ 2009 Southern Alberta Summer Games
  - History of the Games
  - Vision
  - Celebration
  - Community
  - Partnership
  - Executive Structure
  - Budget
  - Sporting Tradition

Mayor J. Irwin commended Mr. Mertz for his Southern Alberta Summer Games presentation.

**EXCUSED** Mr. Cam Mertz, Community Services Director, was excused from the meeting at 8:15 pm.

**ACCEPT ADMINISTRATIVE AND AGENCY REPORTS**

**M#3656-08:** Councillor L. Mitchell moved to accept the Administrative and Agency Reports as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

Policy No. CNL.009 – Attendance at Out-of-Province Events

**M#3657-08:** Councillor D. Ward moved to table Policy CNL.009 regarding Attendance at Out-of-Province Events to the October 21<sup>st</sup>, 2008 Council meeting.

CARRIED

**CORRESPONDENCE**

George Machum – Secondary Suites

Mr. George Machum submitted 2 letters expressing his opinions on the proposed Secondary Suites Bylaw. Based on a number of problems experienced with Secondary Suites, he felt that Bylaw 765, 2008 should not be passed.

Received as Information.

Conrad Carter – Mayhem Mudders – Mud Bog 2009

Mr. Conrad Carter submitted a request that the Crowsnest Mayhem Mudders be permitted to utilize the Bellevue site for a Mud Bog in conjunction with the 2009 Rum Runner Days. He felt this event provides another entertaining venue to encourage people to attend the Days. He also noted that it is their intention to donate a percentage of funds raised to the Blairmore Fire Department for the 2010 Thunder in the Valley as well as to various local charities.

**M#3658-08:** Councillor D. Ward moved to approve the use of the Bellevue site by the Mayhem Mudders for a mud bog in 2009.

CARRIED UNANIMOUSLY

Alberta Transportation - Alberta Municipal Infrastructure Program (AMIP)

Correspondence from the Honourable Luke Ouellette, Minister of Transportation, advised that the following projects are eligible under the terms of the Alberta Municipal Infrastructure Program:

- ▶ Bellevue Infrastructure 225<sup>th</sup> Street Replacement
- ▶ Bellevue 23<sup>rd</sup> Avenue and 207<sup>th</sup> Street Infrastructure Replacement

Received as Information.

**COMMITTEE REPORTS**

Mayors and Reeves of Southwest Alberta - Minutes

The minutes from the September 5<sup>th</sup>, 2008 meeting of the Mayors and Reeves were provided for Council's review. The minutes were received as information and will be maintained on file.

Crowsnest/Pincher Creek Landfill Association - Minutes

The minutes from the June 25, 2008, July 14, 2008 and August 27, 2008 meetings of the Crowsnest Pass/Pincher Creek Landfill Association were provided for Council's review. The minutes were received as information and will be maintained on file.

Protective Services

The minutes from the September 8<sup>th</sup>, 2008 meeting of the Protective Services-Fire Chief's meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

Operational Services

**M#3659-08:** Councillor L. Mitchell moved that speed signs be posted at both ends of the Frank Industrial park.

CARRIED UNANIMOUSLY

**BYLAWS**

**EXCUSED** Councillor Taje excused himself from Council Chambers due to possible perceived personal pecuniary conflict of interest at 8:25 pm

Bylaw No. 753, 2008 – Road Closure – 25<sup>th</sup> Avenue Blairmore

**M#3660-08:** Councillor L. Mitchell moved Second Reading of Bylaw No. 753, 2008.

**BYLAWS – cont'd**

Bylaw No. 753, 2008 – Road Closure – 25<sup>th</sup> Avenue Blairmore

**M#3661-08:** Councillor D. Ward moved to table Bylaw No. 753, 2008.

DEFEATED

**M#3660-08:** Councillor L. Mitchell moved Second Reading of Bylaw No. 753, 2008.

CARRIED UNANIMOUSLY

**M#3662-08:** Councillor L. Mitchell moved Third and Final Reading of Bylaw No. 753, 2008.

CARRIED UNANIMOUSLY

**RETURN** Councillor G. Taje returned to Chambers at 8:29 pm.

Bylaw No. 765, 2008 – Secondary Suites

**M#3663-08:** Councillor D. Cole moved to table Bylaw No. 765, 2008 pending the Affordable Housing study in January/February.

CARRIED

Bylaw No. 768, 2008 – Correct Bylaw No. 672, 2006 – Animal Control Bylaw

**M#3664-08:** Councillor D. Cole moved First Reading of Bylaw No. 768, 2008.

CARRIED UNANIMOUSLY

**M#3665-08:** Councillor D. Ward moved Second Reading of Bylaw No. 768, 2008.

CARRIED UNANIMOUSLY

**M#3666-08:** Councillor G. Taje moved that Bylaw No. 768, 2008 be presented for Third Reading.

CARRIED UNANIMOUSLY

**BYLAWS – cont'd**

Bylaw No. 768, 2008 – Correct Bylaw No. 672, 2006 – Animal Control Bylaw

**M#3667-08:** Councillor D. Ward moved Third and Final Reading of Bylaw No. 768, 2008.

CARRIED UNANIMOUSLY

**NOTICE OF MOTIONS**

No Notice of Motions were made.

**OTHER BUSINESS**

Royal Canadian Legion – Coleman Branch – Municipal Historic Resource Designation

Mr. Bruce Hammond, President, Royal Canadian Legion Coleman Branch, submitted correspondence requesting that Council designate the Legion as a Municipal Historic Resource. He explained that they are interested in making some upgrades to the building front and this designation would allow them to apply for financial assistance through the Heritage Preservation Partnership Program.

It was the consensus of Council to refer the request from the Royal Canadian Legion – Coleman Branch to the Community Development Committee

Land Use Fees – Waiver Requests

**M#3668-08:** Councillor G. Taje moved to implement a waiver fee of \$100.00 for all development waiver requests

CARRIED UNANIMOUSLY

**OTHER BUSINESS – cont'd**

**Alberta Main Street Communities – Main Street Gathering**

Correspondence from Merinda Conley, Principal, Community Design Strategies Inc. provided information regarding a Main Street Gathering that they are hosting at the McDougall Centre in Calgary on November 20<sup>th</sup>, 2008. Ms. Conley has been engaged by the Historic Resources Management Branch of Alberta Culture and Community Spirit to facilitate and lead the session.

The purpose of the session is to introduce a new revamped Alberta Main Street Program that will provide all Main Street communities an opportunity to re-engage into the program.

**M#3669-08:** Councillor G. Taje moved that one representative of the Municipality attend the Main Street Gathering along with one member from Community Futures.

CARRIED UNANIMOUSLY

**Building Demolition – Maplevue Hall**

Information was requested on demolition options for the Maplevue Hall be provided to Council at their November 4<sup>th</sup>, 2008 regular meeting.

**River Run**

**EXCUSED** Councillor Taje excused himself from Council Chambers due to possible perceived personal pecuniary conflict of interest at 8:40 pm

Noting that some of the silt fences had been repaired, concern was expressed that some of them around the River Run projects still need to be repaired before winter. This will be discussed with representatives of Bridgecreek.

**RETURN** Councillor G. Taje returned to Chambers at 8:43 pm.

**COUNCIL MEMBER REPORTS**

Council members provided the following reports:

Councillor G. Taje:	AUMA Convention
Councillor L. Mitchell:	Senior Housing
Councillor D. Cole:	Senior Housing, Council Budget Meeting
Councillor J. Salus:	Chinook Arch Regional Library System (CARLS) Museum meeting
Councillor I. MacLeod:	Constituent Meeting with Evan Berger, MLA
Councillor D. Ward:	Corporate Services, FCSS, Affordable Housing, Council Budget Meeting
Mayor J. Irwin:	Heritage Event Piano Recital-Louise Costigan-Kearns

**PUBLIC INPUT**

**George Machum – Secondary Suites**

Mr. George Machum addressed Council expressing his concern about the proposed secondary suites bylaw. His comments included:

- ▶ hoped that Council paid attention to the concerns he expressed in his letters
- ▶ felt the results of the Affordable Housing report should not impact Residential (R-1) zonings
- ▶ has first hand experience with more than 1 family living in a home
- ▶ requested they give this matter very serious consideration noting that he felt it would a serious mistake if secondary suites were approved

**IN CAMERA**

**M#3670-08:** Councillor J. Salus moved that Council go In Camera at 9:00 pm. to discuss legal and land matters.

CARRIED UNANIMOUSLY

**RECESS/RECONVENE**

Mayor J. Irwin recessed the meeting at 9:00 pm and reconvened at 9:15 pm.

**OUT OF CAMERA**

**M#3671-08:** Councillor L. Mitchell moved that Council come Out of Camera at 9:50 pm.

CARRIED UNANIMOUSLY

**Crowsnest Learning Centre vs Municipality of Crowsnest Pass**

**M#3672-08:** Councillor D. Ward moved that Council authorize Nick Parker of Reynolds Mirth to accept the discontinuance on a without cost basis on our behalf and bring this particular matter to a conclusion.

CARRIED UNANIMOUSLY

**ADJOURN**

**M#3673-08:** Councillor L. Mitchell moved to adjourn at 9:51 pm.

CARRIED UNANIMOUSLY

JOHN IRWIN  
MAYOR

**ORIGINAL SIGNED**

GORDON O. LUNDY  
CHIEF ADMINISTRATIVE OFFICER