

MUNICIPALITY OF CROWNEST PASS

TUESDAY, AUGUST 19, 2008

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, August 19, 2008.

PRESENT: **MAYOR:** Dr. J. Irwin

COUNCILLORS: D. Cole, I. MacLeod, L. Mitchell, J. Salus, G. Taje, D. Ward

Also present:

Chief Administrative Officer:	Gordon O. Lundy
Director of Finance & Systems:	Marion Vanoni
Community Services Director:	Cam Mertz
Assistant Public Works Superintendent:	Joe Filipuzzi
Acting Confidential Secretary:	Carolee Ison

CALL TO ORDER

Mayor J. Irwin called the meeting to order at 7:06 pm.

PUBLIC HEARING

Land Use Amendment – Lot 17, Block 35, Plan 071 5528

As required, a Public Hearing was held regarding the proposed rezoning of Lot 17, Block 35, Plan 071 5528 from Grouped Country Residential (GCR-1) to Multiple Residential (R-2A).

A written submission was received from property owners and/or permanent residents of Woodhaven Estates in opposition to the proposed rezoning and concerns included:

- ▶ Increased traffic on the narrow gravel road with blind corners
- ▶ Potential decrease in the water pressure to existing residences
- ▶ Potential property value decline in the district of Woodhaven Estates
- ▶ Felt Woodhaven Estates was developed with the intent to provide small acreages in a country residential setting with privacy

No one was in attendance to speak in favour or in opposition to the proposed rezoning.

Mayor J. Irwin declared the Public Hearing concluded.

PUBLIC HEARING – continued

Land Use Amendment – Block S, Plan 6432 FE

As required, a Public Hearing was held regarding the proposed rezoning Block S, Plan 6432 FE from Non Urban Area (NUA-1) to Residential (R-1).

Correspondence received from Bev Cole, Development Officer, indicated the Development Authority voiced concerns regarding access and connection to municipal water and sewer services. The Authority passed a motion recommending Council proceed with the Land Use Amendment.

No one was in attendance to speak in favour or in opposition to the proposed rezoning.

Mayor J. Irwin declared the Public Hearing concluded.

ADOPTION OF AGENDA

CHANGE OF ORDER:

BUSINESS ARISING FROM THE MINUTES

1. Crowsnest Centre Plebiscite

was moved to follow:

OUT OF CAMERA

M#3586-08: Councillor Salus moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

M#3587-08: Councillor MacLeod moved that the minutes of the Regular Council meeting of Tuesday, August 5th, 2008 be adopted as written.

CARRIED UNANIMOUSLY

DELEGATIONS

No delegations were scheduled.

ADMINISTRATIVE AND AGENCY REPORTS

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written and verbal report providing information on the following:

- ▶ Southmore road work and paving update
- ▶ Crowsnest Centre
- ▶ Development Agreements
- ▶ Withdrawal of request to store house on municipal property
- ▶ Review of Emergency Operations Plan by Mark Murphy of Alberta Emergency Management Agency
- ▶ Chinook Health Region Pandemic Tabletop Exercise later this year
- ▶ Property Clean-Up Order Update
- ▶ Personnel Changes

Director of Finance and Systems

Mrs. Marion Vanoni, Director of Finance and Systems, provided two written reports and reviewed same with Council. Said reports contained information on the following:

- ▶ Statement of Surplus and Loss and Operating Revenue and Expenses as at June 30, 2008
- ▶ Update on Municipal Reserves, Deferred Revenue, 2009 Budget Process, and Ten Year Financial Recap

Mrs. Vanoni felt bringing this information forward at this time would be beneficial in preparation for upcoming budget planning sessions, and planning between September and November to establish a sound budget for the next one to five years.

The Director of Finance and Systems' recommendations included:

1. Accept all reports as information to be used:
 - a. For reviewing the actual operational and capital costs being incurred for 2008
 - b. For financial planning for the 2009 and Future Budget Processes
2. Set a date (no later than September 8th) for a joint planning session between management and Council to:
 - a. Set a financial direction for the next five to ten years
 - b. Formulate a broad financial policy
 - c. Set criteria and parameters for the 2009 budget process

Administration is requesting Council's direction for budgeting in September.

ADMINISTRATIVE AND AGENCY REPORTS - continued

Public Works Superintendent

Mr. Jim Filipuzzi, Assistant Public Works Superintendent, provided a verbal report which included information on the following:

- ▶ Blairmore/Coleman Interconnect
 - Construction is on schedule
 - Estimated completion date is the end of November 2008
 - Chinook Pipelines is mechanically excavating, no plans for blasting at this point
 - The water will have to be shut off during the tie in at the hospital while two points of existing valves are replaced, and this will be coordinated when necessary by Stantec and Chinook Pipelines with the Municipality and the hospital
- ▶ Sports Complex
 - Work to be completed on the drains from the roof to the new catch basins
 - Parking lot will then be prepared for paving
- ▶ Replacement of water and sewer lines on 16th Avenue in Blairmore going well
- ▶ Satoris Road project nearing completion
- ▶ Southmore Project – McNalley is continuing road work
- ▶ Mohawk Meadows – contractors are working on underground infrastructure
- ▶ Due South development on 19th Avenue Coleman – Stantec is designing the new roadway extension
- ▶ Bush Town Coleman – 88th Street – Stantec is in the process of designing the waterline casing extension for the siding
- ▶ The One Tone Truck for Blairmore Shop is now in service
- ▶ Tenders close for the new Coleman Shop on August 28, 2008
- ▶ Update on work underway by Public Work crews

Community Services Director

Mr. Cam Mertz, Community Services Director, provided a verbal report to Council including information on the following:

- ▶ Marketing Initiatives for Arenas
- ▶ Wants to make changes, as these facilities are an advantage to the community and would like to make every effort to maximize their opportunities to keep them going
- ▶ Facilities are vulnerable if not utilized
- ▶ Four initiatives proposed include:
 1. Adult Participation
 2. Public Programming
 3. Attract Outside Organizations
 4. Corporate Sponsorship

ADMINISTRATIVE AND AGENCY REPORTS-Community Services Director-continued

- ▶ Maintaining facilities on tax dollars is becoming increasingly difficult

The Community Services Director was requested to present Council with an update on responses received to an email recently sent out to promote recreation facilities.

M#3588-08: Councillor Ward moved to request that all Administration and Agency Reports be presented in writing.

CARRIED

EXCUSED

Mr. Cam Mertz was excused at 7:53 pm.

ACCEPT ADMINISTRATIVE AND AGENCY REPORTS

M#3589-08: Councillor Mitchell moved to accept the Administrative and Agency Reports as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Council Policy No. CNL.009 – Attendance at Out of Province Events

M#3590-08: Councillor Taje moved to accept Council Policy No. CNL.009 for Out of Province Events.

Council requested administration to provide the costs incurred for the last three years for the FCM, AUMA, and the 2007 AAMD&C Conferences.

M#3591-08: Councillor Ward moved to table Council Policy No. CNL.009 – Out of Province Events until the September 16, 2008 Council Meeting.

TABLED

CORRESPONDENCE

RCMP – AUMA and AAMDC Fall Conventions

Correspondence was received from Corporal C.D. Blight, Crowsnest Pass RCMP Detachment, to inform Council that the RCMP will be attending the AUMA Convention at the Shaw Conference Center in Edmonton on October 1 and 2, 2008, and the AAMDC Convention at the Shaw Conference Center on November 12 and 13, 2008. If Council would like to meet with the Commanding Officer and his Management Team during the conventions, Council is requested to verify those who wish to attend no later than August 31, 2008. Corporal Blight requested to be notified of any areas of concern that Council would like relayed to the Management Team at Council's earliest convenience.

M#3592-08: Councillor Cole moved to table the RCMP correspondence regarding the AUMA and AAMDC Fall Conventions.

TABLED

Crowsnest Pass Municipal Library – Adjustment to Member Terms

Correspondence was received from Darlene McKenna, Crowsnest Pass Municipal Library Board, requesting approval from Council to adjust the term expiries to coincide with the Annual General Meeting month of March in order to recap existing term expiries and simplify the renewal process.

M#3593-08: Councillor Mitchell moved to approve the Crowsnest Pass Municipal Library Board's request to adjust the trustee term expiries to coincide with their Annual General Meeting month of March with the exclusion of the Council member whose term will be appointed by Council as follows:

Darlene McKenna	March 2010	Barbara Kelly	March 2011
Scott Howard	March 2010	Cheryl Norman	March 2009
Nancy Miller	March 2011	Patricia Korble	March 2009

CARRIED UNANIMOUSLY

Alberta Culture and Community Spirit – Arts Day

Correspondence was received from Lindsay Blackett, Minister of Culture and Community Spirit, MLA, Calgary-North West, advising of the first Alberta Arts Day on September 6, 2008. The municipality is encouraged to celebrate Arts Day, which is an opportunity to increase awareness of the value of the arts in our society. Although no special funding is available for local events, contact information was provided for suggested activities, and promotional posters and postcards.

Accepted as information.

COMMITTEE REPORTS

No Committee Reports were presented.

BYLAWS

Bylaw No. 753, 2008 – Road Closure – River Run (2nd & 3rd Rdgs.)

EXCUSED

Councillor Taje excused himself from Council Chambers due to possible perceived personal pecuniary conflict of interest at 8:05 pm

M#3594-08: Councillor Mitchell moved Second Reading of Bylaw No. 753, 2008.

M#3595-08: Councillor Ward moved to table Second Reading of Bylaw No. 753, 2008 to the October 7, 2008 Council Meeting.

CARRIED

RETURN TO CHAMBERS

Councillor Taje returned to Council Chambers at 8:07 pm.

Bylaw No. 758, 2008 – Road Closure – Fabro (2nd & 3rd Rdgs.)

M#3596-08: Councillor Cole moved Second Reading of Bylaw No. 758, 2008.

CARRIED UNANIMOUSLY

M#3597-08: Councillor MacLeod moved Third Reading of Bylaw No. 758, 2008.

CARRIED UNANIMOUSLY

Bylaw No. 763, 2008 – Land Use Amendment (Municipality) (2nd & 3rd Rdgs.)

M#3598-08: Councillor MacLeod moved Second Reading of Bylaw No. 763, 2008.

CARRIED UNANIMOUSLY

M#3599-08: Councillor Cole moved Third Reading of Bylaw No. 763, 2008.

CARRIED UNANIMOUSLY

BYLAWS - continued

Bylaw No. 764, 2008 – Land Use Amendment (Sterba) (2nd & 3rd Rdgs.)

M#3600-08: Councillor Mitchell moved Second Reading of Bylaw No. 764, 2008.

CARRIED UNANIMOUSLY

M#3601-08: Councillor Cole moved Third Reading of Bylaw No. 764, 2008.

CARRIED UNANIMOUSLY

NOTICE OF MOTIONS

No Notice of Motions were made.

OTHER BUSINESS

Crowsnest Learning Centre – Tenant Review

Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Current tenants and space occupied
- ▶ Information obtained when tenants contacted
- ▶ Available Locations
- ▶ Relocating Costs
- ▶ New Facility Strategic Plan
- ▶ 2008 Learning Centre Expenditures
- ▶ Noted it is imperative that Council continue the services of the Chinook Educational Consortium and Adult Literacy and Education to avoid the possibility of having these organizations leave the community, which would force community members seeking these services to travel outside of the Crowsnest Pass
- ▶ It is important to work with the Chinook Educational Consortium to meet their needs

Administration requested Council's direction on the following:

- Development of a strategic plan with cost implications, scheduling and relocation costs by consultants for the relocation of all tenants from the Learning Centre

OTHER BUSINESS - Crowsnest Learning Centre – Tenant Review - continued

- Direction as to how Council would like to proceed with the development of a longer term plan on the feasibility of a new facility in conjunction with the newer half of the Crowsnest Centre
- Direction as to proceeding with the removal of the asbestos insulation from the old hospital

- ▶ Administration advised the insurance company has notified they will provide insurance in the amount of \$65,287.00 for the cost of the replacement boiler, which is less the deductible of \$2,500.00. The total cost is \$67,787.03
- ▶ Based on notification from the insurance company a Purchase Order has been issued to Morency Plumbing, being the low tender, to carry out the work
- ▶ Administration provided Council with the low quote for asbestos removal, and noted that removal of asbestos is the responsibility of the Crowsnest Centre Board and the Municipality

M#3602-08: Councillor Ward moved that the boiler replacement and asbestos removal be put on hold until after the results of Crowsnest Centre Plebiscite are known.

CARRIED

Administration noted Council will have to consider the implication that the Municipality has made a financial commitment to Morency Plumbing.

Crowsnest Centre Financial Statement to December 31, 2007

Gordon O. Lundy, Chief Administrative Officer, provided the audited Crowsnest Centre Financial Statement to December 31, 2007 as prepared by municipal auditors Young Parkyn McNab. An unaudited statement of operations for the Crowsnest Centre as of June 30, 2008 was also provided.

Further discussion included:

- The increase in the deficit was questioned, and it was explained by Councillor Taje, as Council's representative on the Crowsnest Centre Board, that it may be due to a recent forensic audit
- Councillor Taje explained a new manager has been put in place who is keeping track of finances in a better manner and is also marketing the facility
- Councillor Taje noted proper accounting practices have been put in place
- Administration explained until 2006, unaudited financial statements were produced and submitted to the Province
- The Municipality is now obligated to consolidate all operations controlled by Council, therefore a review was requested by the municipal auditor and the 2008 Crowsnest Centre financial statements will be consolidated in to the municipal financial statements

OTHER BUSINESS – Crowsnest Centre Financial Statement to December 31, 2007 - continued

Council's representative on the Crowsnest Centre Board was requested to ensure that the monthly financial reports from the Crowsnest Centre are submitted to Council.

Regarding the January to June 2008 Statement:

- ▶ The approximately \$35,000.00 paid for the Credit Union Line of Credit was questioned, and the Chief Administrative Officer explained in was incorporated into the 2007 financial statement, the Line of Credit was paid out, and will have the auditor put an explanation in writing for Council
- ▶ The Chinook Educational Consortium's lease charge per square foot was questioned, and it was explained that the Crowsnest Centre Board determined the rate
- ▶ The Municipal Grant of \$95,000.00 was questioned, and the Chief Administrative Officer will request Mr. Adamson provide further details in a written statement on this line item

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councillor D. Ward: No Report

Councillor I. MacLeod: No Report

Councillor J. Salus: Assessment Review Board

Councillor D. Cole: Assessment Review Board
York Creek Lodge Meeting
TransRockies Event

Councillor L. Mitchell: TransRockies Event
Painting of Siding at Crowsnest Centre
York Creek Lodge Meeting

Councillor G. Taje: Elderhostel

Mayor J. Irwin: Cardston Parade
TransRockies Event
Mayors and Reeves Meeting in Taber with the Honourable
Ray Danyluk, Minister of Municipal Affairs

PUBLIC INPUT

Mr. Nestor Chorney, was in attendance to speak and his comments included:

- ▶ Present Council's process will create a problem in the community

PUBLIC INPUT - continued

- ▶ Council is making an Us/You process over the Learning Centre
- ▶ The Crowsnest Centre has to change
- ▶ Council has to take a look at what the future has to be
- ▶ Feels the community must grow
- ▶ Asked if progress in the community will happen in a planned manner or in a day to day process
- ▶ The Crowsnest Centre is needed
- ▶ It is currently in the best location, and should be improved
- ▶ The Crowsnest Centre cannot remain static
- ▶ The location of the Crowsnest Centre is important
- ▶ Money is not an easy factor

IN CAMERA

M#3603-08: Councillor Mitchell moved that Council go In Camera at 8:57 pm. to discuss legal matters.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Mayor J. Irwin recessed the meeting at 8:57 pm and reconvened at 9:07 pm.

OUT OF CAMERA

M#3604-08: Councillor Taje moved that Council come Out of Camera at 9:30 pm.

CARRIED UNANIMOUSLY

CALL TO ORDER

Mayor J. Irwin called the regular meeting back to order at 9:32 pm.

BUSINESS ARISING FROM THE MINUTES

Crowsnest Centre Plebiscite

The Chief Administrative Officer advised:

- ▶ In his opinion Bylaw No. 766, 2008 is valid
- ▶ Recommended to Council to ensure the future discretion of this Council and future Councils, that two ballots be submitted
- ▶ Requested that a question be tabled at this meeting, because in order to print ballots in time for the advance poll on September 8, 2008, a question is needed to be sent to the printer
- ▶ Advertising will be done at the four locations, in the Utility Bill Newsletter in the first week of September, as well as in the newspapers and on the radio

BUSINESS ARISING FROM THE MINUTES – Crowsnest Centre Plebiscite - continued

M#3605-08: Councillor Taje moved that Municipal Council authorize two ballots to be held in reference to Bylaw No. 766, 2008 attached with the following suggested questions:

- (a) “In accordance with Section 233 of the Municipal Government Act, do you support Section 1 of Bylaw No 766, 2008 of the Municipality of Crowsnest Pass?”

YES NO

- (b) “In accordance with Section 236 of the Municipal Government Act, do you support Section 2 of Bylaw No 766, 2008 of the Municipality of Crowsnest Pass?”

YES NO

DEFEATED

M#3606-08: Councillor Taje moved to adjourn at 9:48 pm.

DEFEATED

M#3607-08: Councillor Ward moved in accordance with the Municipal Government Act, do you support Bylaw No. 766, 2008 of the Municipality of Crowsnest Pass?

YES NO

Councillor Taje requested a recorded vote.

In favour: Councillors D. Cole, I. MacLeod, J. Salus, and D. Ward
Opposed: Mayor J. Irwin, Councillors L. Mitchell and G. Taje

CARRIED

ADJOURN

M#3608-08: Councillor Taje moved to adjourn at 9:54 pm.

CARRIED UNANIMOUSLY

ORIGINAL SIGNED

JOHN IRWIN
MAYOR

GORDON O. LUNDY
CHIEF ADMINISTRATIVE OFFICER