

# MUNICIPALITY OF CROWSNEST PASS

|                   |                                |                            |
|-------------------|--------------------------------|----------------------------|
| MANUAL TITLE:     | POLICIES AND OPERATIONS MANUAL |                            |
| SECTION:          | DEVELOPMENT                    |                            |
| DEPARTMENT:       |                                |                            |
| COUNCIL APPROVAL: |                                | DATE: June 21, 2005        |
| DISTRIBUTION:     |                                |                            |
| ADMIN POLICY:     |                                | BY-LAW OR RESOLUTION DATE: |
| REVIEWED:         |                                | REVISED:                   |
| REVIEWED:         |                                | REVISED:                   |
| REVIEWED:         |                                | REVISED:                   |
| POLICY#:          | DV.004.00                      | SUPERSEDES POLICY#:        |

## ENCROACHMENT AGREEMENT FEES

### **PURPOSE**

The purpose of this Policy is to establish guidelines for entering into an encroachment agreement and to establish a fee schedule.

### **POLICY**

1. All property encroachments larger than 5 feet shall be approved by Municipal Council.
2. All property encroachments 5 feet and under can be authorized by the Chief Administrative Officer and the Mayor or designate.
3. Fees for encroachments above 5 feet should be based on the following:

|  |                          |                               |
|--|--------------------------|-------------------------------|
| <b>RESIDENTIAL FLAT RATE</b>           | <b>up to 500 sq. ft.</b> | <b>500 sq. ft. &amp; over</b> |
|  | \$100.00 per year        | \$150.00 per year             |
| <b>COMMERCIAL/INDUSTRIAL FLAT RATE</b> |                          |                               |
|  | \$200.00 per year        | \$350.00 per year             |