

**MUNICIPALITY OF CROWSNEST PASS**

**TUESDAY, JANUARY 10, 2012**

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, January 10, 2012.

**PRESENT:**   **MAYOR:**               Bruce Decoux

**COUNCILLORS:**   Siegbert Gail, Brian Gallant, Jerry Lonsbury, Larry Mitchell,  
Emile Saindon, Andrew Saje

**Also present:**

Chief Administrative Officer  
Director of Finance & Corporate  
Services  
Recording Secretary

Myron Thompson  
Marion Vanoni  
  
Carolee Ison

**CALL TO ORDER**

Mayor Decoux called the meeting to order at 7:00 pm.

**PUBLIC HEARINGS**

No Public Hearings were held.

**ADOPTION OF AGENDA**

**M#6378-12:**   Councillor Gail moved to adopt the agenda as written.

CARRIED UNANIMOUSLY

**ADOPTION OF THE PREVIOUS MINUTES**

Minutes of the Regular Council Meeting of December 6, 2011

**M#6379-12:**   Councillor Lonsbury moved that the minutes of the Regular Council Meeting of December 6, 2011 be adopted as written.

CARRIED UNANIMOUSLY

**DELEGATIONS**

No delegations were scheduled to appear.

**ADMINISTRATIVE AND AGENCY REPORTS**

Regional Intermunicipal Collaboration Grant Application Urban GIS Project-Enhanced Project

Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report in reference to the Regional Intermunicipal Collaboration Grant Application Urban GIS Project – Enhanced Project. The report will be maintained on file.

Ms. Vanoni will follow up on an area of the Municipality that was previously noted as not being included on the GIS System and provide Council with an update.

**M#6380-12:** Councillor Mitchell moved that Council resolve to participate in an application for the Oldman River Region GIS Enhancement Project, submitted by the Town of Cardston under the Regional Collaboration component of the Regional Collaboration Program and that the Municipality of Crowsnest Pass, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

CARRIED

Municipal Board and Committee Appointments and Review of Terms of Reference or creating Bylaws/Order

Ms. Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report on Municipal Board and Committee appointments and review of Terms of Reference or creating Bylaws/Order. The report will be maintained on file.

Ms. Vanoni recommended if any Boards or Committees have been omitted on *Schedule A* that they be brought forward to the Chief Administrative Officer or herself. *Schedule A* will be updated as the Terms of Reference and Bylaws/Orders are reviewed to ensure they are up to date.

**M#6381-12:** Councillor Mitchell moved to accept this Administrative procedure until such time as the policy is revised.

CARRIED UNANIMOUSLY

**ADMINISTRATIVE AND AGENCY REPORTS - Continued**

Triennial Program Budget Process

Ms. Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report in reference to the Triennial Program Budget Process. The report will be maintained on file.

**M#6382-12:** Councillor Saindon moved that Council accept the recommended meeting dates and times to begin discussions on key components of the 2012 – 2014 triennial budget.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

No Business Arising From the Minutes.

**CORRESPONDENCE**

Bruce Mayer, Assistant Deputy Minister, Forestry Division, Sustainable Resource Development – 2011/2012 FireSmart Community Grant Program

Correspondence was received from Bruce Mayer, Assistant Deputy Minister, Forestry Division, Sustainable Resource Development, advising that the Municipality of Crowsnest Pass' application for the 2011/2012 FireSmart Community Grant Program has been approved for the amount of \$50,000.

The Chief Administrative Officer advised a letter of thanks will be forwarded.

Mr. Myron Thompson will advise Mayor Decoux of the date of a meeting to be held with a representative of Municipal Affairs in reference to the *Crowsnest Pass Regulation*.

Doug Jones, Canada Post, Postal Identification – Municipality of Crowsnest Pass

Correspondence was received from Doug Jones of Canada Post in response to Mayor Bruce Decoux's letter of December 2, 2011 in reference to Postal Identification in the Municipality of Crowsnest Pass.

The Chief Administrative Officer will contact Mr. Blair Davis, Canada Post Delivery Planning Manager, to follow up and to invite Mr. Davis to an upcoming meeting.

**CORRESPONDENCE - Continued**

Scott Schreiner, AltaLink, Director of Consultation and Communication

Correspondence was received from Scott Schreiner, Director of Consultation and Communications, AltaLink, advising of the Alberta Utilities Commission's decision regarding the proposed Fidler to Chapel Rock transmission line and Fidler Substation and interconnection projects.

Accepted as information.

Doug Griffiths, Minister of Municipal Affairs

Correspondence was received from Doug Griffiths, Minister of Municipal Affairs, in reference to working together to strengthen communities and looking forward to visiting as many of Alberta's municipalities as possible in the months ahead in his new capacity as the Minister of Municipal Affairs.

Accepted as information.

**COMMITTEE REPORTS**

Minutes of the October 13, 2011 Oldman River Regional Services Commission Executive Committee Meeting

**#6383-12:** Councillor Lonsbury moved that the minutes of the October 13, 2011 Oldman River Regional Services Commission Executive Committee Meeting be accepted as information.

CARRIED UNANIMOUSLY

Minutes of the December 13, 2011 Governance and Priorities Committee Meeting

**#6384-12:** Councillor Saindon moved that the minutes of the December 13, 2011 Governance and Priorities Committee Meeting be accepted as information.

CARRIED UNANIMOUSLY

**BYLAWS**

No Bylaws were presented.

**NOTICES OF MOTION**

No Notices of Motion were presented.

**OTHER BUSINESS**

Council Meeting Dates – February 2012

Myron Thompson, Chief Administrative Officer, provided and reviewed a written report in reference to February 2012 Council Meeting dates. The report will be maintained on file.

**M#-6385-12:** Councillor Mitchell moved to accept Option 1 – Continue with Council meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday (February 7<sup>th</sup> and 21<sup>st</sup>) with a scheduled Governance and Priorities Committee Meeting for 3:00 pm on the 21<sup>st</sup> prior to Council (3 meetings per month).

CARRIED UNANIMOUSLY

Mayor Decoux requested that the Chief Administrative Officer report back to Council in reference to the impact this meeting schedule has on staff.

Temporary Return to Work Programs

Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report on Temporary Return to Work Programs for final approval.

**M#-6386-12:** Councillor Saindon moved that Council approve the Temporary Return to Work Programs Policy and Procedure.

CARRIED UNANIMOUSLY

Municipal Health and Safety Policy

Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report in reference to the Municipal Health and Safety Policy for final approval.

**M#-6387-12:** Councillor Gallant moved that Council approve the revised Municipal Health and Safety Policy.

CARRIED UNANIMOUSLY

**OTHER BUSINESS - Continued**

Regional Council Meeting

Myron Thompson, Chief Administrative Officer, provided and reviewed a written report in reference to the Regional Council Meeting which will be held in Pincher Creek on March 28, 2012 at 7:00 pm, and requested that Council provide him with any discussion items that Council would want to include on the agenda.

The Chief Administration Officer will confirm the time and location of the Regional Council Meeting with Council prior to the meeting, and follow up with Council in reference to discussion items to include on the agenda.

**M#-6388-12:** Councillor Mitchell moved that Council accept the invitation to attend the Regional Council Meeting to be held in Pincher Creek on March 28, 2012 at 7:00 pm and provide to the Chief Administrative Officer any discussion items that Council would want to include on the agenda.

CARRIED UNANIMOUSLY

**COUNCIL MEMBERS REPORTS**

Councillor Lonsbury

- Crowsnest Pass Senior Housing Meeting
- The South Saskatchewan Regional Plan Proposal was submitted by the deadline
  - Further stakeholder meetings will be held in February and March 2012
  - The deadline has been extended

Councillor Saindon

- Rum Runner Days Committee Meetings

Councillor Gallant

- Landfill Association Meeting

Councillor Mitchell

- Oldman River Watershed Committee Meeting – February 7, 2012
  - Council's consensus was that Councillor Mitchell attend this meeting in lieu of Councillor Saje's attendance

Mayor Decoux

- Mayors and Reeves Meetings
- Alberta SouthWest Meeting

**PUBLIC INPUT**

No Public Input was provided.

**IN CAMERA**

**M#6389-12:** Councillor Saje moved to go In Camera at 8:10 pm.

CARRIED UNANIMOUSLY

**RECESS/RECONVENE**

Mayor Decoux recessed the meeting at 8:10 pm and reconvened at 8:15 pm.

**BUSINESS OUT OF CAMERA**

**M#6390-12:** Councillor Mitchell moved that Council come Out of Camera at 9:55 pm.

CARRIED UNANIMOUSLY

**ADJOURN**

**M#6391-12:** Councillor Gail moved to adjourn the meeting at 9:56 pm.

CARRIED UNANIMOUSLY

*Bruce Vernon Decoux*

MAYOR

**Original Signed**

*Myron Thompson*

CHIEF ADMINISTRATIVE OFFICER