

MUNICIPALITY OF CROWSNEST PASS

TUESDAY, DECEMBER 6, 2011

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, December 6, 2011.

PRESENT: **MAYOR:** Bruce Decoux

COUNCILLORS: Siegbert Gail, Brian Gallant, Jerry Lonsbury, Larry Mitchell,
Emile Saindon, Andrew Saje

Also present:

Chief Administrative Officer
Director of Finance & Corporate
Services
Recording Secretary

Myron Thompson
Marion Vanoni

Carolee Ison

CALL TO ORDER

Mayor Decoux called the meeting to order at 7:02 pm.

PUBLIC HEARINGS

No Public Hearings were held.

ADOPTION OF AGENDA

Additions:

Business Arising From the Minutes

- b) Canadian Pacific Holiday Train (Myron Thompson, Chief Administrative Officer)

Other Business

- d) Power Outage Issues (Myron Thompson, Chief Administrative Officer)
- e) Grant Funding Support Letter (Myron Thompson, Chief Administrative Officer)

M#6348-11: Councillor Gail moved to adopt the agenda as amended.

CARRIED UNANIMOUSLY

ADOPTION OF THE PREVIOUS MINUTES

Minutes of the Regular Council Meeting of November 29, 2011

M#6349-11: Councillor Mitchell moved that the minutes of the Regular Council Meeting of November 29, 2011 be adopted as written.

Motion Not Withdrawn

As a Point of Order, it was noted the September 26, 2011 Culture and Recreation Board Meeting Minutes (M#6332-11) and the September 28, 2011 Subdivision and Development Authority Minutes (M#6333) should read “**accepted as information**” rather than “accepted as written”.

Noted on page 6 – Rum Runner Days Committee:

“The application received to serve on the Rum Runner Days Committee was provided to Councillor Saindon.”

Should read -

*“The application received to serve on the Rum Runner Days Committee was provided to Councillor Saindon **by the Mayor.**”*

Noted on page 8 – Progressive Discipline Policy and Procedure:

“...the employee in question will be provided with the opportunity to answer the allegation, provided an explanation...”

Should read -

*“...the employee in question will be provided with the opportunity to answer the allegation, **provide** an explanation...”*

Noted on page 9 – Council Member Reports – Councillor Saje

- *“Impromptu boarding of tour bus to promote community”*
Should read -
- *“Impromptu boarding of tour bus to promote **the** community”*
- *Community spirit in assisting ski hill co-op workers set up residence*
 - Requested this statement be better explained

Noted on page 10 – Business Out of Camera – M#6346-11:

“...Administration Remuneration Policy that will guide the annual review of the Administration Wage Band.”

Should read -

*“...Administration Remuneration Policy that will **require** the annual review of the Administration Wage Band.”*

M#6350-11: Councillor Lonsbury moved that the minutes of the Regular Council Meeting of November 29, 2011 be adopted as amended.

CARRIED UNANIMOUSLY

DELEGATIONS

Watershed Study Update

- **Uldis Silins, Ph.D., RPF, Professor – Forest Hydrology, University of Alberta**
- **Monica Emelko, Ph.D., Associate Professor, Water Treatment Engineer, Department of Civil and Environmental Engineering, University of Waterloo**
- **Mike Stone, Large Scale River Contaminant Transport Specialist**

The delegation was in attendance to update Council on the Southern Rockies Watershed Project. Mr. Uldis Silins presented the following information:

- A broad international team is involved in the research project
- This work has been made possible through Alberta Sustainable Resource Development with the support of the Government of Alberta
- Highest water producing area of Alberta
- Rapidly growing water pressures include growing population, a strong economy, growth in demand, shifting climates, and large scale natural disturbances such as fire and insect infestations
- Mr. Silins was invited to the area by Alberta Sustainable Resource Development following the 2003 Lost Creek Fire to try to determine how the fire affected water values, incremental effects of management intervention, and how long the effects will last
- The Southern Rockies Watershed Project is in the 8th year of study (2004 – 2011)
- This is the largest study of its kind in the world
- Disturbances in headwaters affect the water downstream and the impact on communities is assessed
- Findings following the fire include:
 - Greater precipitation
 - Greater runoff and shift timing of flows
- Reviewed stream health including the effects of nitrogen, phosphorus, and sediment
- The legacy of the Lost Creek Fire on some of the water values is very long lived

Ms. Monica Emelko presented the following information:

- The study has significant implications on the drinking water supply
- Forests represent a significant amount of the water supply
- Disturbances, including fire, utilization of the landscape, logging, and insects, can change water quality and quantity
- Sediments may stay in the water for years, impact what grows, and affect the water supply
- The impact to communities may be on the drinking water supply
- Treatment of drinking water can get expensive
- The project partners with communities in Southern Alberta and multiple agencies on a provincial and federal level
- Over 4.2 million dollars in cash has been invested in the project to date
- An informational meeting will be held in the spring of 2012
- The next phase of the study will focus on water supply security

DELEGATIONS - Watershed Study Update - Continued

Further discussion included:

- Funding security for the project is not guaranteed, but there is significant commitment for the project at high levels of government
- There was discussion on the possibility of expansion into an Education Centre for hydrology study
- Mayor Decoux suggested the delegation contact Ms. Shar Lazzarotto, Community Futures, in reference to a grant application relative to a Centre of Excellence which indicated the study of hydrology
- Mayor Decoux requested that Administration make a copy of the Strategic Plan available to the delegation
- Mayor Decoux advised he will be forwarding a number of questions in writing to the delegation

Mayor Decoux thanked the delegation for their presentation.

ADMINISTRATIVE AND AGENCY REPORTS

Adoption of 2012 Interim Operating Budget

Ms. Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report on the adoption of the 2012 Interim Operating Budget.

- Ms. Vanoni confirmed the budget values will be prorated for the first quarter
- External organization funding comes forward after the June 30th property tax deadline

M#6351-11: Councillor Lonsbury moved that Council adopt the 2011 approved operating budget as the 2012 interim operating budget until the 2012 – 2014 triennial budget is deliberated and approved.

CARRIED UNANIMOUSLY

Third Quarter Electrical Compliance Reporting to the Market Surveillance Administrator

Ms. Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report on the Third Quarter Electrical Compliance Reporting to the Market Surveillance Administrator.

M#6352-11: Councillor Mitchell moved that Council approve the Third Quarter Electrical Distribution Settlement System Code Compliance report for 2011 as required by the Alberta Regulation 160/2003, AUC Rule 021, version 2.1, Electric Utilities Act, Code of Conduct Regulation.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Amended Discipline Policy and Procedure

Ms. Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report on the Amended Discipline Policy and Procedure.

M#6353-11: Councillor Mitchell moved that Council adopt the Discipline Policy and Procedure with amendments as preferred by Council to remove the wording “or apologize for the wrong doing” and change the title to Discipline from Progressive Discipline.

CARRIED

Canadian Pacific Holiday Train

Myron Thompson, Chief Administrative Officer, provided Council with an update on the *Holiday Train Events Requests* agenda item which was tabled at the November 29, 2011 Council Meeting to allow Administration to provide further information to Council.

- The organizer of the event advised that quads will no longer be involved in the event
- The Municipality will provide assistance with the remaining requests

CORRESPONDENCE

Mayor Decoux noted he will be forwarding copies of correspondence that he has received to Council.

COMMITTEE REPORTS

Minutes of the November 2, 2011 Subdivision and Development Authority

#6354-11: Councillor Mitchell moved that the minutes of the November 2, 2011 Subdivision and Development Authority be accepted as information.

CARRIED

Minutes of the November 29, 2011 Governance and Priorities Committee Meeting

Noted on page 2:

- “*Council directed Administration to provide a letter to the Minister of Sustainable Resource Development...*”

Should read -

- “*Council directed Administration to prepare a letter to the Minister of Sustainable Resource Development...*”

Mayor Decoux advised that Council would like to review the letter when prepared.

COMMITTEE REPORTS - Minutes of the November 29, 2011 GPC Meeting - Continued

M#6355-11: Councillor Gail moved that the minutes of the November 29, 2011 Governance and Priorities Committee Meeting be accepted as information.

CARRIED UNANIMOUSLY

BYLAWS

Bylaw No. 811, 2010 Road Closure (Frank) – 2nd & 3rd Readings

Myron Thompson, Chief Administrative Officer, provided a written report regarding Bylaw No. 811, 2010.

M#-6356-11: Councillor Gail moved Second Reading of Bylaw No. 811, 2010.

CARRIED

M#-6357-11: Councillor Mitchell moved Third and Final Reading of Bylaw No. 811, 2010.

CARRIED

Bylaw No. 812, 2010 Road Closure (Frank) – 2nd & 3rd Readings

Myron Thompson, Chief Administrative Officer, provided a written report regarding Bylaw No. 812, 2010.

M#-6358-11: Councillor Saindon moved Second Reading of Bylaw No. 812, 2010.

CARRIED

M#-6359-11: Councillor Lonsbury moved Third and Final Reading of Bylaw No. 812, 2010.

CARRIED

Bylaw No. 813, 2010 Road Closure (Frank) – 2nd & 3rd Readings

Myron Thompson, Chief Administrative Officer, provided a written report regarding Bylaw No. 813, 2010.

M#-6360-11: Councillor Mitchell moved Second Reading of Bylaw No. 813, 2010.

CARRIED

M#-6361-11: Councillor Gallant moved Third and Final Reading of Bylaw No. 813, 2010.

CARRIED

BYLAWS - Continued

Bylaw No. 836, 2011 Property Tax Penalties Bylaw – 2nd & 3rd Readings

M#-6362-11: Councillor Gail moved Second Reading of Bylaw No. 836, 2011.

CARRIED UNANIMOUSLY

M#-6363-11: Councillor Gallant moved Third and Final Reading of Bylaw No. 836, 2011.

CARRIED UNANIMOUSLY

The Director of Finance and Corporate Services confirmed advertising in reference to the Property Tax Penalties Bylaw will be conducted in the local newspapers and on the local radio station.

Bylaw No. 824, 2011 – Heavy Truck Route Bylaw – 2nd & 3rd Readings

Myron Thompson, Chief Administrative Officer, provided a written report in reference to Bylaw No. 824, 2011.

M#-6364-11: Councillor Saindon moved Second Reading of Bylaw No. 824, 2011.

CARRIED UNANIMOUSLY

M#-6365-11: Councillor Mitchell moved Third and Final Reading of Bylaw No. 824, 2011.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

No Notices of Motion were presented.

OTHER BUSINESS

Board Appointments

Myron Thompson, Chief Administrative Officer, provided and reviewed a written report in reference to board appointments.

M#-6366-11: Councillor Mitchell moved to accept the recommendation of the Subdivision and Development Authority to reappoint Dale Paton to the Subdivision and Development Authority for a three year term.

Motion Not Withdrawn

IN CAMERA

M#6367-11: Councillor Lonsbury moved to go In Camera at 8:54 pm.

CARRIED

BUSINESS OUT OF CAMERA

M#6368-11: Councillor Gail moved that Council come Out of Camera at 8:05 pm.

CARRIED UNANIMOUSLY

M#-6369-11: Councillor Mitchell moved to accept the recommendation of the Subdivision and Development Authority to reappoint Dale Paton to the Subdivision and Development Authority for a three year term.

CARRIED

M#-6370-11: Councillor Gallant moved that Council appoint Dino Ianni to the Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY

M#-6371-11: Councillor Saindon moved that Council appoint Sasha JaegerBaird to the Municipal Heritage Board.

CARRIED UNANIMOUSLY

M#-6372-11: Councillor Lonsbury moved that Council appoint Patricia Lundy to the Crowsnest Pass Senior Housing Board.

CARRIED UNANIMOUSLY

Mayor Decoux directed Administration to develop a better approach to Board appointments for the future.

OTHER BUSINESS - Continued

Rum Runner Days Committee

Councillor Saindon distributed a letter, “*Rum Runner Days 2012 – A Family Event We Can All Be Proud Of*”, and provided and reviewed a report, “*Rum Runner Days July 19 to 22 2012*”, which included information on the following:

- Rum Runner Days Committee Outline
- Operational Requirements to Be Discussed
- Committee chairperson working with four subcommittees
- Remediation Items
- Potential Venues
- Proposed Meeting Dates
 - Organizational Meeting – December 20, 2011
 - Committee Structure & Appointments – January 9, 2012
 - Thunder in the Valley Committee Meeting with Rum Runner Days Committee – Jan 16, 2012
 - Policing and Security Committee Meeting – Jan 30, 2012
- 2012 Rum Runner Days Volunteer Sign Up Sheet

Councillor Saindon suggested volunteers can be reached through advertising and word of mouth, and would like to have anyone contacted that may be interested in participating on the Rum Runner Days Committee, a subcommittee, or in becoming a volunteer.

- Council and Administration support is needed
- Concerned for the potential for a major mishap
- Permits will be required for all events; it will be the Committee’s decision whether a monetary value will be attached to permits
- The Municipality and the Committee need to set out the guidelines
- Information should be posted on the website to keep the public informed

Mayor Decoux requested that the Committee provide minutes of their meetings for regular Council Meetings in order to keep the public informed.

Mayor Decoux provided Councillor Saindon with correspondence from C2C Event Solutions Inc. and a list of recommended contacts.

Councillor Gail volunteered to assist with phone calls.

OTHER BUSINESS - Continued

Declared Insurance Value or Replacement Cost Value For Municipal Facilities

Marion Vanoni, Director of Finance and Corporate Services, provided and reviewed a written report in reference to declared insurance value or replacement cost value for Municipal facilities.

M#-6373-11: Councillor Lonsbury moved that Council approve the 2012 declared insurance values for the Albert Stella Arena, Crowsnest Centre and MDM Community Centre as recommended by Administration.

CARRIED UNANIMOUSLY

Power Outage Issues

Myron Thompson, Chief Administrative Officer, updated Council on the recent power outages.

- All but one of the recent events have been Fortis' issues
- Fortis has expressed their apologies for the electrical problems that have recently been experienced by the community
- On Tuesday, December 6, 2012, Fortis crews located the area of the line causing problems in the Coleman Collieries area
- The power outage experienced on the morning of December 6th was to facilitate the repair of the problem and Fortis is optimistic that they have found the source of the problem
- Fortis is currently contacting customers and the local media to explain the problem
- The Fortis and AltaLink Call Centres have been provided with a message to provide to customers in order to improve customer service

Councillor Saje felt that Council should write a letter to Fortis expressing their disappointment for Fortis' lack of communication.

Myron Thompson, Chief Administrative Officer, advised that claims for problems caused by the power outages can be logged at the Call Centre.

Mayor Decoux advised that letters should be written to Fortis and AltaLink to explain that the community is not prepared to accept this type of service regardless of their issues with installation of lines and weather issues.

Grant Funding Support Letter

Myron Thompson, Chief Administrative Officer, advised that correspondence has been received from the Crowsnest Museum requesting a letter of support for their Community Initiatives Program Grant application. The deadline for application is December 15, 2011.

OTHER BUSINESS - Grant Funding Support Letter - Continued

M#-6374-11: Councillor Mitchell moved to approve the forwarding of a letter of support for the Crowsnest Museum in support of their application for a Community Initiatives Program Grant.

CARRIED

Mayor Decoux requested to review the letter of support before it is forwarded to the Crowsnest Museum.

Letter From the Chief Electoral Officer

Mayor Decoux forwarded a letter to Administration from the Chief Electoral Officer in reference to contributions that have been made by some municipalities in Alberta, in contravention of the *Election Finances and Contributions Disclosure Act*, and requested that copies of the letter be provided to all members of Council.

COUNCIL MEMBERS REPORTS

Councillor Mitchell

- Oldman River Regional Services Commission Meeting
- Lethbridge Community College Communications Event on December 8, 2011

Councillor Saindon

- Library Board Meeting

Councillor Lonsbury

- Oldman River Regional Services Commission Meeting

PUBLIC INPUT

No Public Input was provided.

IN CAMERA

M#6375-11: Councillor Saindon moved to go In Camera at 9:55 pm.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Mayor Decoux recessed the meeting at 9:55 pm and reconvened at 10:05 pm.

BUSINESS OUT OF CAMERA

M#6376-11: Councillor Mitchell moved that Council come Out of Camera at 10:55 pm.

CARRIED UNANIMOUSLY

ADJOURN

M#6377-11: Councillor Gail moved to adjourn the meeting at 10:56 pm.

CARRIED UNANIMOUSLY

Bruce Vernon Decoux

MAYOR

Original Signed

Myron Thompson

CHIEF ADMINISTRATIVE OFFICER